



EAST (OUTER) AREA COMMITTEE

**Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 20th March, 2012 at 3.00 pm**

MEMBERSHIP

Councillors

S Armitage	- Cross Gates and Whinmoor;
P Grahame	- Cross Gates and Whinmoor;
P Gruen	- Cross Gates and Whinmoor;
M Dobson	- Garforth and Swillington;
A McKenna	- Garforth and Swillington;
T Murray	- Garforth and Swillington;
J Lewis	- Kippax and Methley;
K Parker	- Kippax and Methley;
K Wakefield	- Kippax and Methley;
W Hyde	- Temple Newsam;
M Lyons	- Temple Newsam;
K Mitchell	- Temple Newsam;

**Agenda compiled by:
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**South East Area Leader:
Shaid Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward/	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES</p> <p>To approve the minutes of the East Outer Area Committee meeting held on 14th February 2012</p> <p>(minutes attached)</p>	1 - 10
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	

Item No	Ward/	Item Not Open		Page No
8	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>DATE, TIMES AND VENUES OF AREA COMMITTEE MEETINGS 2012/2013</p> <p>To consider a report of the Chief Officer (Democratic and Central Services) setting out possible meeting dates for East Outer Area Committee for the 2012/2013 municipal year</p> <p>(report attached)</p> <p>Council Function</p>	11 - 16
9	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>ENVIRONMENTAL SERVICES - CONSULTATION ON THE 2012/2013 SERVICE LEVEL AGREEMENT</p> <p>To consider a report of the Director of Environment and Neighbourhoods setting out services to be added to the Locality Team's portfolio and included in the Service Level Agreement (SLA) for 2012/2013 and consulting on updated priorities East Outer Area Committee would like to see addressed in the new SLA</p> <p>(report attached)</p> <p>Executive Function</p>	17 - 32
10	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>LDF CORE STRATEGY - PUBLICATION DOCUMENT</p> <p>To consider a report of the Director of City Development outlining the public consultation period for the Core Strategy and seeking comments from the Area Committee on the document</p> <p>(report attached)</p> <p>Council Function</p>	33 - 52

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11	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>AIRE VALLEY HOMES SERVICE DELIVER UPDATE</p> <p>To consider a report of the Chief Executive of Aire Valley Homes providing an update on areas of activity and performance and highlighting areas of joint work currently ongoing between Aire Valley Homes Leeds and other Council services</p> <p>(report attached)</p> <p>Council Function</p>	53 - 62
12	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>CHILDREN'S SERVICES PERFORMANCE REPORT TO AREA COMMITTEES</p> <p>To consider a report of the Director of Children's Services providing an update on the current issues facing the Directorate and partnership as well as progress which is being made against local and national agendas</p> <p>(report attached)</p> <p>Council Function</p>	63 - 96
13	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>OUTER EAST AREA COMMITTEE WELL BEING BUDGET</p> <p>To consider a report of the Assistant Chief Executive (Customer Access and Performance) providing a summary of the revenue spend approved for 2011/2012; an update on small grants approved and details of new projects to be agreed</p> <p>(report attached)</p> <p>Executive Function</p>	97 - 104

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14	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>OUTER EAST AREA COMMITTEE BUSINESS PLAN - 2011-2012</p> <p>To consider a report of the Assistant Chief Executive (Customer Access and Performance) presenting the Area Committee Business Plan for 2011/2012</p> <p>(report attached)</p> <p>Council Function</p>	105 - 144
15	Cross Gates and Whinmoor; Garforth and Swillington; Kippax and Methley; Temple Newsam;		<p>A SUMMARY OF KEY WORK</p> <p>To consider a report of the Assistant Chief Executive (Customer Access and Performance) providing information on priority work carried out in the area over recent works; minutes from community group meetings and details of key issues affecting the Outer East area</p> <p>(report attached)</p> <p>Executive Function</p>	145 - 176
16			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday 21st May 2012 at 3.00pm in the Civic Hall, Leeds</p>	

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Agenda Item 6

EAST (OUTER) AREA COMMITTEE

TUESDAY, 14TH FEBRUARY, 2012

PRESENT: Councillor K Parker in the Chair

Councillors S Armitage, M Dobson,
P Grahame, P Gruen, W Hyde, J Lewis,
M Lyons and A McKenna

58 Late Items

Although there were no formal late items, the Area Committee was in receipt of the following additional information, circulated at the meeting:

An example of designs of T-shirts prepared by Brigshaw Community Trust to commemorate the 2012 Olympics and Paralympics (minute 64 refers)

A copy of the key points of the Joint Strategic Needs Assessment (JSNA) report and the Area Profile for East Outer Area Committee (minute 67 refers)

59 Declarations of Interest

The following Members declared personal/prejudicial interests for the purposes of Section 81(3) of the Local Government Act 2000 and paragraphs 8-12 of the Members Code of Conduct:

Outer East Area Committee Well Being budget – Councillor Armitage declared a personal interest as the Chair of Swarcliffe Good Neighbours as the organisation was seeking funding to continue to provide the gardening scheme (minute 64 refers)

Further declarations of interest were made later in the meeting, minutes 66, 67 and 68 refer

60 Apologies for Absence

Apologies for absence were received from Councillor Mitchell, Councillor Murray and Councillor Wakefield

61 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee

On this occasion, there were no matters raised by members of the public

62 Minutes

RESOLVED - That the minutes of the East Outer Area Committee meeting held on 13th December 2011 be approved

63 Matters arising from the minutes

Minute 46 of the meeting held on 13th December 2011 – Thorpe Park Green Plan – the Chair referred to a meeting which had taken place between Members and Officers within the Parks and Countryside Service to discuss the Green Plan associated with Thorpe Park, which had been attended by many Members

Minute 48 – of the meeting held on 13th December 2011 – South and Outer East Locality Team Service Level Agreement Performance Update – Councillor Gruen referred to a recent report considered by Executive Board on the Environmental Services delegation scheme; that the work done so far had been well received and stating that further delegations around ginnels and graffiti had been approved

64 Outer East Area Committee Well Being Budget

East Outer Area Committee considered a report of the Assistant Chief Executive (Customer Access and Performance) providing a summary of revenue spend approved for 2011/2012; an update on small grants approved and details of new projects seeking funding

The Area Improvement Manager presented the report and outlined the new projects seeking funding. Further information was provided on proposals to use the remaining small grants budget to support communities to participate in events associated with the arrival of the Olympic torch in the city, which was scheduled for 24th and 25th June. Members were informed that Brigshaw Co-operative Trust which included several primary schools in the area together with Brigshaw High School was working on a project to provide each pupil in the Trust with a T-shirt, designed by pupils, which would be a memento of the London 2012 Olympic games. Kippax and Methley Ward Members were keen to support this, with the suggestion being made that this could be extended to other school Trusts in the East Outer Area

Members commented on the report

- the gardening scheme; the success of this last year and the likely future demand. The Area Improvement Manager stated that last year all of the requests which met the criteria were dealt with and that the initial cut was free of charge with a charge being made after that. The target set for this year was 350 gardens

- the need for details to be provided on the community payback scheme in terms of how this was prioritised. Members were informed that this was on a first come first served basis. Feedback from a satisfaction survey had expressed only positive views
- the Grafton Villas alley gating project; that this had taken many years to achieve but that perseverance had proved successful
- the possibility of supporting local events to celebrate the Queen's Diamond Jubilee

RESOLVED -

- i) To note the position of the Well being budget
- ii) To note the small grants approved to date
- iii) To approve the following projects:
 - Garforth Arts Festival - £5,000
 - Swarcliffe Good Neighbours Gardening Scheme - £20,000
 - Probation Services Community Payback -2012/2013 - £15,000
 - Grafton Villas maintenance for 5 years - £2,370
 - White Laithe security gates - £2,320
- iv) That the remainder of the small grants budget be used to support communities to attend and take part in the Olympic torch relay and associated events, particularly working with the school clusters to provide funding for commemoration T- shirts

(During consideration of this matter, Councillor Dobson joined the meeting)

65 Summary of Key Work

(Councillor Dobson declared a personal interest as the Executive Member for Environmental Services as the report outlined progress following the delegation of some environmental services to the Area Committee)

The East Outer Area Committee considered a report of the Assistant Chief Executive (Customer Access and Performance) detailing priority work carried out in the area, outlining details on key issues affecting the Outer East area and providing the minutes relating to community engagement activities, partnership meetings and meetings of Area Committee Chairs

The Area Improvement Manager presented the report and highlighted the following areas of work:

- Garforth car parking strategy
- Grafton Villas long footpath
- Thorpe Park pitches
- Tasking meetings
- Olympic torch route

Members discussed the report and commented on the following matters:

- Garforth car parking strategy; that whilst this was welcomed, there were concerns that this had been developed and been put out for consultation despite there not being any funding to implement it. The Area

Draft minutes to be approved at the meeting to be held on Tuesday, 20th March, 2012

Improvement Manager stated that the whole scheme was unlikely to be funded but that some ward-based funding could be considered together with the possibility of money from the ALMO for the proposed demolition of garages at Main Street car park. The Chair was asked to contact Highways about funding and expressing Members' concerns about how this matter had been dealt with

- Thorpe Park pitches; that the proposals were welcomed but that car parking issues, particularly at Austhorpe Lane would need to be addressed and that Highways would need to be involved in future discussions on the proposals

- Olympic torch route and the funding agreed for the provision of T-shirts for all pupils with the suggestion being made that the names of the four wards comprising the Area Committee should be on them

RESOLVED - To note the report, the comments now made and that the Chair be requested to write to the Chief Officer Highways and Transportation regarding issues relating to the Garforth Car Parking Strategy

66 South East Health and Wellbeing Partnership Progress Update

(Councillor Dobson declared personal interests in the following items due to his membership of two NHS Trusts which were likely to be involved in the work being undertaken (minutes 66, 67 and 68 refer))

The Area Committee considered a report prepared by the South East Area Health and Wellbeing Partnership providing an update on activity being undertaken to better understand the issues relating to health and wellbeing of those in the south east area of the city

Members welcomed Bash Uppal the South East Health and Wellbeing Improvement Manager who presented the report

Together with details of the overarching priorities and those in the city priorities plan, Members were informed that tackling issues relating to alcohol was a priority and it was hoped that changes to be outlined by the Government later this year would mean that when considering licensing applications, the impact on health could be considered

In terms of community engagement, the Citizen's Panel would be used with a health and wellbeing questionnaire to be developed for use. In the interim a standardised two page questionnaire had been devised for use by staff which would be put on the Council's Talking Point

A health and wellbeing portal had been developed which Members were urged to view and provide feedback on to Bash Uppal

The Community Capacity Building Programme was outlined, the focus of which was to engage local people in health and wellbeing issues with a view to them sharing the messages wider and becoming local volunteer health champions

Members welcomed the report and raised the following issues:

- the membership of the organisation and whether Elected Members had a presence
- the need to strengthen partnerships, particularly with Elected Members

- the need to recognise the differences between communities within an Area Committee and to provide information to Members with greater specificity to their areas
- the problems of excessive and underage drinking in the area and the role of supermarkets in this
- older people and the importance of ensuring, particularly in cold weather, that the most vulnerable were eating properly and heating their homes sufficiently
- the lack of a proper medical centre in Swarcliffe
- the need for the Licensing Committee to be made aware of alcohol-related issues and how this message could be taken into communities
- the need for greater information to be provided on what was actually being delivered, with concerns being raised that the facility in East Leeds designed as a walk-in centre, now appeared to have a three-week delay for treatment

Bash Uppal provided the following responses:

- that Councillor James Lewis was a member of the South East Health and Wellbeing Partnership
- that the move from PCTs to Clinical Commissioning Groups (CCGs) next spring had already seen greater involvement with local GPs, with the aim being to have regular meetings which would include GPs and Councillors to create the links and commence dialogue
that cheap alcohol was a problem and that underage drinking had to be tackled through enforcement, ie Trading Standards. However work would be undertaken with community groups and Licensing Officers had agreed to speak to groups to advise on how to object to licensing applications, which would include observing at a sub-committee
- in respect of excess winter deaths, the Wrap up Warm programme in Leeds which offered insulation also incorporated a benefits check, fire safety check and advice offered about Telecare, where relevant, to provide greater help to those in need

The South East Leeds Area Leader stated that with forthcoming changes in the commissioning and delivery of health services, there was the opportunity for Members to be at the centre of the reforms and be able to form a relationship with the CCG for the benefit of the local community

RESOLVED – To note the report, the presentation and the comments now made

67 Joint Strategic Needs Assessment and Area Profiles

Members considered a report of the Director of Public Health providing information on the emerging priorities for the Outer East area arising from the latest refresh of the Joint Strategic Needs Assessment (JSNA)

The Chair welcomed Brenda Fullard – Public Health Consultant, Nichola Stephens, Senior Information Manager Public Health and also Bash

Draft minutes to be approved at the meeting
to be held on Tuesday, 20th March, 2012

Uppal who was also in attendance for this item. Appended to the report was information showing the difference across a range of indicators between what were defined as an affluent area and deprived area

Brenda Fullard presented the report and explained how the data had been broken down, this being in a national measure known as Middle Super Output Areas (MSOAs) which was a geographic area with a minimum population of 5000 and that there were 12 MSOAs in the Outer East area

The differences between MSOAs in the Committee's area were outlined with high levels of diabetes, coronary heart disease, COPD (Chronic Obstructive Pulmonary Disease), higher smoking rates and alcohol admissions being found in the most deprived MSOAs. Higher early death rates were also an issue in these areas. By comparison, In what was defined as the most affluent area, lower rates for these conditions and outcomes were seen, however, obesity rates were higher than the average for the city as a whole

Members were informed that tackling these issues were not the sole responsibility of the NHS and that addressing the social circumstances of people was one of the major factors to improving people's health

Members commented on the following matters:

- the impact of the smoking ban; that many people would only smoke when socialising and whether smoking rates had decreased
- housing conditions in privately rented accommodation and if an assessment had been made of whether such accommodation met the decency standards
- the impact of building an energy from waste facility in close proximity to deprived areas
- the form of the JSNA refresh and the need for Members to have a concise working document which contained data relevant to their areas
- the CCGs and the need to ensure there was parity of service in any one area, between GP practices
- how those hard to reach groups and those who did not visit their GP would be targeted
- the accuracy of the information provided and that Swillington and Great Preston included areas of deprivation; that Swillington's medical centre was in need of replacement and that no GP surgery existed in Great Preston
- the data obtained; whether the size of East Garforth at 7255 was high in terms of an MSOA and whether the data was skewed because of this

Brenda Fullard and Nichola Stephens provided the following responses:

- that from data extracted quarterly from GPs surgeries, levels of smoking in the city had decreased from 30% to 24% although there were differences between MSOAs. However new targets had been set which indicated that smoking prevalence should be 18% and that a slight rise in smoking levels had been seen in the city in the last six months. To address issues around tobacco, an action plan was being developed

- in respect of life expectancy, over recent years an increase in life expectancy had been seen but that there was no narrowing of the gap between life expectancy between rich and poor and that more work needed to be carried out around healthy life expectancy. In terms of the location of an incinerator, there could be a health impact, with Members being informed that proposals for such a facility had been raised at a recent meeting attended by the Director of Public Health and that a health inquiry was to be undertaken
- in terms of the JSNA, an Executive Summary would be provided which would set out key priorities for Leeds with Members being able to access detailed information on the Leeds Observatory, which could pin point information down to postcode level
- regarding hard to reach groups, that consideration would be needed on the best way to target people and that the local knowledge of Ward Members could be utilised in this area
- that the 12 MSOAs in East Outer Area Committee did show differences and that the key themes had been extracted to compile the submitted report, however there was much more information behind this data and it was accepted that some areas did have health issues, even if they were not explicit in the headlines
- that the minimum population for an MSOA was 5000 and that what was being considered was rates of disease; that the information in one MSOA was directly comparable to that in another MSOA so there was no skewing of data

Councillor Lyons referred to a meeting which was taking place on Saturday 18th February with Veolia, the Council's Preferred Bidder for the energy from waste facility and invited a health representative to attend that meeting

The South East Leeds Area Leader referred to the importance of the health agenda and that it was clear Members wished for greater detail and involvement in this area

RESOLVED –

- i) That the contents of the report, appendices and the comments now made be noted
- ii) That the Area Committee notes the prioritisation of action in line with the diverse needs within the population
- iii) That further consideration be given to each of the MSOA profiles for Halton Moor, Wykebecks, Kippax East, Micklefield and Swarcliffe in line with the present actions taking place within these areas
- iv) That consideration be given to the lead roles of different agencies in terms of addressing needs outlined

(During consideration of this item, Councillor James Lewis joined the meeting)

68 Proposal to develop Integrated Health and Social Care Teams

Draft minutes to be approved at the meeting
to be held on Tuesday, 20th March, 2012

Members considered a report of the Director of Adult Social Services providing information on the work being undertaken in Leeds to improve the effectiveness of health and social care services, including the approach of using demonstrator sites to test out and develop aspects of the model of service, with one demonstrator site being located in the Outer East area

The Chair welcomed the Chief Officer, Access and Inclusion, John Lennon, who presented the report

Members were informed that whilst in the main, people were living longer, this was not necessarily in good health. Statistics showed as there would be greater demand on resources in the future, there would be a need to manage them in a more effective and integrated way and in so doing, to increase choice and control; provide a better experience and create better outcomes through joined up services

In Leeds, the plan would be to work around the three CCGs and the starting point would be on the area where most money was spent, this being older people

The use of an analysing tool – risk stratification – to help identify future health problems would then enable preventative work or early interventions to help people stay well for longer and have greater independence

Along with integration around professionals, there would also be engagement with community organisations, using the neighbourhood networks to provide often needed, non-medical support, ie garden maintenance, decorating, cleaning etc

Members were informed that a key challenge of the new Health and Wellbeing Board and the CCGs would be to change the current balance between primary and secondary care to ensure that older people were not sent to hospital if that was not the most appropriate setting

That along with the needs of an integrated service there would be issues around governance, transparency and accountability and that engagement with Members on these issues would be of great importance

The Area Committee welcomed the paper and presentation and commented on the following matters:

- the current situation; the money being spent on drawing up future proposals and the need to provide Members with information on actions taken and proof of their effectiveness
- the need for better co-ordination and that the current financial constraints on all sectors was probably a driver towards integration
- concerns that whilst clear pathways would be created for patients, in terms of staffing and administration, this could become more complex
- the need for Elected Members to have a more active role in this area and that the links and local knowledge of Members could be utilised

RESOLVED - To note the report and that further updates be requested on the progress of the demonstrator sites over the coming year

69 Date and time of next meeting

Draft minutes to be approved at the meeting
to be held on Tuesday, 20th March, 2012

Tuesday 20th March 2012 at 3.00pm in the Civic Hall, Leeds

Draft minutes to be approved at the meeting
to be held on Tuesday, 20th March, 2012

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Report of the Chief Officer (Democratic and Central Services)

Report to East Outer Area Committee

Date: 20th March 2012

Subject: Dates, Times and Venues of Area Committee Meetings 2012/13

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Cross Gates and Whinmoor Garforth and Swillington Kippax and Methley Temple Newsam		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. In line with previous practice, Area Committees have agreed their meeting schedule for the forthcoming municipal year at the last ordinary meeting of the current municipal year, in order to enable the agreed schedule to appear within the Council's diary.
2. The purpose of the report is to request Members to give consideration to agreeing the dates and times of their Area Committee meetings for the 2012/2013 municipal year which commences in May 2012, whilst also considering whether any revisions to the current meeting venue arrangements should be explored.

Recommendations

3. Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
4. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

1 Purpose of this report

- 1.1 The purpose of this report is seek the Area Committee's formal approval of a meeting schedule for the 2012/2013 municipal year.
- 1.2 In addition, Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they would like to request any amendments to such arrangements.

2 Background information

- 2.1 The Area Committee Procedure Rules stipulate that there shall be at least six ordinary meetings of each Area Committee in each municipal year.
- 2.2 The Procedure Rules also state that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. However, in order to appear in the Council's official Diary and Yearbook for 2012/13, the dates and times of the Area Committee meetings need to be approved as soon as possible.

3 Main issues

3.1 Meeting Schedule

- 3.1.1 The following provisional dates have been agreed in consultation with the Area Leader. They follow the same pattern as last year, i.e. Tuesday in July, September, October, December, February, March, the exception being in May, when the meeting to elect the Chair for the 2013/2014 Municipal Year is diarised for a Monday

3rd July
11th September
16th October
11th December
12th February
19th March
Monday 13th May

- 3.1.2 A similar pattern of meetings is being suggested in respect of the other 9 Area Committees, so that for co-ordination purposes, all Area Committees are meeting in the same basic cycle and months. Whilst Members have discretion as to which actual dates they wish to meet, they are requested to take into consideration that any proposed substantial change to the cycle, e.g. changing months rather than dates within the suggested months, may cause disruption in terms of co-ordination between the Area Committees.

3.2 **Meeting Days and Times**

- 3.2.1 Currently the Committee meets on a Tuesday at 3.00pm and the above suggested dates reflect this pattern.
- 3.2.2 Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal work hours.
- 3.2.3 For these reasons, some Area Committees have chosen to vary their meeting days and times, alternating between different weekdays and holding daytime and evening meetings alternately. Others, however, have chosen a regular pattern similar to this Committee's existing arrangements.
- 3.2.4 Together with the 6 ordinary meetings proposed for the Area Committee, you will note at paragraph 3.1.1 above, that there is also a meeting scheduled in May 2013 which in line with Area Committee Procedure Rule 5.0 is scheduled to elect a Chair for the next municipal year. In line with the Procedure Rule, this meeting is required to take place between the closure of nominations for Chair (1 clear working day prior to the issue of the summons for the Annual Council Meeting) and before the Annual Council Meeting.

3.3 **Meeting Venues**

- 3.3.1 Currently the Committee meets in the Civic Hall.
- 3.3.2 If the Committee were minded to request officers to explore possible alternative venues not currently utilised, then the considerations Members and officers would need to take into account are matters such as cost, accessibility – particularly for people with disabilities – and the facilities available at the venue, e.g. IT facilities for presentations etc.
- 3.3.3 In some instances, Committees utilise the Civic Hall as a meeting venue. The meeting facilities in the Civic Hall may be better in some instances, and the venue is possibly more convenient, given that Leeds is the hub of the public transport system. However, when considering the scheduling of meeting venues between the locality and the city centre, Members may wish to balance the benefits of Civic Hall with the stated role of Area Committees, as set out in Paragraph 2.1 the Area Committee Procedure Rules :-
- Act as a focal point for community involvement;
 - Take locally based decisions that deal with local issues;
 - Provide for accountability at local level;
 - Help Elected Members to listen to and represent their communities;
 - Help Elected Members to understand the specific needs of the community in their area;
 - Promote community engagement in the democratic process;

- Promote working relationships with District Partnerships and Parish and Town Councils.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 In compiling the proposed schedule of meeting dates and times, the current Area Committee Chair, the Area Leader and colleagues within Area Management have been consulted.
- 4.1.2 The submission of this report to the Area Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Area Committee meeting schedule and venue arrangements.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no specific implications relating to equality and diversity or cohesion and integration arising from this report, however, in considering the matters detailed, Members may wish to give consideration to ensuring that the Area Committee meeting arrangements are accessible to all groups within the community.

4.3 Council policies and City Priorities

- 4.3.1 An Area Committee meeting schedule which facilitates a widely accessible but robust decision making forum is in line with the Council's Policies and City Priorities.

4.4 Resources and value for money

- 4.4.1 There are no resource implications directly arising from the submission of this report to the Area Committee.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is not subject to Call In, as the decisions being taken fall within the Committee's Council Functions.

4.6 Risk Management

- 4.6.2 There are no risks directly arising from the submission of this report to the Area Committee, however, not determining an agreed meeting schedule at this meeting may result in the dates not featuring within the 2012/13 Council diary.

5 Conclusions

- 5.1 The Area Committee Procedure Rules stipulate that each Committee will agree its schedule of meetings for the forthcoming year, either at the last meeting in the current municipal year or at its first meeting in the new municipal year. In order to enable the Committee's meeting schedule to feature within the Council's diary for

2012/13, Members are recommended to agree the arrangements for the same period at today's meeting.

6 Recommendations

- 6.1 Members are requested to consider the options detailed within the report and to agree the Committee's meeting dates and times for the 2012/13 municipal year, in order that they may be included within the Council's official diary for the same period.
- 6.2 Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting venue arrangements or whether they wish to request any amendments to such arrangements.

7 Background documents¹

- 7.1 Area Committee Procedure Rules

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Report of the Director of Environment and Neighbourhoods

Report to East (Outer) Area Committee

Date: 20th March 2012

Subject: Environmental Services – Consultation on the 2012/13 Service Level Agreement

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Crossgates and Whinmoor, Garforth and Swillington, Kippax and Methley, Temple Newsam		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. This report provides Members with information about services that are to be added to the Locality Team's portfolio and therefore included in the Service Level Agreement (SLA) for 2012/13. The report consults on updated priorities the Area Committee would like to see addressed in the new SLA, which will be presented for approval at the June meeting cycle.

Recommendations

2. The Area Committee is asked to:
 - Note the addition of further services to the delegation as approved by Executive Board on 10th February 2012.
 - Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on the newly delegated elements, additional delivery capacity, responses to Olympic and Queen's Jubilee events and refreshed Elected Member and Area Committee local priorities.

1 Purpose of this report

- 1.1 The purpose of this report is to provide Members with an update on services previously managed at a city wide level that are to be delegated to the Area Committee to oversee and managed through the Locality Team.
- 1.2 It also confirms the local priorities, operational principles and service improvements to be included in the 2012/13 Service Level Agreement (SLA) to be agreed between the new service and the Outer East Area Committee at the June meeting.

2 Background information

- 2.3 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 2.4 The Executive Board approved further delegations to be covered by this Function Schedule at its meeting of 10th February 2012: these being “Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing”. The additional elements to be included in the SLA for 2012/13 are described in section 4 of this report and the amended Function Schedule is provided as Appendix A of this report.
- 2.5 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves, as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
- the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 2.6 Services included in the original delegation were:
- Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Dog warden services (still managed at a city level);
 - Littering & flytipping regulation;
 - Domestic & commercial waste (storage & transportation issues);
 - Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);

- Graffiti enforcement; and
- Overgrown vegetation controls.

- 2.7 The delegation of the specified environmental services to Area Committees means that service resources, mainly staffing, which were previously managed centrally, are now devolved and managed by Locality Managers.
- 2.8 To enable this to happen, a restructuring of the previous Streetscene service was undertaken. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for the first time local supervisory/ support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.
- 2.9 These resources are organised into three locality based teams for East North East, South South East and West North West. They are geographically aligned to and work closely with the new Area Support Teams (formerly Area Management).
- 2.10 The Service Level Agreements set out for each Area Committee how resources will be used in their area to meet local needs and achieve the outcome of clean streets.
- 2.11 The Locality Managers are accountable for the use of that resource and performance of the service to the Area Committees through the approved SLAs. The Area Committees are accountable to Executive Board.
- 2.12 Following extensive work with Elected Members and consultation through the Area Committee, the 2011/12 SLA for Outer East Area Committee was approved on 13th September 2011.
- 2.13 The new Locality Team went live as a service in early September 2011.
- 2.14 A preliminary progress report was provided to Area Committee at its 13th December 2011 meeting.

3 Main issues

Progress made in the first six months of delegation

- 3.1 Half-year updates will be provided to the Area Committee at all future November/ December and June meeting cycles and at Environmental Sub Group meetings. This year, the Area Leader also presented a client-focused report at the February meeting to assess progress so far from a Member perspective.
- 3.2 A senior manager from the Locality Team will always attend Ward Members meetings where required to focus in on more local issues.
- 3.3 The most significant of the successes and lessons learnt so far in the first 6 months of the delegation in the Outer East area are:

Successes:

- The implementation of a new management and supervisory structure has led to improvements in the delivery of services at the front-line and its responsiveness to local issues.
- The implementation of changes to mechanical routes to give capacity in the service to deal with seasonal and reactive issues has improved our responsiveness and enabled us to deal with seasonal issues, such as leaf fall, without impacting the core service significantly.
- The integration of cleaning and enforcement functions into one structure has led to better enforcement outcomes with frontline staff reports leading to more timely prosecutions.
- We have supported several community events, including clean-ups in Garforth and Temple Newsam and Christmas lights switch on events which have proved very successful.
- Strong partnerships have been forged with Aire Valley Homes and Parks and Countryside services, which are beginning to bear fruit.

Lessons learnt:

- Further work is required to review the existing cleaning rotas, particularly in relation to manual cleaning, following feedback from some areas.
- A more flexible and multiskilled resource is required at the front line to enable us to deal with issues more quickly within the service.
- Greater capacity for reactive manual litter picking and cleaning, particularly of arterial routes, is needed within the service.
- Our enforcement resources need to be better targeted to deal proactively with priority local areas.

2012/13 Service Level Agreement

3.4 This section sets out the various considerations for the development of the new SLA for 2012/13. These include new elements within the service, greater capacity in the locality team to commit to more specific actions, significant events to be held in Leeds during 2012, views expressed by Elected Members through Executive Board and a refreshed set of SLA principles.

3.5 The Area Committee is asked to consider these and agree which elements it would want to see included and prioritised in the new SLA for 2012/13.

3.6 *New Locality Managed Services for 2012/13*

3.6.1 The following additional services are to be delegated to Locality Teams to manage and held accountable through the SLA between the team and the Area Committee in 2012/13:

- Gully cleaning
- Graffiti removal
- Needle removal
- Ginnel clearance
- Dog Wardens (included in the 2011/12 SLA but now to be managed in the Locality Teams)

3.7 *Increased Service Commitments for 2012/13*

3.7.1 The Locality Team has developed its capacity and learnt lessons from its first half year of delivering services through a SLA with the Area Committee. It is proposed that the SLA for 2012/13 will include more specific commitments around such issues as:

- Priority ginnels for programmed cleansing/maintenance (see Appendix B)
- Cleaning of arterial routes (in conjunction with the new grounds maintenance contract with Continental Landscapes)
- De-leafing
- Litter bin replacements/new sites
- Targeting of zero tolerance enforcement (geographical and issue based)
- Dedicated enforcement/education patrols resources to be prioritised and directed at a ward level.
- Cleaning around recycling (e.g. bottle banks) facilities

3.8 *Planning for Olympic and Diamond Jubilee Year*

3.8.1 The coming year is also a particularly historic one, with hugely significant events to be hosted across the city and potentially impacting on the locality. The SLA for 2012/13 will therefore also include specific commitments/plans to deal with the impact of:

- Olympics – hosting of visiting teams (in particular the Chinese team)
- Olympics – visits to Leeds of the Olympic torch
- Queens Diamond Jubilee – Royal visits to Leeds and street parties

3.9 *Outer East Elected Member expectations*

3.9.1 Elected Members have been consulted about their particular priorities and expectations for further improvements in the 2012/13 SLA. The following is a summary of their views:

- Members seek increased use of a range of equipment, including barrows and brushes, to get a deeper clean in some areas.
- Further work on the cleaning of arterial routes and embankments is needed to deliver a more planned approach.
- Members would like to see more evidence of the service operating pro-actively, rather than re-actively.

- Members seek to address longstanding issues over land ownership problems leading to environmental issues.
- Members seek increased support for community activities and targeted education and enforcement in local areas.
- There is a need to address the dog fouling issue in most areas by increasing the number of staff who can enforce the issue.
- A programme ginnel maintenance service is required, prioritised at a ward level.

3.10 Executive Board expectations

3.10.1 In addition, a report presented to Executive Board by the Assistant Chief Executive (Customer Access and Performance) on 10th February 2012 included the following summary of feedback from Elected Members on issues they would like to see addressed in the new SLA for 2012/13:

- An account of what the service is doing to become more efficient and effective and how it will evidence productivity gains to Area Committees.
- Strengthening the education and enforcement strategy of the service.
- Improving the reporting of progress to area committees that minimises jargon, uses plain English, describes outcomes and includes resident satisfaction measures.
- Providing for a robust community engagement strategy that draws on intelligence gathering from and feedback to the community.
- Strengthening and providing consistency in the involvement of Police Community Safety Officers in enforcement action.
- Deepening the engagement of Parish and Town Councils in the delegation.
- Providing clarity on the resources and approach applied to binyards and how a range of local resources will be aligned to tackle the problem.
- Providing clarity on the resources and approach applied to ginnel and gulley cleansing and graffiti and how a range of local resources will be aligned to tackle the problem.
- Improving the levels of coordination for white bag collection.
- Providing clarity on the role of the Community Payback Team in environmental improvement programmes.
- Addressing the lack of litter bins near bus stops.
- Addressing the approach to orphan land and private estates.

- 3.10.2 The Outer East Area Committee is asked for a view on the above city wide summary of Elected Member comments/ideas and to identify those which it particularly wants to see addressed in the 2012/13 SLA.

3.11 Outer East SLA – Refreshed Overall Principles

- 3.11.1 The following are the proposed refreshed principles to form the basis for the development of the Outer East SLA for 2012/13:

Outcome focused:

The SSE Locality Team will focus on delivering the best outcome for residents across the Outer East area - so that the streets and neighbourhoods in which they live are of an acceptably clean standard. It is this equality of standard that every resident will be entitled to, not necessarily the same quantity of service. For example, not everyone will get their street swept the same number of times per year, but everyone will be entitled to get their street swept as and when needed if it is the best solution to make sure it is maintained to an acceptable standard of cleanliness.

The Locality Team will trial different approaches to scheduled cleaning, including better coordination of mechanical and manual cleaning resources and the use of different equipment, to improve the quality of cleaning.

Responsive to local needs:

The service will continue to improve its responsiveness to local need. There will be further capacity built to react to identified 'grot-spots', to plan for known local events that may affect the cleanliness of neighbourhoods and to move resources to areas where problems occur.

We will respond to all requests for new litter bins or relocating existing ones to more effective locations. If the requests can not be met we will explain why.

Common sense approach:

The service will have a common sense approach which supports getting the job done. No cleaning of clean streets, more flexible routes/coverage, no driving/walking past problems.

Working as a team in our priority neighbourhoods:

The service will work as part of a multi-agency approach and contribute towards tackling problems identified in the agreed priority neighbourhoods of Halton Moor and East Osmondthorpe. We will provide a lead at tasking meetings on environmental crime and antisocial behaviour issues and make sure coordinated action is being taken to deal with environmental problems.

Supporting community action:

We will closely work with and support Parish and Town Councils and other community based organisations (such as In Bloom groups) that add value to what we do, e.g. providing eyes and ears in communities, contributing towards making our streets and neighbourhoods cleaner. Parish and Town Councils also have a role to play in making our services more accountable.

Education and Enforcement:

We will develop and implement local strategies which effectively combine education and enforcement approaches to tackling long standing problems such as:

- develop better relationships with schools to work together to prevent litter on school routes.
- develop clearer policies around the cleaning of shop frontages that work in partnership with local businesses to make local shopping centres/main streets clean and pleasant places to visit, to include full use of planning and Licensing conditions where applicable, and enforcement to ensure compliance by businesses under their “duty of care”, for example Halton, Garforth and Kippax commercial areas.
- work with partners to broaden the range of people who can report or enforce against environmental problems, for example PCSOs, ALMO staff, Parks and Countryside staff and Registered Social Landlords.
- address issues associated with dog fouling and dog control through ensuring all Environmental Service enforcement staff are trained and able to undertake dog control enforcement work.
- dedicated enforcement/education patrol resources to be identified for each ward to be prioritised and directed at the local level.

Working with Aire Valley Homes Leeds (AVHL), East North East Homes, (ENEH), Registered Social Landlords (RSLs), Parks and Countryside and other partners to deliver more effectively:

We will work in partnership with AVHL, ENEH, RSLs, Parks and Countryside Service and other partners to make more effective and efficient use of our combined resource; focusing initially on:

- joint approaches to cleaning open land/spaces; and
- delivering an agreed maintenance programme for ginnels (especially in Whinmoor, Garforth and Colton).

We will work to overcome problems caused by lack of clarity of ownership or responsibility for land and take a lead on taking action to resolve these problems.

Planning for seasonal and annual events:

We will ensure that there is sufficient capacity and flexibility in the service to programme in work to deal with leaf fall in autumn and help clean up after significant community events planned during the year. During 2012 this will include preparations and aftermath of the Olympic torch journey through Leeds, other Olympic events that may be held in the community and local events in celebration of the Queen’s Diamond Jubilee (e.g. street parties).

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 The services and commitments described in sections 3.6 and 3.7 have been discussed through the Outer East Environmental Sub-Group of the Area Committee. The outcome of these discussion have directly influenced the content of this report.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no Equality and Diversity or Cohesion and Integration issues associated with this report.

4.3 Council policies and City Priorities

- 4.3.1 The Council's Constitution was amended, approved at Executive Board in March 2011 and ratified at the Annual Council meeting held on 26th May 2011, to include the environmental services delegation within the Area Committee Function Schedule.
- 4.3.2 Amendments were also made at that time to the Area Committee Procedure Rules to make allowance for the decision making powers being devolved to Committees, which will run concurrent to the same authority given to the Director of Environment & Neighbourhoods.
- 4.3.3 At its 10th February 2012 meeting, the Executive Board approved the following further additions to the delegation: "Ancillary street cleansing functions including graffiti removal, gully and ginnel cleansing".
- 4.3.4 The delegation of environmental services to Area Committees significantly contributes towards the Stronger Leeds section of the Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to 'ensure that local neighbourhoods are clean' will be much more achievable.

4.4 Resources and value for money

- 4.4.1 The SLA for 2012/13 will be delivered mainly through the resources delegated to the Locality Manager to manage across the South and Outer East area.
- 4.4.2 It is anticipated that further resources will be allocated at a locality level during the financial year once work has been completed on how best to split and reshape those services previously managed at a city level (e.g. the dog wardens, ginnel/bush, car parks, graffiti and gully crews).
- 4.4.3 The SLA will also set out how partnership resources will complement and add value to the Locality Team resources in helping jointly deliver the outcome of cleaner streets and neighbourhoods. For example: working more closely with Parks and Countryside service on sharing facilities, addressing problem ginnels/rights of ways and cleanliness issues in and around parks and; the development of 'shared supervision' arrangements between ourselves and Aire Valley Homes on their estates.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 There are no legal, access to information or call in implications.

4.6 Risk Management

- 4.6.1 There are no risk management implications.

5 Conclusions

5.7 Feedback is sought both on the new locality managed services and increased service commitments within the Locality Team. On the basis of initial feedback a draft set of revised principles and priorities has been developed. The Locality Team now seeks approval for these priorities in order to progress to the next stage of development of the SLA for 2012/13. The timetable for the development of this SLA can be found in Appendix C.

6 Recommendations

6.1 The Area Committee is asked to:

- Note the addition of further services to the delegation (see section 3.6.1) and the required amendment to the Street Cleansing & Environmental Enforcement Services section of the Area Committee Function Schedule as approved by Executive Board on 10th February 2012 (see Appendix A).
- Agree the development of the new SLA for 2012/13 to be brought to the June meeting for approval based on:
 - a. the inclusion of the additional services (see 3.6)
 - b. the inclusion of the specific service commitments on issues that improved capacity achieved through more efficient working and a flexible local management of resources/budget now allows (see 3.7)
 - c. the inclusion of local service responses to challenges presented by the hosting of Olympic teams, visits to the city by the Olympic torch (and other local Olympic related events) and local events associated with the Queen's Diamond Jubilee celebrations (e.g. street parties) (see 3.8)
 - d. the SSE Locality Team's responses to addressing the Area Committee Member's local priorities (see section 3.9)
 - e. the SSE Locality Team's responses to expectations for further improvements raised by Elected Members across the city as presented through Executive Board in February (see section 3.10)
 - f. the refreshed service principles (see 3.11)

7 Background documents¹

7.1 Leeds City Council Constitution.

7.2 Report: Delegation of Environmental Services. To Area Committees, Jan/Feb cycle 2011.

7.3 Report: Delegation Of Executive Functions In Relation To Street Scene Management To Area Committees. To Executive Board. 30th March 2011.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

- 7.4 Report: Delegation of Environmental Services. To Area Committees, March cycle 2011.
- 7.5 Report: Environmental Services Delegation – Update and Progress, to Area Committee 20th June 2011.
- 7.6 Report: Delegation of Environmental Services – Service Level Agreement, to Area Committee 13th September 2011.
- 7.7 Report: South and Outer East Locality Team Service Level Agreement Performance Update, to Area Committee 13th December 2011.
- 7.8 Report: Towards More Integrated Locality Working 2: An early review of the Environmental Services delegation. To Executive Board, 10th February 2012.

APPENDIX A

SECTION 3D: AREA COMMITTEE FUNCTION SCHEDULES

Well-Being Schedule	
Function	
To promote and improve the economic, social and environmental well-being of the Committee's area.	To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each Committee.

Area Functions Schedule	
Function	
Community Centres	In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to: <ul style="list-style-type: none"> oversee controllable revenue budgets, operational arrangements and the use of the centres; agree and implement a schedule of charges and discounts for directly managed centres; make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.
CCTV	To maintain an overview of the service in the Committee's area and receive regular information about it.
Neighbourhood Management Co-ordination	In relation to the Committee's area: <ul style="list-style-type: none"> to agree priority neighbourhoods (through the approval of the Area Delivery Plan); and to agree and monitor Neighbourhood Improvement Plans for the Committee's area.
Street cleansing & Environmental Enforcement Services: <ul style="list-style-type: none"> Litter bin emptying litter picking and associated works Street sweeping and associated works Leaf clearing <u>Ancillary street cleansing functions including Graffiti</u> 	To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by: <ul style="list-style-type: none"> the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered) The agreement of the most appropriate

<p><u>removal, Gully and Ginnel cleansing.</u></p> <ul style="list-style-type: none"> • Dog Controls (fouling, straying, dogs on leads, dog exclusions) • Fly tipping enforcement • Enforcement of domestic & commercial waste issues • Litter-related enforcement work • Enforcement on abandoned & nuisance vehicles • Overgrown vegetation • Highways enforcement (placards on streets, A boards, cleanliness) • Graffiti enforcement work • Proactive local environmental promotions. 	<p>approaches to be taken to achieve local environmental cleanliness and quality.</p> <p>To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.</p> <p>To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.</p>
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APPENDIX B

Ginnel Project – Proposal for Programme Maintenance Approach

Purpose of the Project

Service Level Agreements with all Area Committees commit the service to finding a solution to the problem of ginnels in each area.

Working with a number of partner agencies with land ownership responsibilities, we intend to review and introduce new working arrangements for the effective monitoring, cleansing and maintenance of ginnels across the city irrespective of ownership.

The project will:

- assess the cleanliness and accessibility of a group of priority ginnels;
- bring the identified ginnels up to an acceptable standard of cleanliness using different methods and partners to undertake the work, including Parks and Countryside, ALMOs and Community Payback (where appropriate);
- review the outcome of this work to assess the resources required to clean and maintain ginnels of different types;
- seek to identify and map all ginnels across the city in one GIS system.

Progress to date

61 priority ginnels were identified by Councillors citywide and have formed the basis of the project. Each of the 61 has been identified, mapped and ownership established.

In order to make sure that the project is delivered effectively and to aide coordination, ginnels in ENE and WNW areas have been referred to those Locality Teams for action as service requests. The remaining 48 South South-East ginnels were then used as the basis for the project.

The 48 ginnels were split equally between Locality Team, Parks and Countryside, Aire Valley Homes and Highways Services and visited for assessment. The assessment included photographing the ginnel and describing the level of cleanliness and accessibility in terms of vegetation.

On the basis of this assessment the 48 ginnels have now been allocated into 1 of three categories:

- Category 1 – High priority – urgent clean/clear before end November and monitor (12 ginnels)
- Category 2 – Medium priority – clean/clear before end January and monitor (16 ginnels)
- Category 3 – Low priority – no clean/clear necessary at present – monitor only (10 ginnels)

Each ginnel was allocated to a lead agency, and brought up to an acceptable standard. The resources used for this have been recorded for use in developing the maintenance programme.

Proposed Next Steps

From the information gained above we will now look to develop an approach for the maintenance of ginnels on a citywide basis. The proposed development of this programme is as follows:

1. Identify Resources

Identify resources available to undertake ginnel work across the three council agencies: Locality Team, ALMOs and Parks and Countryside. Each agency asked to commit to dedicating a number of hours of resource per month to ginnel maintenance. South South East Locality Team can coordinate this discussion with Parks and Countryside and Aire Valley Homes, but other ALMOs will need to be engaged with through ENE and WNW Locality Teams.

The resources available will then be translated into a number of ginnels that can be cleaned per month. Resources will then be allocated to each ward on an equal basis initially (in lieu of any better information at present).

2. Member consultation

Ward by ward meetings to be arranged, possibly with the inclusion of Area Committee Environmental Champions. Large scale ginnel maps (A0 size) based on the existing Highways information (see appendix b) to be provided for these meetings. Ward Members will then be asked to identify priority ginnels in the ward and allocate to one of three levels of priority:

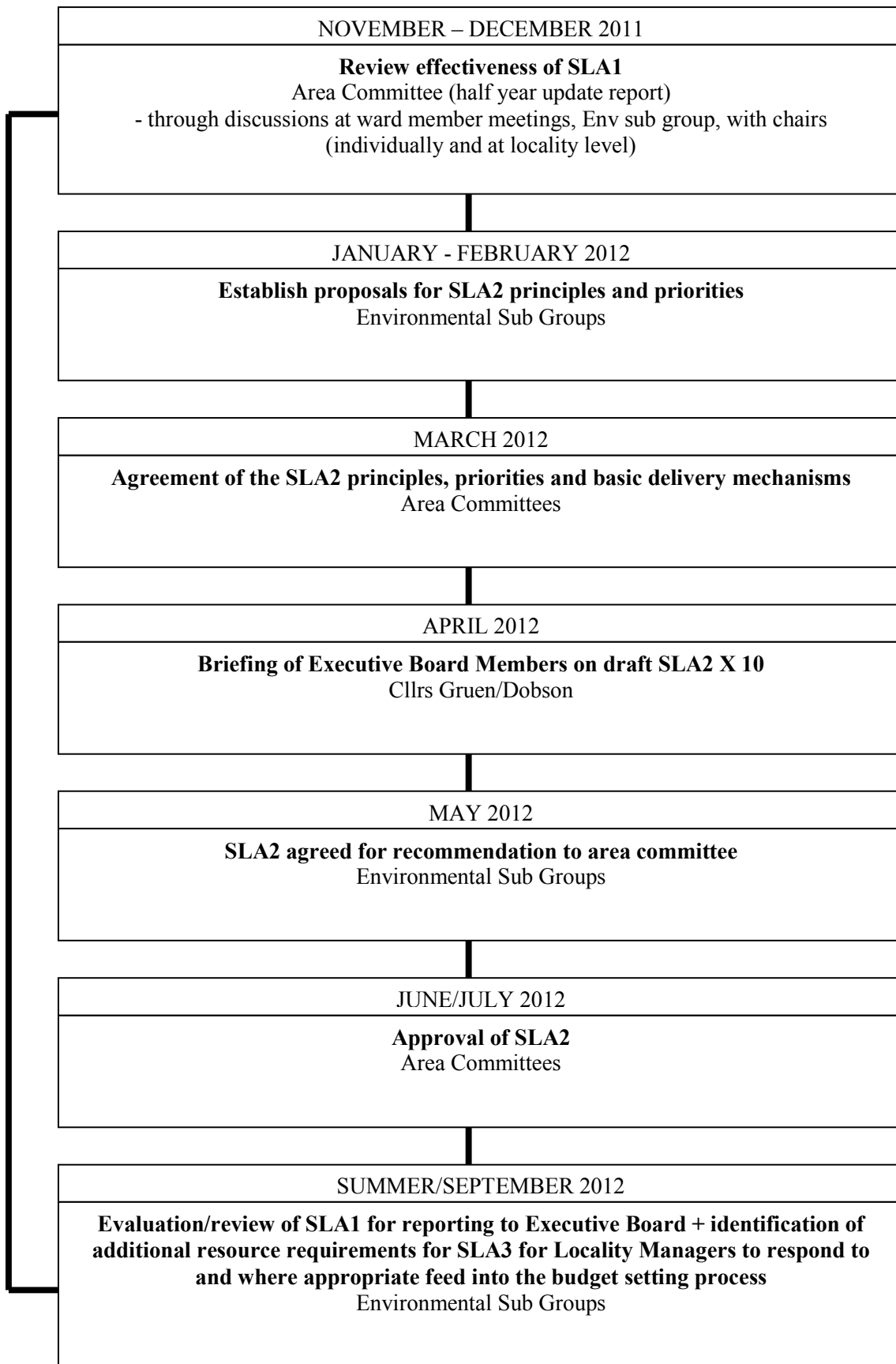
- a. Priority 1 – to be proactively cleaned on an X monthly cycle (frequency can be determined locally depending on available resource days).
- b. Priority 2 – to be proactively visited on an X monthly basis to determine whether action is necessary (frequency determined by the issue in the ginnel, e.g. overgrown hedge, and/or the resources available). The action could be cleaning, but this would also be where we would deal with overgrown hedges, targeted enforcement work etc. Given the nature of these I would recommend that these visits are carried out by CEO/CESO staff in Locality Teams.
- c. Priority 3 – only cleaned when reported, i.e. reactive service.

The number of ginnels falling into each of the priorities above is therefore determined by the level of resources available to clean and to monitor in consultation with Ward Members.

3. Agree Programme in SLA – 2012/13

The agreed programme of maintenance will then be included in the next SLA and agreed through Area Committees as per the programme.

APPENDIX C



Report of Director of City Development

Report to Outer East Area Committee

Date: February - April cycle (within the consultation period)

Subject: LDF Core Strategy – Publication Document

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):	All	
Garforth & Swillington		
Kippax & Methley		
Temple Newsam		
Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Following consideration by Executive Board on 10th February, the City Council's Local Development Framework (Publication Draft) has been approved for public consultation. The consultation period is 28th February – 12th April (5:00pm) and the purpose of this report is to make Area Committees aware of the consultation, the broad scope and to direct any subsequent comments to the Comments Form for completion. The Core Strategy document (and background material) is available via the City Council's web site, together with a copy of the Comments Form.
2. In aspiring to be the 'best city in the UK' (the Vision for Leeds), the Core Strategy reflects the spatial and land use aspects of this ambition, as part of an overall approach to manage opportunities for regeneration and longer term growth. A key responsibility for the Core Strategy, is to provide strategic overview for the preparation of a future Site Allocations Development Plan Document (DPD) and Neighbourhood Plans. It is not therefore the role of the Core Strategy to identify specific allocations of land for development (this will be the role of the Site Allocations DPD, informed by the Neighbourhood Planning process) but to provide an overall 'steer' and policy framework for overall scale and distribution of development. The Site Allocations DPD is at a very early stage of production and will but subject to the first stages of public consultation anticipated in Autumn 2012.
3. The Core Strategy takes a district wide approach to plan for the homes and jobs the communities need in a sustainable manner. Integral therefore to the strategy, is the need to respect local character, distinctiveness and to achieve environmental

management requirements, in support of regeneration and growth. Linked to this also, is the identification of a network of “Green Infrastructure” (linking areas of open space and nature conservation interest) across Leeds. This overall approach is therefore relevant to each of the Area Committees. An underlying approach of the Core Strategy is to identify types of settlements/places across the district, together with a hierarchy of City and Town Centres, as a focus for development. Consequently, where these settlements and ‘centres’ have been defined and are located, will be of relevance to individual Area Committees (further details, of the area based aspects of the Core Strategy, are summarised in paras. 3.2 – 3.4 and Appendix 2 of this report).

4. Initial work on the Core Strategy commenced in late 2006 and the emerging document has therefore been subject to several periods of both formal and informal consultation work. The current (Publication) stage of engagement, is the final formal stage of public consultation, prior to submission for independent examination by an Inspector. It should be emphasised also, that, this stage of consultation is specifically concerned with the “soundness” of the plan (rather than inviting more general comments and changes). Consequently, the purpose of the Comments Form is to seek comments on the soundness of the document (i.e. is it Justified, is it Effective and is it Consistent with national policy and to give specific reasons why it may not be sound (and the changes necessary to make it sound). The Comments Form can also be used to capture responses, which to support the soundness of the plan.

Recommendations

5. Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

1 Purpose of this report

1.1 In reflecting the priorities and ambitions for Leeds (as set out as part of the Vision for Leeds), the Core Strategy sets out the broad spatial and land use planning framework for the district (to 2028). Central to its preparation has been the desire to plan for the people and places of Leeds, in the development of an approach, which seeks to manage growth in a sustainable way. This approach seeks to balance the overall needs of a growing population in the delivery of an appropriate scale, distribution and phasing of development, taking into account local character and distinctiveness.

1.2 In playing its part, (and linked to a range of a range of strategic initiatives and programmes), for Leeds to become 'the best city in the UK', the Core Strategy provides a framework to deliver a range of key priorities. These include:

- responding to forecasts that the population of Leeds is set to grow and the opportunities and challenges associated with this including, greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds,
- arising from the spatial pressures of population growth, the need to develop a longer term strategy to create more and affordable homes, whilst seeking to respect and enhance, the character and distinctiveness of local communities and settlements,
- the promotion of urban regeneration, through the recycling of brownfield land and the development of land in sustainable locations, as a basis to minimise the impact upon greenfield and Green Belt land,
- harnessing the 'housing growth principles' agreed through public consultation, as a basis to meet housing needs and delivery in appropriate locations through a phased approach,
- planning for job creation and economic growth by promoting key economic sectors (including financial & business services, low carbon manufacturing, retail, housing and construction as identified within, the Leeds Growth Strategy), key strategic locations for development (including the City Centre and the Aire Valley – Urban Eco-Settlement/Enterprise Zone), together with a portfolio of opportunities for employment development & job growth and regeneration,
- delivering quality of place, high standards of urban design, conservation & construction, the protection and enhancement of the environment and ease of movement (through walking & cycling), in support of a sustainable, child friendly and healthy city,
- mitigating the consequences of climate change by managing flood risk, enabling sustainable design and construction and support for low carbon energy.

1.3 Following consideration by Executive Board, the Core Strategy has been approved for public consultation (Regulation 27 of the Town and Country Planning (Local Development) (England) Regulations 2004 as amended (the LDF Regs)).

Following this stage of consultation and consideration of representations made, the City Council may then proceed to formal Submission of the document to the Secretary of State for Independent Examination.

2 Background information

Overview

- 2.1 In seeking to address the priorities set out as part of the Vision for Leeds, responding to major changes in the economy and national guidance, there is considerable urgency to progress the Core Strategy. Central to this is the need to plan for the implications of a growing and changing population. Based upon the Strategic Housing Market Assessment (SHMA), it is anticipated that the population of Leeds will rise from 755,136 in 2010 to 859,583 in 2028 (Employment led, fixed headship scenario, extrapolated to 2028). Associated with this growth, are greater numbers of children and young people, more people 75 and over and more people from black, ethnic minority and mixed race backgrounds. Meeting the challenges and opportunities linked to these changes, is therefore a key issues for Leeds as a whole and in taking forward the Core Strategy.
- 2.2 Within the context of national planning guidance (including PPS12 and the emerging National Planning Policy Framework), the Localism Act (and the need to provide a direction and planning framework for the preparation of the Site Allocations DPD and Neighbourhood Plans) City Council priorities (including the delivery of City Priority Plans & the Leeds Growth Strategy), the Core Strategy is the key spatial and land use planning document for Leeds. Once adopted, substantive parts of the Core Strategy will replace the existing Development Plan (the Leeds UDP 2006).
- 2.3 Following early technical work and stakeholder engagement in 2006, wider public consultation on an Issues & Alternative Options document (October – December 2007) and a further 6 week period of public consultation (October – December 2009) on a 'Preferred Approach' document, a Publication draft document has now been prepared. This document has been developed in the light of the consultation work described above and also informed by supporting technical work and evidence base material. This material includes the Strategic Housing Market Assessment (SHMA), the housing growth consultation with key stakeholders (summer 2011), the PPG 17 Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment, Retail & Town Centres Study and Employment Land Review.

3 Main issues

- 3.1 The Core Strategy has been prepared during a major period of change. This includes significant and emerging changes to national and regional planning policy, culminating in the preparation of the draft National Planning Policy Framework, the impending abolition of Regional Spatial Strategies and the introduction of the Localism Act. These changes have been against a background of a global economic downturn and restructuring, a reduction in public funding and national (regional and local) priorities to stimulate economic recovery and growth. Within this context, it is important that the Core Strategy has regard to these circumstances in the short term but seeks to be ambitious in the longer term (the plan period and beyond) to plan for places, communities and infrastructure, in

aspiring to be the ‘best city in the UK’. The performance against these objectives will need to be monitored, to ensure that the plan remains ‘fit for purpose’. In seeking to meet these objectives, the document is subdivided into two key policy sections the Spatial Development Strategy (supported by the Key Diagram) and Strategic Themes & Policies. The main issues, arising from these sections are summarised below.

Implications for Area Committees

- 3.2 The following sections below (Places, Shopping & supporting the needs of communities, Local distinctiveness, sustainability & environmental quality, Economic growth & prosperity, Meeting housing needs, Regeneration, Transport and Environment) provide a detailed summary of each of the key sections of the document for consultation.
- 3.3 The broad approach of the document is to consider district wide issues and to provide an overall policy approach, for the preparation of a more detailed Site Allocations document (informed by Neighbourhood Plans) to follow. As a basis to develop this overall approach, the Core Strategy (Table 1 below) sets out the settlement types across the district. This helps to provide a focus for the policies of the plan and the scale and distribution of opportunities for regeneration and growth (and the identification of designating Town & local centres).

Table 1 – Identification of Settlement Types

Settlement Type	Location
Main Urban Area	Leeds City Centre and the surrounding communities and neighbourhoods forming the main urban and suburban areas of the City
Major Settlements	Garforth Guiseley/Yeadon/Rawdon Morley Otley Rothwell Wetherby
Smaller Settlements	Allerton Bywater Bardsey Barwick-in-Elmet Boston Spa Bramham Bramhope Calverley Collingham Drighlington East Ardsley Gildersome Kippax Lofthouse/Robin Hood Micklefield Mickletown Methley Pool-in-Wharfedale Scholes Swillington Tingley/West Ardsley
Villages/Rural	All other settlements and locations

Summary of Policy areas relevant to Committee areas

- 3.4 For ease of reference the Core Strategy Key Diagram, incorporating the Area Committee boundaries, has been appended to this report. This in turn illustrates the key policies relating to different areas across the district and the application of the approaches summarised below.

Places

- 3.5 A fundamental strand of the Core Strategy is the importance of the character and distinctiveness of Leeds, as a context for securing opportunities for regeneration and longer term growth. Particular characteristics of Leeds MD, are the extensive areas of greenspace and open land surrounding and linking through urban areas via green corridors and river valleys. Leeds is distinctive also, as a consequence of the wide collection of individual towns and villages across the District, in addition to the main urban area (which also includes the city centre). Leeds is therefore unlike many other cities and it is important therefore, that an appropriate balance is struck between the needs of economic and housing growth, quality of life and in maintaining and enhancing this special character. Within this context, the publication draft Core Strategy provides a policy framework to facilitate and enable, the delivery of development proposals in a sustainable manner, as a basis for 'Place making'. Consequently, emphasis is given to Regeneration Priority Programme Areas (Spatial Policy 4), identifying and supporting the role of the places and settlements across the District, a 'centres' based approach to the need to enhance the role of the City Centre, Town and Local Centres, as a basis to provide the range of services required by the community in accessible and sustainable locations (Spatial Policies 2 and 3). Policies are also contained within other sections (see para. 3.5 below) regarding the importance of design and conservation.

Shopping & supporting the needs of Communities

- 3.6 In supporting the current and future needs of local communities, the document, seeks to support and strengthen the role of the City Centre and Town Centres across the district. Spatial Policies 2 & 3 therefore support a 'centres first', approach regarding the use and expansion of such areas. Policies P1, P2, P3, P4, P5 and P6, set out the approach in planning for shopping development (including the creation of new centres, in appropriate circumstances, linked to regeneration and longer term opportunities for growth). Integral to this overall approach, is the desire to safeguard, enhance and develop the role of Leeds City Centre as the primary destination for major retail, commercial, leisure and cultural development. This also recognises its key role at the heart of the strategic transport hub (including Leeds City station and interchange facilities). Within this context, it is critically important to ensure that major investment opportunities (including major retail development at Eastgate) within the City Centre, are secured as a priority.
- 3.7 In supporting the needs of communities (including schools) across Leeds, the Core Strategy also places emphasis upon the provision of Community Facilities and Services (Policy P8). In complementing the overall strategic approach to the need to respect local character and distinctiveness, policies for Design, Conservation and Landscape are also set out, to ensure that development proposals are appropriate.

Local Distinctiveness, sustainability & environmental quality

- 3.8 Population increase, climate change and the global economy are all huge challenges facing Leeds. In seeking to meet these challenges and the benefits of longer term economic prosperity, environmental quality, local identity and distinctiveness, the Core Strategy sets out the spatial planning framework for the District. Fundamental to this approach, is the need to plan for the homes and jobs the city needs in a sustainable way, in balancing the overall, scale, location, distribution and phasing of development. Consequently, emphasis is made throughout the publication document to the need to deliver sustainable forms of development and policy outcomes, whilst protecting and enhancing environmental quality. This should be achieved by respecting local distinctiveness, for example through a focus of development upon the role of settlements and Town & Local Centres (Spatial Policies 1 & 2), the identification of strategic Green Infrastructure (Spatial Policy 13) and detailed policies for Conservation, Sustainable Design and Construction (Policies P9, P10 & EN2).

Economic growth & prosperity

- 3.9 The Leeds Growth Strategy focuses upon seven key employment sectors including Health and Medical, Low Carbon Manufacturing and Housing & Construction. In helping to support and facilitate this strategy, the approach of the Core Strategy is to support and enable job retention, opportunities for training and the creation of new opportunities. Spatial Policies 8 and 9, set out criteria in support of a competitive local economy, offices, industry and warehouse development. Emphasis has also been given to the important strategic economic role of the City Centre (Spatial Policy 3) and Aire Valley Leeds (Urban Eco-Settlement & Enterprise Zone) in providing opportunities for economic development (Spatial Policy 5). In support of promoting job opportunities, detailed policies are also set out for General Employment Land, Office Development and for Safeguarding Existing Employment Land and Industrial Areas (EC1, EC2, EC3).

Meeting Housing Needs & planning for longer term growth

- 3.10 Planning for housing needs and delivering housing development in appropriate locations, is a major opportunity and challenge for the District. This is made especially difficult by the current nature of the housing market and current rates of housing delivery. As noted above, it is anticipated that the population of Leeds will rise significantly over the plan period. Meeting the complex demographic needs of the existing population, together with the implications of an ageing and growing population, are therefore key considerations for the Core Strategy. Consequently, planning for such growth is therefore integral to the overall approach. The Core Strategy therefore, seeks to plan not just for a sufficient housing land supply in appropriate locations but also the quality, type and affordability of homes in meeting local needs. As emphasised throughout this report, a key dimension of this approach is to manage growth in a sustainable way, whilst maintaining local character, distinctiveness and environmental quality.
- 3.11 In developing an appropriate policy approach to these issues, the Core Strategy has been informed by a number of elements including the conclusions of the Strategic Housing Market Assessment (2011), work in relation to the Strategic Housing Land Availability Assessment (SHLAA), the Scrutiny Board Inquiry into Housing Growth and the informal consultation and debate (summer 2011)

regarding housing growth in Leeds (including representatives of the development industry, Members and community groups). Based on this evidence and informed by the conclusions of the Scrutiny Board Inquiry and housing growth informal consultation, the Core Strategy identifies a series of housing growth principles (see below).

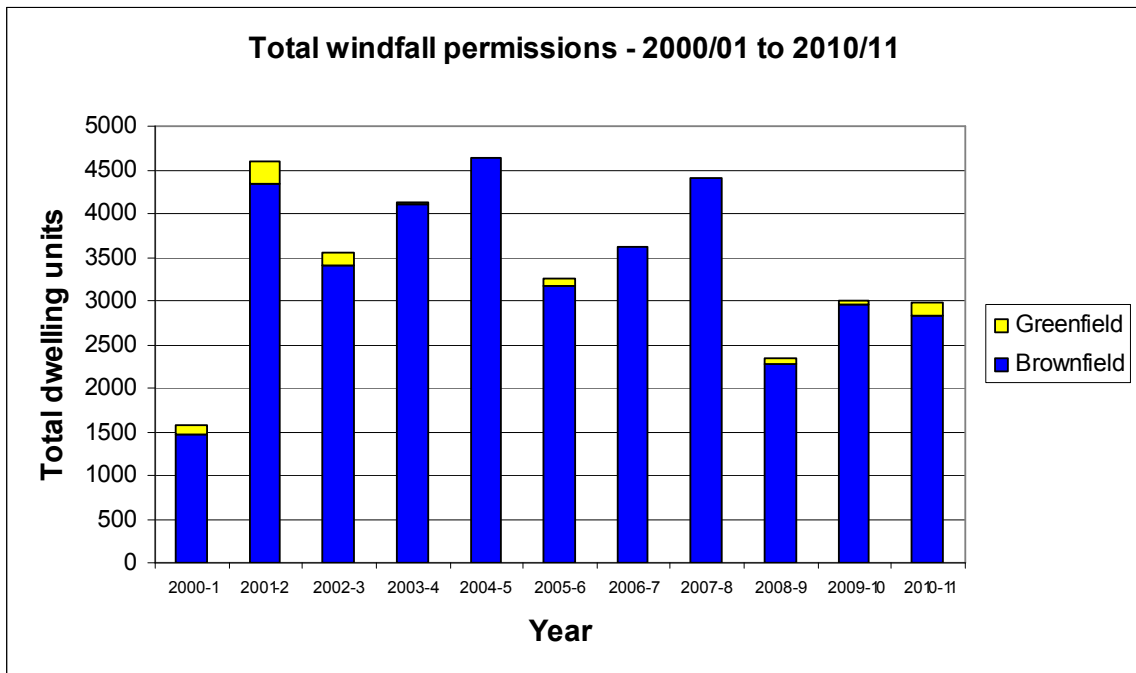
Housing Growth Principles

- Ensure housing growth is linked to the creation of sustainable neighbourhoods throughout the city (see SP1),
- Set a realistic and phased target for the delivery of new homes (see SP6),
- Ensure housing growth targets reflect local housing needs, now and in the future, in terms of tenure, type and size, (see SP6 and H4),
- Enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes, (P10 & EN2),
- Facilitate the development of brownfield and regeneration sites, (see SP1, SP3, SP4 and SP6),
- Agree a range of mechanisms to deliver additional affordable homes, (see H5),
- Work in partnership to find ways to facilitate housing growth (see Section 6 Implementation & Delivery).

3.12 In taking into account the above considerations and a range of factors including, demographic requirements, current housing market conditions, the desire to meet a range of housing needs, the City Council's longstanding commitment to the regeneration of brownfield land and historical past performance in the successful delivery of windfall development, Spatial Policies (6 & 7) set out the approach to the Housing Land Requirement, Allocation and Distribution of Housing Land.

3.13 As a large post industrial city and through an on going process of urban regeneration and renaissance, Leeds has continued to evolve in terms of its economic diversity and formats for housing delivery. A major aspect of these changes has been the recycling of brownfield (previously developed land – PDL), for windfall housing and other uses. Leeds has a long and well recorded history of windfall housing being delivered, which has been monitored continuously by the City Council since the 1980s, as a key source of land for development.

3.14 Based upon past performance (see the Table below) and the continued urban renewal and regeneration of Leeds, windfall will continue to play an important role in housing delivery. This is due in part to the scale of the District in respect of the extent of the Main Urban Area of Leeds and large collection of settlements across the District (including Major and Small Settlements identified as part of the Settlement Hierarchy – see Table 1: Identification of Settlement Types). Consequently, the role of windfall and the identification of a windfall allowance, is integral to the overall housing strategy set out in this Plan.



3.15 Within this overall context, Spatial Policy 6 sets out a housing requirement of 70,000 dwellings (net) over the plan period. In recognition of the conditions of the current housing market, it is proposed that this is phased over two periods, 3,660 p.a. (2012/13 – 2016/17: 18,300 dwellings) and 4,700 p.a (2017/18 – 2028: 51,700 dwellings). In meeting this requirement (and based upon past performance) a ‘windfall’ allowance for has been made for 500 dwellings p.a on small and unidentified sites. The 66,000 units remaining (following the discounting of the windfall allowance), are comprised of current, undelivered allocations (7,500 units), extant planning permissions (20,000 units) and other additional sites (including infill development within existing urban areas and suitable urban extensions) deemed appropriate for housing delivery, against the criteria set out in Spatial Policy 6. This will entail the need to use Protected Areas of Search (PAS) sites and to carry out a selective review of the Green Belt.

SPATIAL POLICY 6: - THE HOUSING REQUIREMENT AND ALLOCATION OF HOUSING LAND

70,000 (net) new dwellings net between 2012 and 2028 will be accommodated at a rate of:

- 3,660 per annum from 2012/13 to the end of 2016/17 (18,300)
- 4,700 per annum from 2017/18 (51,700)

Delivery of 500 dwellings per annum (8,000 over the plan period) is anticipated on small and unidentified sites.

Guided by the Settlement Hierarchy, the Council will identify 66,000 dwellings gross (62,000 net) to achieve the distribution in tables H2 and H3 in SP7 using the following considerations:

- (i) Sustainable locations (which meet standards of public transport accessibility -see the Well Connected City chapter), supported by existing or access to new local facilities and services,
- (ii) Preference for brownfield and regeneration sites,
- (iii) The least impact on Green Belt purposes,
- (iv) Opportunities to enhance the distinctiveness of existing neighbourhoods and quality of life of local communities through the design and standard of new homes,

- (v) The need for realistic lead-in-times and build-out-rates for housing construction,
- (vi) The least negative and most positive impacts on green infrastructure, green corridors, green space and nature conservation,
- (vii) Generally avoiding or mitigating areas of flood risk.

3.16 In reflecting the overall strategy approach of the Core Strategy and as a basis to provide a framework for the future Site Allocations DPD and the preparation of Neighbourhood Plans, Spatial Policy 7, sets out tables indicating the overall magnitude and distribution of housing land by Settlement Hierarchy and by Housing Market Characteristic Area (see below).

Spatial Policy 7 – Table 3

Housing Market Characteristic Area	Number	Percentage
Aireborough	2,300	3%
City Centre	10,200	15.5%
East Leeds	11,400	17%
Inner Area	10,000	15%
North Leeds	6,000	9%
Outer North East	5,000	8%
Outer North West	2,000	3%
Outer South	2,600	4%
Outer South East	4,600	7%
Outer South West	7,200	11%
Outer West	4,700	7%
Total	66,000	100%

3.17 In seeking to meet the complex housing needs of a growing population and as a basis for a qualitative approach to housing delivery, a series of detailed policies are also set out to cover a range of housing issues. These include the Managed Release of Sites (H1), Housing Density (H3), Housing Mix (H4), criteria for the allocation of Gypsy and Traveller Sites (H7) and Housing for Independent Living (H8). These policies underpin the overall strategic approach and a basis to consider housing need issues at a local level.

3.18 Current housing market conditions, wider economic uncertainties and the need to plan for the necessary infrastructure and facilities to support growth are major issues for the delivery of the Core Strategy. Within this context a draft Infrastructure Delivery Plan has been prepared (see Background documents) as a basis for on going dialogue to securing infrastructure improvements and longer term requirements to support growth. Housing delivery and output, will therefore need to be closely monitored against the above requirements (and a monitoring framework is therefore being developed as part of the Core Strategy). Notwithstanding these difficulties however, in seeking to meet the housing needs and requirements as set out over the plan period, the delivery of housing growth will result in the need for a selective Green Belt review (as a basis to identify sites for future housing/employment development as necessary and also Protected Areas of Search for future development beyond the plan period). Within this context, Spatial Policy 10 sets out the overall approach. It needs to be emphasised however that the precise extent and detailed boundaries will need to be identified through the Site Allocations DPD process, as a basis to deliver the

housing growth principles and location of development criteria identified as part of the Core Strategy.

Regeneration Priority Areas

- 3.14 In meeting local needs, including opportunities for homes and jobs, the Core Strategy reflects the City Council's long standing priorities for major urban regeneration. Spatial Policy 4 therefore identifies East Leeds, Aire Valley Leeds, the Leeds Bradford Corridor (incorporating the West Leeds Gateway) and South Leeds, as Regeneration Priority Programme Areas. In seeking to meet local aspirations within these areas and to plan for the effective use of land, the Core Strategy provides a framework to facilitate housing renewal and provision and local environmental improvements (improvements to greenspace quality through suitable remodelling) within such areas. Within this overall context, as noted in para. 3.6 above, Spatial Policy 5 sets out a strategic policy for Aire Valley Leeds, in underpinning the significance of this area to the District's growth aspirations.

Transport & Accessibility

- 3.15 Planning for Transport Infrastructure and Investment priorities, is a key priority for the Core Strategy. Within this context, the Plan reflects District wide priorities incorporated as part of the Local Transport Plan and ongoing work at a City Region level. Consequently, Core Strategy Spatial Policy 11, provides an overarching framework to help direct and bid for infrastructure provision to support the city's priorities. These include enhancements to Leeds City Station, opportunities to create new rail stations and the delivery of Park and Ride facilities. In recognising the important strategic and economic role of the Airport, Spatial Policy 12, sets out an approach to support managed growth, linked to the provision of infrastructure improvements and the consideration of related environmental issues. In support of this strategic approach, Policies T1 and T2 provide a basis to consider Transport Management and Accessibility requirements associated with development proposals.

Managing Environmental Resources

- 3.16 Leeds has a reputation for innovation, effective environmental management and a commitment to mitigating the consequences of climate change. In taking these commitments forward and in contributing to the environmental sustainability of the District, the Core Strategy sets out a broad policy framework to cover the Management of Environmental Resources. The desire to help 'future proof' the city in respect of climate change (including mitigation) and planning for a low carbon economy (to support job growth as well as the protection and enhancement of the environment) are integral to this approach. Detail Policies are therefore provided to protect and enhance the 'green environment', including Green Infrastructure (Spatial Policy 13 and G1, Increasing Tree Cover (G2), Greenspace provision (G3, G4, G5 & G6), Biodiversity (G7 & G8) and planning for Energy and Natural Resources, including, Carbon Reduction & Low Carbon Energy (EN1 & EN3), Sustainable Design & Construction (EN2) and Managing Flood Risk (EN5). Policies are also included for Waste Management and Minerals (EN6 & EN7), in providing a Core Strategy context for related and expanded policies in the Natural Resources and Waste DPD.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 Consistent with the City Council's adopted Statement of Community Involvement (SCI), the Core Strategy (see paragraph 2.5 above) has been subject to several formal and informal phases of public consultation and engagement. Following consideration by Executive Board of the Publication document, a further formal 6 week period of public consultation (consistent with the LDF Regulations), is being undertaken. Following consideration of any representations made, the next stage will be the formal submission of the Core Strategy to the Secretary of State for Independent Examination, prior to Adoption. The decision to submit the Core Strategy to examination and subsequently to adopt the document are decisions reserved to full Council.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Due regard has been given to Equality, Diversity, Cohesion and Integration issues in the formulation of the Core Strategy. This has included meeting the requirements of the Strategic Environmental Assessment Directive, which has meant that the Core Strategy has been subject to the preparation of a Sustainability Appraisal. The purpose of this Appraisal is to assess (and where appropriate strengthen) the document's policies, in relation to a series of social, environmental and economic objectives. As part of this process, issues of Equality, Diversity, Cohesion and Integration, are embedded as part of the Appraisal's objectives. In complementing the preparation of the Sustainability Appraisal, a Health Impact Assessment exercise, has also been undertaken (See Health Topic Paper – Background documents) in the preparation of the emerging Core Strategy Publication document, the conclusions of which have also been embedded within the document.

4.2.2 Given this approach, considerations of equality of opportunity and good relations have been integrated into the formulation of the Core Strategy and an assessment of the impact of the policies on the advancement of equality and good relations has been carried out. This is evidenced in the comprehensive Equality Impact Assessment Screening document, which is available as a Background paper.

4.2.3 The EIA Screening document describes the overall scope of the Core Strategy and the many stages of public consultation which have been completed to date. The planning and delivery of this consultation has been consistent with the City Council's adopted LDF Statement of Community Involvement. The consultation process, within available resources, has been extensive and has sought to engage with a wide range of communities and groups across the District, including, people of all ages, people with disabilities, gender and black, ethnic minority groups. In the preparation of the Core Strategy, a fundamental consideration has been to recognise that the population of Leeds is growing, resulting in demographic changes across the District and in spatial pressures in particular areas. Consequently, the Plan seeks to provide a strategic planning framework to address these issues, which in turn is to be monitored for effectiveness. The implications of Equality and Diversity, Cohesion and Integration, will again be considered in the production of the Site Allocations DPD which will take forward the policy requirements of the Core Strategy.

- 4.2.4 Within the EIA Screening document examples of the community groups contacted at each stage of consultation have been provided, together with the range of issues highlighted for discussion.
- 4.2.5 In providing an overall analysis and review of the Core Strategy in relation to equality issues, the EIA Screening document provides a summary of the impact of individual policy areas. These include Transport, Retail, Housing, the City Centre, Employment, Environmental Resources and Green Infrastructure. Consistent with the overall objectives of the Core Strategy, these policy areas aim to promote equality, respect diversity and seek to improve cohesion and integration. The conclusions highlighted in the EIA Screening, are that in some policy areas the Core Strategy is neutral in its effects upon these issues (such as gender discrimination in relation to Transport policy) but in the majority of cases, the Core Strategy has a positive effect (for example seeking to meet a range of housing needs and the provision of affordable housing). In addition the identification of Regeneration Priority Programme Areas and the provisions of proposed employment Policies, were regarded as having a positive effect in terms of their impact upon all ages, people with disabilities, gender and black, ethnic minority.

4.3 Council policies and City Priorities

- 4.3.1 As highlighted in this report, the Core Strategy, plays a key strategic role in taking forward the spatial and land use elements of the Vision for Leeds and the aspiration to the 'the best city in the UK'. Related to this overarching approach and in meeting a host of social, environmental and economic objectives, where relevant the Core Strategy also seeks to support and advance the implementation of a range of other key City Council and wider partnership documents. These include the Leeds Growth Strategy, the City Priority Plan, the Council Business Plan and the desire to be a 'child friendly city'.

4.4 Resources and value for money

- 4.4.1 The preparation of statutory Development Planning documents is an essential but a very resource intensive process. This is due to the time and cost of document preparation (relating to public consultation and engagement), the preparation and monitoring of an extensive evidence base, legal advice and Independent Examination.
- 4.4.2 These challenges are compounded currently by the financial constraints upon the public sector and reduced staffing levels, concurrent with new technical and planning policy pressures arising from new legislation (including the Community Infrastructure Levy and Localism Act). There are considerable demands therefore in taking forward the Core Strategy and related work, including the preparation of the Site Allocations DPD, which is due to quickly follow on.
- 4.4.3 A key component of the Core Strategy document itself, relates to the provision of infrastructure. National guidance (PPS12), sets out requirements for the preparation of Infrastructure Delivery Plans (IDP) to support the phased implementation of Core Strategy priorities. This guidance was written before the current economic slow down and constraints upon public sector finance. Whilst opportunities are being vigorously pursued to secure infrastructure funding, there are uncertainties regarding the level and timing of resources. Work is also ongoing within the City Council to work up in more detail the approach to the Community Infrastructure Levy (CIL).

4.4.4 Notwithstanding these challenges and difficulties, a draft IDP has been prepared in support of the Core Strategy. This provides a framework to identify infrastructure requirements and an on going basis to engage with infrastructure providers, communities and developers, to help meet requirements.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The DPD is being prepared within the context of the LDF Regulations and statutory requirements. The DPD is a Budgetary and Policy Framework document, due to this, and also because this matter is a Council function of the Area Committee, then this report is exempt from call-in by Scrutiny.

4.6 Risk Management

4.6.1 As emphasised in this report, there is considerable urgency to take the Core Strategy forward. The absence of such an up to date strategy would leave a vacuum in strategic and land use planning in being able to respond to the priorities set out in the Vision for Leeds and a range of other key documents (including the emerging Site Allocations DPD and Neighbourhood Plans).

4.6.2 The preparation of the Core Strategy document has been a complex process and the Publication stage is necessary prior to formal submission and Independent Examination. Given the range of issues covered, the City Council will need to continue to take appropriate advice, in order to respond to issues which may arise and in order to keep the momentum behind the process.

5 Conclusions

5.1 The Core Strategy is at a critical stage in its production and as detailed in this report, needs to be taken forward as a matter of urgency. In aspiring to be the 'best city in the UK', the Core Strategy takes forward the spatial and land use aspects of this ambition, as part of an overall strategy. As a basis to address these priorities and in order to provide a strategic framework for the preparation of the Site Allocations DPD and Neighbourhood Plans.

5.2 Central to this approach, is the desire to plan for the homes and jobs the District needs in a sustainable manner. Consequently, integral to the strategy is the need to respect local character, distinctiveness and environmental management requirements

6 Recommendations

6.1 i) Area Committees are requested to consider this report and to make any comments, as appropriate on the soundness of the document, on a Core Strategy Comments Form (s), (attached as Appendix 1).

7 Consultation and background material

7.1 The following consultation and background material is available on the City Council's web site, together with a representations form. There are also links from this web page to supporting technical material which has been used to inform the preparation of the Core Strategy. These including the Strategic Housing Market Assessment, Employment Land Review and Leeds Needs & Opportunities Assessment for Open Space, Sport and Recreation Assessment.

8 Background documents¹

Core Strategy Publication Draft

Key Diagram

Sustainability Appraisal

Draft Infrastructure Delivery Plan

Draft Core Strategy Monitoring Framework

Equality Impact Assessment Screening

Habitats Regulations Assessment Screening

Health Topic Paper

Draft National Planning Policy Framework & Leeds City Council's response (approved at Executive Board 12th October 2011).

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Core Strategy
Development Plan Document
Publication Draft
Comments Form

Ref:
(For Official Use Only)

The Leeds Core Strategy Development Plan Document is now at publication stage.

This is your last opportunity to comment on it. We would like to hear your views on the 'soundness' of the Document.

You can access the Core Strategy documents online and additional copies of this form from our website www.leeds.gov.uk/ldf, or you may request copies by:

Emailing us at: ldf@leeds.gov.uk

Phoning us on: (0113) 247 8092

Completed forms should be returned either by:

Email to: ldf@leeds.gov.uk

or Post to:
Core Strategy publication
Forward Planning and Implementation
Leeds City Council
The Leonardo Building
2 Rossington Street
Leeds LS2 8HD

**All comments should be made in writing
no later than 5pm on 12 April 2012**

Data Protection Act 1998

Any personal information collected on this form will be processed on computer for the purposes of Leeds City Council for monitoring Local Development Framework documents. The information will not be shared with anyone else unless you have given your consent or we are required to do so by law. Further guidance on Leeds City Councils' data protection policy can be downloaded from the Leeds City Council website.

If you have difficulty filling in this form we can make special arrangements to suit your needs – please let us know.

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(Please continue on a separate sheet if necessary)

6. Please set out what change(s) you consider necessary to make the Core Strategy sound.

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(Please continue on a separate sheet if necessary)

Please let us know if you wish to take part in the Examination in Public to be held in 2013.

Yes No

Please fill in a separate sheet for each representation you wish to make.

Please sign and date this form:

Signature:

Date:

Could you please also state whether you are an asylum seeker or refugee.

Are you an asylum seeker? Yes No
Are you a refugee? Yes No

Please tick the appropriate box to select your religion.

Buddhist No religion Christian
Rastafarian Hindu Sikh
Jewish Muslim

Any other:

Sexuality How would you describe your sexual orientation? (definitions for these terms are below.)

Heterosexual Gay man
Lesbian Bisexual

Heterosexual: Someone who is attracted to persons of the opposite sex, emotionally or physically.

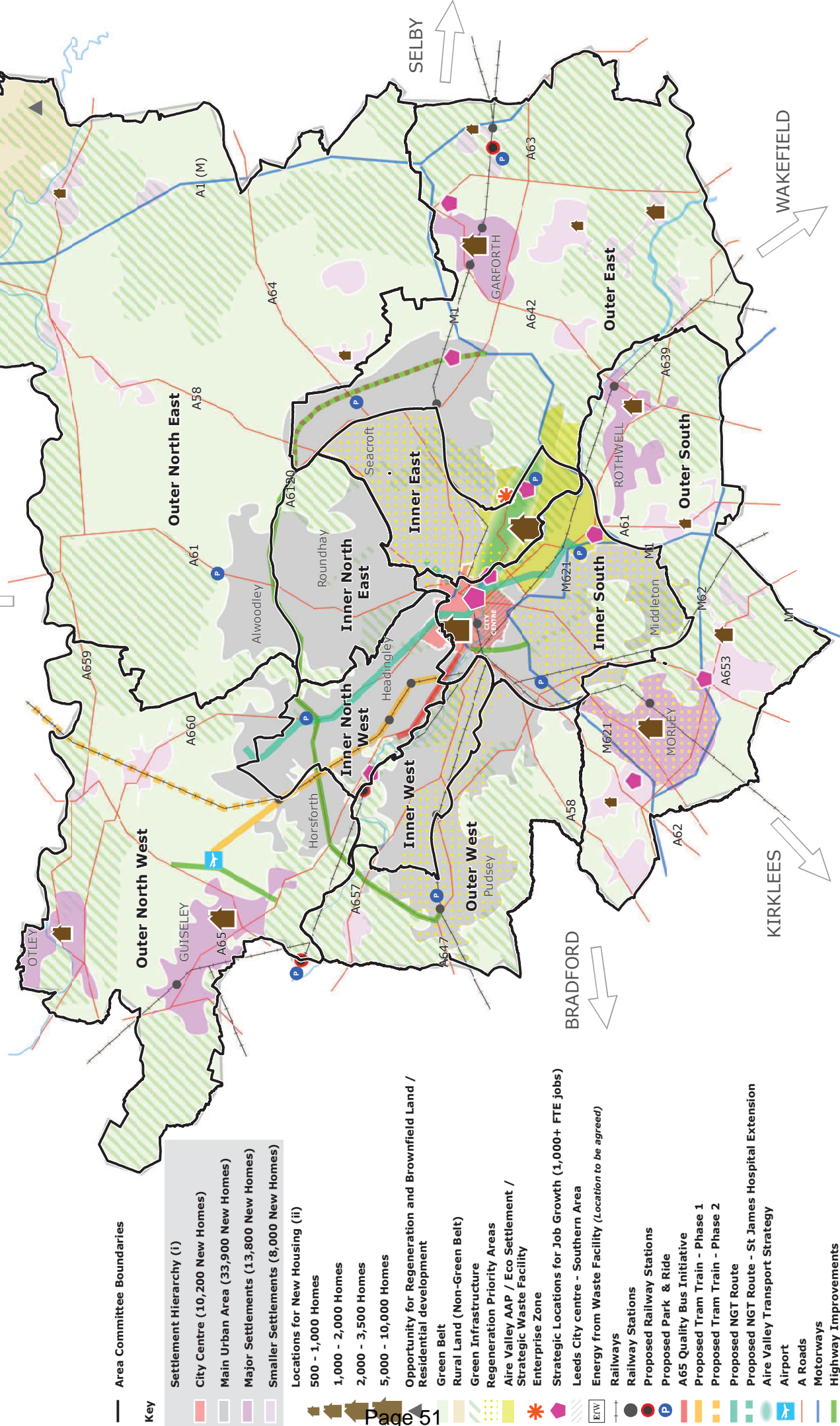
Gay man: A man who is attracted, emotionally or physically to other men.

Lesbian: A woman who is attracted emotionally and or physically to other women.

Bisexual: Someone who is attracted to both sexes, emotionally and or physically.

Thank you for your assistance.

Core Strategy Key Diagram - Incorporating the Area Committee Boundaries



Area Committee Boundaries

- key**
- City Centre (10,200 New Homes)
 - Main Urban Area (33,900 New Homes)
 - Major Settlements (13,800 New Homes)
 - Smaller Settlements (8,000 New Homes)

Locations for New Housing (ii)

- 500 - 1,000 Homes
- 1,000 - 2,000 Homes
- 2,000 - 3,500 Homes
- 5,000 - 10,000 Homes

Opportunity for Regeneration and Brownfield Land / Residential development

- Green Belt
- Rural Land (Non-Green Belt)
- Green Infrastructure
- Regeneration Priority Areas
- Aire Valley AAP / Eco Settlement / Strategic Waste Facility
- Enterprise Zone

Strategic Locations for Job Growth (1,000+ FTE jobs)

- Leeds City centre - Southern Area
- Energy from Waste Facility (Location to be agreed)

Railways

- Railway Stations
- Proposed Railway Stations
- Proposed Park & Ride
- A65 Quality Bus Initiative
- Proposed Tram Train - Phase 1
- Proposed Tram Train - Phase 2
- Proposed NGT Route
- Proposed NGT Route - St James Hospital Extension
- Aire Valley Transport Strategy

Airport

- A Roads
- Motorways
- Highway Improvements
- East Leeds Orbital Route
- Waterways
- Leeds District Boundary

(i) Settlements in the Settlement Hierarchy may be subject to Green Belt review
 (ii) Indicative locations only, not site specific. The housing symbols illustrate new large scale housing areas. It does not show sites smaller than 500 homes. The total distribution of new housing provision across the Leeds district is detailed in Policy SP7

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Report author: Simon Costigan
Tel: 2141916

Report of Chief Executive of Aire Valley Homes Leeds

Report to Outer East Area Committee

Date: 20 March 2012

Subject: Aire Valley Homes Service Delivery Update

Are specific electoral Wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Garforth & Swillington		
Kippax & Methley		
Temple Newsam		
Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Aire Valley Homes Leeds (AVHL) is the provider for housing management services for 15,500 homes within the South and South East areas of the City
2. The details contained within this report are intended to provide the Outer East Area Committee with an update on how AVHL are contributing to the key service areas that were discussed at its earlier meeting on 14.2.12. and also how its service deliver is linked to the City priorities.
3. The details contained within this report are also intended to provide the Outer East Area Committee with an update on AVHL current performance and levels of customer satisfaction.

Recommendations

The Area Committee are asked to note the content of the attached report and raise any queries.

1.0 Purpose of this report

- 1.1 The purpose of the attached report is to provide Members of the Outer East Area Committee with an update on areas of activity and performance.

The report will also highlight areas of joint work that are currently ongoing between AVHL and other Council services to deliver a comprehensive service that is responsive to the needs of individual local communities.

2.0 Background information

- 2.1 Since the Service Level Agreement has been agreed between the Area Committee and the Locality Team, AVHL has been working closely with the Area Leader and the Locality Manager to integrate local service provision to pool resources, avoid duplication and deliver VFM.

The emphasis for effective service delivery for AVHL has been refocused over recent months and whilst good quality housing management service delivery is the core function of the organisation there has been a recognition that in order to deliver against its key strategic objectives there needs to be a focus on increased customer satisfaction, working in partnership with other service providers and working within community boundaries rather than specific housing estates.

3.0 Main issues

3.1 Partnership working

3.1.1 Outer South East Area Panel

In addition to the funds that are available through the Well Being Budget the Outer South East Area Panel has been allocated £90k which is used to fund local schemes that are submitted from a range of local community groups. Due to match funded bids this has generated nearly £300k of additional income. A breakdown of the schemes that have been funded this year by the Outer South East Area Panel is attached as Appendix 1.

3.1.2 Environmental Clean Up Campaigns

The Estate Caretaking Team from AVHL have provided resources to clear a number of ginnels in the Swarcliffe area, have undertaken a four day clean up campaign at Swarcliffe, have provided skips in Micklefield and regularly attend multi agency clean up campaigns across AVHL.

Over the last 12 months the AVHL Environmental Caretaking team have removed 2,605 metric tonnes of rubbish and recycled 79% of this total.

As part of their regular estate inspections they have collected 318 fridges, 526 TV's and 334 car tyres that have been fly tipped.

3.1.3 Joint Working With The Police

Since the introduction of the new local based anti social behaviour teams in April last year, AVHL have had the opportunity to influence the deployment of police resources through the NPT's. The locally based ASB teams are managed by a Manager employed by the ALMO who manages staff from LCC, Police, Victim Support, Arson Task Force and the noise nuisance team through matrix management arrangements.

Through the local Tasking Meetings AVHL, along with a full range of service partners, we are able to influence PCSO resources as joint funding has been provided through the Housing Revenue Account.

3.1.4 Children's Services

Local housing staff have undertaken joint awareness training with staff from the local children's centres around safeguarding and vulnerability. We are in the process of developing a series of welfare benefit advice sessions which will be delivered to all children's centres across AVHL in preparation of the welfare reforms.

As part of the work we are undertaking to prepare for the impact of the welfare reforms we are undertaking a piece of work to map out our customer base to understand the demographics within our properties rather than relying on tenant data alone. This information, when available, will assist Children's Services to project future pressures on school places within geographical localities.

In order to assist with the corporate priority to reduce the number of looked after children the ALMO's have set aside resources within their individual Capital programmes to provide an element of joint funding if required to facilitate building alterations to avoid placing children into the care of the local authority.

3.1.5 Older Peoples Housing Services

AVHL manages a total of 1932 units of sheltered accommodation, of which 966 are situated within the Outer East Area Committee boundary.

In order to ensure that the service provision is delivered based on individual need individual Support Plans are undertaken on a regular basis to change the service provision, or bring in additional support providers, dependent on the needs of the customer.

Within all sheltered schemes a replacement programme of the current Care Ring system is being undertaken, with potential to include assistive technology through Telecare to increase the provision of independent living rather than taking up hospital bed spaces.

AVHL is currently looking to develop a scheme with the NHS to commission a small number of bed spaces which will be available on a short term basis to avoid hospital bed blocking.

The older peoples supported housing service that is provided to sheltered properties has recently been externally inspected and was awarded a 5 'A' rating which is the highest possible rating. There are currently only 15 organisations nationally that have been awarded a similar rating.

In addition to the service that is provided within the sheltered schemes across AVHL we have introduced a cross tenure floating support service so that individuals can purchase these services, on a flexible basis to meet customer demands.

In order to allow existing residents to remain in their current homes, and avoid relocating, AVHL has spend approx £2m this year delivering aids and adaptations work.

3.1.6 Community Payback

Last year AVHL commissioned West Yorkshire Probation Trust to deliver a Community Payback scheme for AVHL. The scheme delivered 16,000 hours of activity which is commissioned through our existing resources would have cost £176k.

It is proposed to commission a further scheme in 2012/13 which will deliver 14,000 hours of activity.

3.1.7 Employment Initiatives

During the last year AVHL ran a Future Jobs Fund programme and delivered 37 placements. Whilst the national average of placements remaining in work after 6mths is around 50% the average in Leeds is approx 61% with the success rate for AVHL is 84%.

Of the 37 placements facilitated by AVHL, 15 have obtained full time employment within the ALMO's/LCC.

AVHL is fully engaged with the current Youth Inspire scheme and has taken on 3 placements with more opportunities being developed.

In addition to the above AVHL has entered into a partnership with Job Centre Plus and have formally seconded a member of their staff to work alongside our Benefit Advisors and Financial Inclusion Officer.

Since the partnership began there have been a number of positive outcomes such as;

- Twice yearly contact with 3,600 households who have made contact for benefit advice.
- 208 people have moved into paid employment
- 28 people helped into voluntary work to gain employment experience
- Over 400 tenants have moved into further education or college courses.
- Over 5,000 face to face enquiries

3.1.8 Energy Efficiency

In addition to the schemes that are delivered through the Capital programme AVHL has just secured over £800k through a partnership with Eggborough Power Station to reduce our carbon footprint.

AVHL is working with Yorkshire Energy Services, who are delivering the Wrap Up Leeds scheme, to facilitate loft and cavity wall insulation free for owner occupiers.

3.2 **Operational Performance**

3.2.1 Repairs and Maintenance

Since the introduction of the new repairs and maintenance services, which was introduced in April 2011, this is the main area for service failure and tenant dissatisfaction.

While vast improvements have been made to both contractor performance and telephony response times there is further work required to reach the expected levels of performance and customer satisfaction.

The level of poor performance being delivered by Morrison has been escalated to the national Chief Executive of the company and penalties, within the terms of the contract, are being invoked.

3.2.2 Re-structure

In order to review business priorities and redirect resources within the Housing Management division a review has been undertaken.

The main drivers and outcomes of the review are;

- To create a specialist team of TMO's to support vulnerable customers
- Create a generic role for the TMO's to avoid duplication
- Create a specialist arrears team to focus on enforcement arrears activity
- Prepare for the introduction of the Welfare Reforms
- Create the role of Partnerships Manager to deliver joint working

3.2.3 Anti Social Behaviour

The new locally based ASB team are now fully integrated into the overall service provision for tenancy enforcement and ASB action and are currently reporting customer satisfaction levels of 83% following case closure.

The satisfactions level of customers being kept up to date with actions has also increased and currently stands at 87%.

3.2.4 Resident Engagement

There are 32 formally registered residents groups within AVHL that cover over 50% of the stock.

In addition to the above we have 4 tenants who have been elected as Board Members and we have just undertaken a recruitment process to appoint 12 members of the Scrutiny Steering Group which will become the formally recognised process to replace the formal Audit Commission inspection regime.

3.2.5 Local Ward Member Engagement

AVHL welcomes the opportunity to attend the Area Committees to present our current achievements and report performance and recognises the need for our performance data to be delivered to a Ward level.

In developing a revised Performance Management Framework it is recognised that future reporting against KPI's needs to be available at a Ward level. AVHL's Management Team have recently developed a programme of quarterly Member briefing sessions which can be increased in frequency at Members request.

3.2.6 Tenancy Management

In order to become more visible and accountable to our customers we have introduced a schedule of estate walkabouts.

Every quarter a formal walkabout will be arranged and invites sent to all service partners, local Members, RTG's and the Police. There are currently 71 quarterly walkabouts undertaken across AVHL.

In addition each TMO has a schedule of less formal monthly walkabouts to ensure that we can respond to customer demands and undertake formal visits when required through booked appointments. There are currently 201 monthly walkabouts undertaken across AVHL.

Enough flexibility has been designed into the schedule to enable urgent matters to be attended to outside the formal estate walkabout structure.

3.2.7 Staff Engagement

In order to recognise that staff are our biggest asset, we have undertaken a recent staff culture audit which has demonstrated an improvement in all 22 questions. It is also worth noting that the highest scoring areas were around;

- Focus on the customer
- High performing expectations
- Open to change
- Diversity is valued and embraced

3.2.8 Customer Satisfaction

The most recent STATUS survey that was conducted in 2010 reported overall tenant satisfaction at 69%, which was a reduction of 2% from the previous survey in 2008.

Since these results were published AVHL have been working hard to improve areas of service dissatisfaction and can report the current level of overall tenant satisfaction is over 90%

4.0 **Corporate Considerations**

4.1 **Consultation and Engagement**

AVHL has a formal structure to deliver a full range of consultation and engagement activities with its tenants.

4.2 **Equality and Diversity / Cohesion and Integration**

AVHL fully complies with The Equality Act 2010 which brings together all previous equality legislation into one Act. This important piece of legislation helps to ensure that everyone has the right to be treated fairly at work, or when using services. It protects people from discrimination on the basis of 9 protected characteristics: race, gender, disability, religion and belief, sexual orientation, age, gender reassignment, marriage and civil partnerships and maternity and paternity.

4.3 **Council policies and City Priorities**

The work undertaken by staff from AVHL as identified within the attached report is intended to contribute to priorities set out in the following policies;

- Vision for Leeds
- Children and Young Peoples Plan
- Safer and Stronger Communities Plan
- Health and Well being Priority Plan
- City Regeneration Priority Plan

4.4 **Resources and value for money**

AVHL receives its income from the HRA via the Council through a Management Fee.

Whilst services provided by AVHL are not funded through the General Fund by avoiding duplication of workload, working in partnership by sharing resources, AVHL can effectively contribute to delivering local services in communities that delivers VFM against a programme of efficiencies.

4.5 Legal Implications, Access to Information and Call In

None

4.6 Risk Management

None

5.0 Conclusions

The partnership approach to service delivery that has been adopted by AVHL has been well received by service partners and has improved overall customer satisfaction levels with our customers.

6.0 Recommendations

The Area Committee are asked to note the content of the attached report and raise any queries.

7.0 Background documents

None

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Report author: Peter Storrie &
Joedy Greenhough

Tel: 2478373

Report of Director of Children's Services

Report to Outer East Area Committee

Date: 20th March 2012

Subject: Children's Services Performance Report to Area Committees

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of Main Issues

This report provides an update on the key developments taking place in Children's Services to keep members informed of the current issues facing the Directorate and partnership as well as the progress that is being made against local and national agendas. This includes a performance update against the obsessions and priorities of the Leeds Children and Young People's Plan (CYPP). The report summarises city level performance with the appendices providing information at the ward and area committee level.

The report builds on previous reports presented to Area Committees in 2010 and 2011. Reports are provided in February/March and September. This report has a greater emphasis on education results as there is no confirmed academic data available for the September report.

Recommendations

- 1 Area Committees are requested to note the content of this report.
- 2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in Appendix 1.

1.0 Purpose of this Report

- 1.1 This report provides elected members with an update on Children's Services developments including progress against the priorities of the Leeds Children and Young People's Plan, where possible a local area level. It builds on previous reports presented to Area Committees in 2010 and 2011.
- 1.2 We want Leeds to be a Child Friendly City with high aspirations and strong outcomes for children and young people and families. To achieve this we are:
- Delivering our Children and Young People's Plan with a focus on our three obsessions: keeping families safe from harm through reducing the need for children to enter care; ensuring children and young people are attending school and learning; and promoting young people's engagement in education, employment and training.
 - Developing the Leeds Education Challenge to ensure that Leeds children and young people are engaged in learning and that they are achieving good results. This includes addressing the gaps in achievement that exist in Leeds and ensuring that Leeds results compare well with national results.
 - Basing our efforts on a shared commitment to Child Friendly City supported by all communities and sectors. This is not only about good outcomes for children and young people it is about ensuring their voice is heard and that their influence is real. We are also committed to achieving reductions in child poverty.
 - Supporting the above with effective partnership working delivered through the Children's Trust and through local cluster partnerships. This will be supported by a new Leeds City Council Children's Services directorate. The principles of Restorative Practice and Outcomes Based Accountability will underpin the working of both the directorate and the partnership arrangements.
- 1.3 Member involvement is crucial to the above agendas. This report keeps members aware of the key areas of work and issues facing Children's Services as we progress through this important period of change and improvement. It also offers an outline of current progress through a detailed breakdown of performance data. This provides members with data that supports an informed discussion on local challenges, needs and progress against the Leeds Children's Plan. This is intended to help Area Committees to take these priorities forward at a local level and to gain an understanding of how these issues relate to the needs of the communities in their areas.

2.0 Background Information

- 2.1 For the last two years Area Committees have received two performance reports per year from Children's Services. The performance aspects of these reports are increasingly focused on the priorities of the CYPP 2011-15 along with other key performance data. The content varies to what is relevant at each point in the year. A schedule of the information that will be reported to Area Committees in 2012 is provided in Appendix 1. Information is provided at an area level where it is possible to do so. Where it isn't, the latest city wide position is provided. Education results

are given prominence in this cycle as there no confirmed academic data available in the September cycle.

3.0 Key Developments in Children's Services

3.1 Child Friendly City

3.1.1 The ambition to make Leeds a child friendly city is recognised and given prominence through the Vision for Leeds and the City Priority Plan 2011 to 2015. This is a high-level commitment based on engaging a broad range of partners in working towards the long term ambition of making Leeds the best city for children.

3.1.2 Work is being taken forward through the direct involvement of children and young people. This has included the identification of 12 priorities and the engagement of partners to undertake activity against each of these priorities. Young people's involvement has included leading workshops for members as part of the December State of the City Event. Work with partners has included specific commitments or pledges that are harnessing the enthusiasm and interest that exists for the child friendly city agenda. Early partners have included the Yorkshire Evening Post developing the CFC awards, and Leeds Metropolitan University design course looking at the city centre being a more playful space.

3.1.3 The findings of the consultation with children and young people from the last 2 years along with consultation carried out over summer 2011 helped identify a number of recurring issues that are relevant to children and young people in the city. This process identified that there are 12 priorities that children and young people feel are the key things that will make Leeds a better place to live and grow up. These priorities build on, and will contribute towards, achieving the outcomes of the Children and Young People's Plan. We believe that by working in partnership with children and young people we will have a greater impact. The 12 priorities are:

1. Children and young people can make safe journeys and can easily travel around the city
2. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
3. There are places and spaces to play and things to do, in all areas and open to all
4. Children and young people can easily find out what they want to know, when they want it and how they want it
5. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
6. Children and young people are treated fairly and feel respected
7. Children and young people have the support and information they need to make healthy lifestyle choices
8. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
9. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
10. All children and young people have their basic rights met
11. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is "participation")

12. Places and spaces where children and young people spend time and play are free of litter and dog fouling

The detail of the priorities is outlined in Appendix 2.

- 3.1.4 Going forward we will continue approaching businesses, institutions, charities, voluntary groups, schools and other key partners to share this vision and invite them to pledge their support. We will look to develop the role of ambassadors and train up children and young people to monitor, review and evaluate our progress over the next 18 months and beyond. We have to put children and young people at the heart of the city and how we plan its future. They will be in the driving seat determining whether we are on track to making Leeds a better place to live and grow up.

3.2 Developing an Integrated Children's Services

- 3.2.1 The implementation of the new structure for the Directorate is progressing well. The majority of the leadership team is now in place including all Deputy Directors and Chief Officers. We are now progressing into the implementation stage of the restructure for all staff. This will provide a directorate better placed to deliver council priorities, to support the Children's Trust and importantly to offer integrated services that meet children's and families needs.

- 3.2.2 A number of key events took place in Children's Services in the later months of 2011 which highlighted both strong improvements and the ongoing need to deliver greater impact on outcomes for children and young people. These included:

- In September a re-inspection of Safeguarding was undertaken. The inspectors concluded Leeds children's safeguarding practice was now adequate with a number of good aspects. The inadequate areas of Leeds practice had been addressed with good evidence of self awareness and of a capacity to maintain improvement.
- In November Leeds Children's Services received its Annual Performance Assessment Result for 2011. We were assessed as 'performing adequately' following two years of 'Performs Poorly' judgements. This was a significant milestone both in areas where improvement had been made but also for the broader areas of children's provision where performance had often been good or better.
- Leeds Children's services has been subject to a ministerial improvement notice. This was lifted on 21st December following a review by the DfE and with the support of the Improvement Board that had been established to oversee progress through this improvement period. In lifting the notice areas were highlighted where particular focus needs to continue; specifically to maintain the momentum around safeguarding and to increase the rate of improvement in educational outcomes. The DfE have asked to meet with Leeds Children's Services in March 2012 to assess progress.

- 3.2.3 During the term of the improvement notice many improvements have been made in Children's Services, in particular the strengthening of governance arrangements through the Children's Trust Board and Local Safeguarding Children Board. We have also developed a stronger vision for what we want to achieve, captured in the

Children and Young People's Plan (CYPP) which forms an important part of the city's planning framework.

3.2.4 In addition to existing Leeds City Council, Children's Trust and LSCB performance arrangements we are intending to maintain a strong level of external support and challenge through a Leeds Children's Services Challenge and Support Panel. This will draw on experts on Outcomes Based Accountability, Restorative Practice, workforce development, and other key drivers for positive change. This is one example of work being undertaken to ensure improvement to date is sustained and built on.

3.3 Leeds Education Challenge

3.3.1 Coming out of the improvement notice period there was a recognised to keep improving educational outcomes, ensuring that: we are keeping pace with national improvements especially at ages 16 and 19; that all provision is good provision; and that we are addressing the gaps in performance that exist for a number of groups of children and young people in Leeds. We intend to do this through the Leeds Education Challenge.

3.3.2 The Leeds Education Challenge is an ambitious city wide commitment to a new relationship with schools and to a refreshed approach to school improvement. It is being developed in the context of an integrated Children's Service and against the background of significant changes to national policy and funding.

3.3.3 The Education Challenge has five pledges that sit at the heart of its vision. These are:

1. Every child and young person of school age will be in school or learning
2. Every school will have an achievable plan to being recognised as an outstanding school
3. We will improve achievement for every young person year on year
4. Every school will benefit from a fully qualified, skilled, committed and well-lead staff team
5. Every child and young person will move confidently through their education

3.3.4 A wide range of city partners have been approached and have agreed to sign up and deliver the pledges. In order to drive forward the Leeds Education Challenge a Leeds Education Challenge Board is being established. The Board would be chaired by the Executive Lead Member for Children's Services and report directly to the Children's Trust Board.

3.3.4 2012 will be a critical year for the development of the relationship with schools and the work to address some important performance challenges around the learning agenda. Through the Leeds Education Challenge we are working closely with Leeds headteachers to build the momentum around this and put in place the practical arrangements that will strengthen this approach. At the same time, discussions with the Department for Education are continuing to ensure effective steps are being taken to increase the pace of improvement in those schools facing particular challenges.

3.3.5 In summary, the Leeds Education Challenge is an ambitious city wide campaign to accelerate improvement in learning outcomes for children and young people by realigning finances, developing a sector led improvement strategy, requiring equity across the city and promoting challenge, partnership and innovation.

3.4 Locality working – children’s services cluster developments

3.4.1 Clusters were formed out of local communities of schools and have developed to be the basis for children’s services locality working, progressively involving partners and the services for children and young people that are and can be delivered locally. They are the basis for providing additional support to children, young people and families. Most clusters have re-aligned their resources to build their capacity to provide early help for families. Cluster work is being increasingly enabled through the new City Council Children’s Services organisational arrangements for targeted, social work and specialist services and by the roll out of ‘early start’ teams with the NHS. This is placing the specialist services closer to the local universal services enabling greater coordination and more timely and appropriate support for child and family need.

3.4.2 Cluster partnerships are working with the outcomes based accountability methodology and a new suite of performance management information to support the development of action plans which focus on the 3 CYPP obsessions. 26 of the 28 clusters have undertaken work on school attendance completing an OBA session and producing an action plan. An increasing number of clusters have now also undertaken, or are planning to, undertake workshops on reducing the number of looked after children and/or improving numbers in employment education or training.

3.4.3 Clusters are working to ensure that collective resources are prioritised and targeted to support those families whose circumstances are causing most concern to agencies. To support this regular meetings are taking place which bring together multi-disciplinary groups of local managers. Practitioners are able to use these meetings to request support, advice and guidance for cases where they have encountered difficulties in working with families, or where sufficient progress is not being made. Clusters are partnerships and they are developing at different speeds and in response to different local circumstance. The performance information provided later in this report highlights the differing levels of need across the city.

3.4.4 Integrated working between clusters continues to develop, with cluster managers taking advantage of regular opportunities to meet and network. The closer working relationships between cluster managers have already delivered benefits, with cluster managers working together with partners to overcome boundary issues, e.g. provision for children attending school in one cluster but living and accessing social care support in another.

3.4.5 Member involvement in cluster working is currently being formalised to ensure consistency in all clusters. Officers within Children’s Services are developing roles as Local Authority Partners to support cluster working, acting as a bridge to central services helping to ensure clusters aren’t isolated and to encourage a consistent approach.

4.0 Performance Update

4.0.1 Performance information is presented under the five CYPP outcomes. It is focused on the CYPP performance measures with additional performance information provided where appropriate to offer a fuller picture of progress in these areas. In the appendices data is provided at area level where it is possible to do so.

4.1 Children and Young People are Safe from Harm

4.1.1 Reducing the need for children to come into care is one the three 'Obsessions' of the CYPP. The indicator measuring progress against this obsession is the number of looked after children (Appendix 3). The number of looked after children in Leeds has remained stable since April 2011, however the number, in the context of national increases, remains high. In addition to the cluster approach for more effective early intervention, work is taking place to ensure effective placements and support for those in care, with a focus on those new to care and those where it is possible to expedite leaving care.

4.1.2 An indication of the demand for social care services is the level of referrals to social care. Appendix 3 provides numbers of referrals to social care for 2011/12 up to 31st Dec 2011 along with comparative data for 2010/11. It is anticipated that there will be a modest rise around 2% in referrals in 2011/12 when compared to 2010/11. Building on his work at a regional level the Leeds Safeguarding Children Board has commissioned Professor David Thorpe to improve the way in which initial approaches to social care are managed. This is now resulting in changes to service operation with qualified social workers available to take calls and offer consultation and advice as well, as taking referrals. This will ensure contacts are offered an appropriate response, redirecting those that don't require social care input to other services and offering an effective family focused response to those that are. This should reduce the need to refer to social work teams, including the number of referrals, allowing them to work more effectively with the most vulnerable children.

4.1.3 The information in the appendices highlights significant variations in need across Leeds. For example one area committee has 19 Looked After Children originating in that area and another 366. Similarly referrals for the 9 months for December range from 322 to 2117.

4.1.4 Data is also provided on the number of children and young people on a Child Protection Plans (CPP). After increasing the use of CPPs in Leeds, bringing Leeds in line with other authorities, numbers since June have been reasonably stable. Numbers of Common Assessment Frameworks (CAF's) initiated and completed are also provided in Appendix 3 for the period between April and Dec 2011/12 along with comparative data for 2010/11.

4.1.5 While Child Protection Plans are a social care led, intervention CAFs are intended to provide a coordinated approach for other agencies to work with children and families based on family consent. The data to up to 31st December for 2011/12 shows that up to 24% fewer CAFs are likely to be carried out this year when compared to last year. In order to increase the numbers of CAFs undertaken, the CAF process is being simplified to concentrate on identifying and meeting the additional needs of

children and families and consultation is planned with partner agencies to look at how the CAF can best be used in Leeds to support children. Professor Harriet Ward, from the Centre for Child and Family Research, and Mark Peel, from Leicester University are providing support and advice in this area. Both have worked with a number of authorities on the successful implementation of CAF.

4.2 Children and Young People Do Well at All Levels of Learning and Have the Skills for Life

4.2.1 Two of the three children's obsessions and city priorities support this outcome. The first is school attendance, data for 2010/11 is provided in Appendix 4.

4.2.2 At a citywide level, attendance in Leeds primary schools improved in 2010/11, rising by 0.3% to 94.70%. This is marginally below the national level of 94.86% (2011 performance tables). The improvement in attendance at primary level was achieved through a decrease in authorised absence, as unauthorised absence remained static in 2010/11.

4.2.3 In relation to secondary attendance at a city wide level, attendance in Leeds secondary schools increased by 0.76% in 2010/11 which is now at its highest level since recording began at 92.37% (Source: School Census for half terms 1-5 for 2010/11 academic year). While the gap to national has closed it remains significant with the national level at 93.48% (2011 performance tables). Both authorised and unauthorised absence improved in 2010/11. Authorised absence fell by 0.61 percentage points and this was due to reductions in absence due to illness, agreed family holidays, exclusion and other authorised reasons.

4.2.4 The number of young people who are Not in Education Employment or Training (NEET) is the second of the children's obsessions within this outcome. NEET figures as at 31st December 2011 are provided in Appendix 5 by area and ward. Note it is not possible to accurately compare NEET performance with previous years due to national changes in how NEET is defined. Accompanying the NEET data is data on the number of young people who are 'Not Known', those young people that have not had contact with the Connexions service within a certain period.

4.2.5 The average NEET figure for the 3 months from November to January is used as the national performance measure. For 2011/12 this is provisionally 8.05%, or approximately 1900 young people aged 16-19. Comparative information is not yet available for the three months but Leeds rates of NEET for November and December while in line with statistical neighbour authorities were above national. The proportions of not known in December was 11.3% or 2,739 young people while dropping to 2,244 in January this remains high.

4.2.6 Increasingly schools are assuming a key role in ensuring young people make a successful transition from Key Stage 4 into post 16 learning or training. As part of this schools are preparing for new duties to deliver careers guidance to young people from September 2012. Delivery of impartial information, advice and guidance is a key part of ensuring that young people are equipped to make good choices. To support this Leeds City Council is developing an Approved List of Careers Guidance Providers to help schools procure the careers guidance services

they need. Professional development for school colleagues has been offered and an online resource of staff who may be expected to answer questions is being developed.

4.2.7 In terms of apprenticeships, the latest figures available are for the period August 2010 – July 2011. During this period 2,006 16 -18 year olds in Leeds started an apprenticeship. This represents a 59% increase compared to the same period in the previous year. The success rates for Leeds apprentices are comparable with national and regional rates, and in line with other post-16 options such as A Levels. A range of factors have contributed to the increase in apprenticeship starts, including:

- Focused work by children's services to generate interest about apprenticeships among young people and their families;
- In response to feedback from employers, the development of lead-in courses to enable young people to be ready for apprenticeships;
- Promotional work undertaken by the National Apprenticeships Service (NAS) and locally on Leeds Pathways, the Leeds website for learning opportunities;
- Referencing apprenticeships in young people's information, advice and guidance

2011 School attainment & inspections

4.2.8 Three attainment measures are in the CYPP covering the foundation stage, the end of primary school and the end of Key Stage 4. A measure of learning at 19 is also included but information against this measure is not available until April so will be included in the September report. This section of the report outlines 2011 performance against these three measures in addition to national floor standards and Ofsted inspections. Further information is available in the annual standards report and through the Department for Education performance tables http://www.education.gov.uk/schools/performance/geo/la383_all.html.

4.2.9 Data for the above measures for academic year 2010/11 with comparative data for 2009/10 are provided at an area and ward level in Appendix 4.

4.2.10 In 2011, at a citywide level, 58% of children reached a 'Good Level of Development' at the Foundation Stage. This represents strong improvement from 2010 (53%) building on the more modest improvements made since 2008. National and statistical neighbour performance have also improved, but to a lesser extent than in Leeds and the percentage of children achieving a Good Level of Development in Leeds is now just 1% lower than the national position and 2% below statistical neighbours. The strong improvement in Leeds has been driven by consistently improving outcomes observed in the Personal, Social and Emotional Development (PSED) and Communication, Language and Literacy Development (CLLD) strands which are key to this national measure.

4.2.11 Less positive is Leeds performance against the national measure that assesses the gap between the median score of the full cohort and the mean score of the lowest achieving 20% percent of the foundation stage cohort. There are approximately 1800 children whose foundation stage profile result places them in the Leeds bottom

20%, the challenge for this group of children is to catch up more quickly with the whole cohort. In 2011 while the Leeds gap narrowed, the national gap narrowed further. In addition, in the 2010/11 ranking of the gap indicator for all England local authorities, Leeds was ranked 11th from bottom.

- 4.2.12 In 2011 73% of children reached national expectations at the end of Key Stage 2 reaching Level 4 in both English and Maths. This was 1% below the 2010 result, although it is likely that 2010 results were distorted by the pattern of schools that boycotted the tests. Performance is now 1% lower than the national figure and 3% lower than statistical neighbour figures for this indicator. Leeds is ranked equal 95th for combined level 4 or above in English and maths out of a around 150 local authorities.
- 4.2.13 The DfE have amended the primary floor standards to account for progress measures. To be below the current floor standard, primary schools have to have below 60% of pupils achieving a level 4 or above in English and maths and the percentage of pupils making two levels of progress has to be below the national median for both English and maths. Data for 2011 indicates that the number of schools below the 60% floor standard has increased from 21 to 34 schools, this is 16% of primary schools in Leeds. This is significantly higher than the national proportion of schools below the floor standard which is 10%. The government has committed to raising the floor standard in future years.
- 4.2.14 In terms of overall attainment and progress at Key Stage 4, there have been improvements against all benchmarks in 2010/11. In some cases the gap between Leeds and national figures has narrowed in 2011, however this was not the case against the headline national measure of 5 or more GCSEs at grades A*-C including English and maths. In 2011 53.7% of Leeds pupils reached this level, a 3.1 percentage point increase on the 2010 result of 50.6%. National results also improved and the actual gap to national attainment for this indicator has widened to 5.2 percentage points.
- 4.2.15 There are four secondary schools in Leeds below the current floor standard of 35% or more pupils achieving 5 or more GCSEs at grades A*-C including English and maths. This is compared to seven schools in 2010. The four schools below floor standard are City of Leeds (21%), South Leeds Academy (26%), Primrose (30%) and Swallow Hill (31%). The government has set out its' intention to raise the floor standard for secondary schools year on year until it reaches 50% of pupils achieving 5 or more GCSEs at grades A*-C including English and maths. While improving year on year, 40% of secondary schools are currently below 50% 5 A*-C including English and maths.
- 4.2.16 School inspection data on primary schools and secondary schools is provided in Appendix 6. This data focuses on Section 5 inspections (Section 5 of the Education Act 2005) which are whole school inspections providing an overall assessment of how a school is performing. Maintained schools, including special schools (SILCs) and pupil referral units (PRUs), are included. A new school inspection framework came into effect in January 2012 replacing the September 2009 framework. The frequency of school inspections depends on the outcome of previous inspections and an annual assessment of subsequent performance.

- 4.2.17 While there are significantly fewer Leeds schools now in an Ofsted category, too many are assessed as satisfactory and not enough are good or outstanding, especially secondary schools. Changes within the new Ofsted framework will provide schools with more challenge to achieve the grades. Ofsted judges 'satisfactory' schools to be in need of a return inspection within a very short timescale, indicating an expectation that schools should be encouraged to make rapid progress in order to be successful.
- 4.2.18 The school inspection data in Appendix 6 shows that as at 16th Jan 2012 68.4% of primary schools received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Of the 36 secondary schools inspected as at 16th Jan 2012 58.3% received an Overall Effectiveness Inspection Judgement Grade of 'Good' or 'Outstanding'. Note that Leeds West Academy and South Leeds Academy have not yet had an inspection.
- 4.2.19 Children's centre inspection judgement grades as at 31st Dec 2011 are also provided in Appendix 7. The framework for inspecting children's centres started in September 2010. Children's centres are additionally inspected, if they provide childcare. Ofsted will carry out at least one inspection of each children's centre in England by the end of August 2015 and thereafter on or before the fifth anniversary of the previous inspection. Ofsted has agreed with the Department for Education that it will not normally inspect any centre until it has been established for a period of three years from the date of designation.
- 4.2.20 Of the children centres inspected at 31st December 2011, none of them has been judged inadequate under either category of inspection. A large majority (above 75%) of the children's centres that have been inspected have received either a good or outstanding judgement for either inspection.

4.3 Children and Young People Choose Healthy Lifestyles

- 4.3.1 Obesity Levels at Year 6 is one of the three indicators under the CYPP outcome children and young people choose healthy lifestyles. The latest local authority level data on childhood obesity rates in the 2010/11 academic year was published in December 2011. The prevalence of obesity in 2010/11 is 19.9% which is very similar to last year's result of 20.0%. This compares to a slight rise nationally from 18.7% to 19.0%. Most notable though is that coverage has substantially increased in Leeds from around two-thirds from 66.9% in 2009/10 to 96.5% in 2011/12.
- 4.3.2 NHS Leeds works in partnership with a wide range of statutory and non-statutory agencies in relation to the prevention and treatment of childhood obesity which is overseen by the Childhood Obesity Management Board (COMB). In accordance with the evidence base much of the work focuses on prevention and early years.
- 4.3.3 The rate of teenage conceptions per 1,000 15 -17 year olds is the second indicator under the outcome 'Children and young people choose healthy lifestyles'. There is a 14 month delay in receiving the authenticated conception data for Leeds from the Office of National Statistics. At September 2010, the rolling quarterly average for teenage conception rate per 1,000 was 44.5 which is a 1.1 drop on the March 2010

position reported in the last report. This figure is higher than the Yorkshire and Humber average rate for the same period at 41.4 and the national average for the same period at 36.3. However it does reflect an ongoing improvement in the Leeds figure.

- 4.3.4 The Teenage Pregnancy and Parenthood Partnership has an action plan that has actions to address the issues that lead to teenage pregnancy as well as actions to support teenage parents.

4.4 Children and Young People Have Fun Growing Up

- 4.4.1 'Provide play, leisure, culture and sporting opportunities' is the priority under this outcome. The indicator used to measure performance against this priority is collected through the ECM survey. Children and young people were asked how much they agreed or disagreed with the statement 'I enjoy my life'. Overall, 80% agreed with the statement, although this was higher for primary than secondary pupils. The table below illustrates the results for 2009/10 and 2010/11 for both primary and secondary students (years 5, 6, 7, 9 and 11).

ECM Survey	2009/10			2010/11		
	Primary	Secondary	All	Primary	Secondary	All
Agreed with statement 'I enjoy my life'	84%	73%	79%	84%	73%	80%
Disagreed with statement 'I enjoy my life'	3%	8%	5%	4%	9%	6%

4.5 Children and Young People are active citizens who feel they have a voice and influence

- 4.5.1 There are two priorities under this outcome the first is 'Reduce crime and anti social behaviour' and the second is 'Increase participation, voice and influence'.
- 4.5.2 For the first priority, the indicator that is used to measure progress is the proportion of 10-17 year olds offending. The majority of indicators used to monitor youth offending (10 -17 year olds) report annually and at city level. The last full year data covering the April 2010 – March 2011 period was included in the last Area Committee report.
- 4.5.3 The Youth Offending Service is able to report more frequently on these aspects of offending behaviour. These figures only report those young people that have been through the criminal justice system with a substantive outcome from the prosecution and can only be used as a proxy for any national reporting. The most recent data (end Q3 2011 – 2012) shows that the number of young people who have offended has continued to fall with a smaller fall in the number of offences that have been committed. The current year figures are:

Period	Number of Offenders	Number of Offences
Q1 (2011-12)	244	376
Q2 (2011-12)	244	331
Q3 (2011-12)	185	271
Part-year sub-total	673	978

- 4.5.4 The offending indicator in the Children and Young People's plan monitors the number of 10-17 year olds who offend as a proportion of the general 10-17 year old population of the city. The baseline was calculated from the 2009/10 data and showed that the 1,928 offenders in a general population of 71,934 10-17 year olds was a 2.7% rate. This had dropped to 1.9% at the end of 2010/11 to 1,423 with a continuing fall in the number of offenders forecast for 2011/12. Levels of offences are following a similar pattern.
- 4.5.5 The measure for the priority 'increase participation, voice and influence' is based on an ECM survey questions 'How much difference do you think you can make to a) in the way things are run in the area you live, and b) in the way your school is run.'
- 4.5.6 In relation to a) how much difference children and young people thought they could make in the way things are run in the area where they live, in the 2010/11 survey a 58% of respondents felt that they could make a great deal, or fair amount, of difference. Only 8% responded that they didn't know.
- 4.5.7 When asked how much difference children and young people thought they could make to the way that the school is run 70% of children and young people surveyed felt that they could make a great deal, or a fair amount.

5.0 Corporate Considerations

- 5.1 There are no corporate considerations in this report.

6.0 Consultation and Engagement

- 6.1 This report is going to Area Committees meeting which involve a wide range of partners and stakeholders. Consultation and engagement is integral to the work of Children's Service and the Children's Trust as evidenced in Child Friendly City work.

7.0 Equality and Diversity / Cohesion and Integration

- 7.1 Equality issues are implicit in the information provided in this report. The differences shown at a ward level for many of the above data illustrate that there are hotspots across the city for many of the issues discussed relating to the lifestyles and outcomes for children and young people.

8.0 Council Policies and City Priorities

- 8.1 A significant proportion of the information included in this report relates to the City Priorities for children and young people and the outcomes contained in the Children and Young People Plan 2011-15.

9.0 Resources and Value for Money

- 9.1 There are no resource implications in this report.

10.0 Legal Implications, Access to Information and Call In

10.1 This report is not eligible for call in, due to being a Council function.

11.0 Risk Management

11.1 There are no risk management implications in this report. The priorities reflected in this report are monitored through Leeds City Council performance and where appropriate risk management processes.

12.0 Conclusions

12.1 Not applicable as this report is information based.

13.0 Recommendations

13.1 Area Committees are requested to note the content of this report.

13.2 Area Committees are asked for feedback on the type and extent of performance information provided including the reporting schedule outlined in appendix 1.

14.0 Appendices

Appendix 1 - Schedule of Information for Area Committee Reporting for 2012

Appendix 2 - Child Friendly City Priorities

Appendix 3 - Looked After Children, Child Protection Plan, Referrals and CAF Data

Appendix 4 - Attendance, KS2, KS4 and Foundation Stage Data

Appendix 5 - NEET and Known Data

Appendix 6 - Primary and Secondary School Inspection Grades

Appendix 7 – Children Centre Inspection Grades

Children and Young People's Plan 2011-15

5 outcomes	11 priorities	15 Key indicators & baselines (3 obsessions)	Reporting level	AC Cycle
<p>CYP Are safe from harm</p>	<p>1. Help children to live in safe and supportive families 2. Ensure that the most vulnerable are protected</p>	<p>1. Number of looked after children- 1,434 January 2011</p> <p>2. Number of children and young people with child protection plans- 778 at January 2011</p>	<p>Area and ward</p>	<p>Both</p>
<p>CYP Do well at all levels of learning and have the skills for life</p>	<p>3. Improve behaviour, attendance and achievement) 4. Increase numbers in employment, education or training 5. Support children to be ready for learning 6. Improve support where there are additional health needs</p>	<p>3. School attendance Primary 94.4% (half terms 1-5, 10-11 academic year) Secondary 91.6% (half terms 1-5, 010/11 academic year)</p> <p>4 16-18 NEET is 8.3% (1,816) (average monthly figure for November-January 2010/11) (new definition applies April 2011)</p> <p>5. Foundation stage threshold- 53% (4,415) in 10/11 academic year</p> <p>6. KS2 L4+ E&M- 74% (3,309) in 10/11 academic year</p> <p>7. 5+ A*-C GCSE inc E&M- 50.6% (4,067) in 10/11 academic year</p>	<p>Area and ward based on schools in area</p> <p>Area and ward based on schools in area</p> <p>Area & ward based on schools in area</p> <p>Area & ward based on schools in area</p>	<p>Feb/Mar</p> <p>Both</p> <p>Feb/Mar</p> <p>Feb/Mar</p>
		<p>8. Level 3 qualifications at 19. 46.7% (4,392) in 10/11 academic year</p> <p>9. The number of CYP 16-18 who start an apprenticeship, (1,306 in 10/11)</p> <p>10. The number of disabled children accessing short breaks & levels of satisfaction – 1,732 short breaks in 2010/11</p>	<p>City level data only</p> <p>City level data only</p> <p>City Level Data only</p>	<p>Sep/Oct</p> <p>Both</p> <p>Both</p>

Proposed Schedule of Information for Area Committee Reporting for 2011/12

5 outcomes	11 priorities	15 Key indicators & baselines (3 obsessions)	Reporting level	AC Cycle	
CYP Choose healthy lifestyles	7. Encourage activity and healthy eating 8. Promote sexual health	11. Obesity levels at year 6 (age 11) 21%, 09/10 (sample size 5,260) 12. Teenage pregnancy- 47.4 per 1,000 (618) 15-17 year olds, June 2009 13. Free school meal update – primary (76.9% 10/11 financial year & secondary (67.1% 10/11 financial year)	City level data only City level data only Area and Ward	Feb/Mar Both Sept/Oct	
CYP Have fun growing up	9. Provide play, leisure, culture and sporting opportunities	14. Percentage of CYP who agree with the statement 'I enjoy my life' (84% primary & 74% of secondary school CYP, 2011/11 (collected through the ECM Survey)	City level data only	Feb/Mar	
CYP Are active citizens who feel they have voice & influence	10. Reduce crime and anti-social behaviour 11. Increase participation, voice and influence	15. Proportion of 10-17 year olds offending- 2023 young people with 1 or more offence in 10/11 which is 2.7% 16. C&YP influence in a) school b) in the area they live - 70% and 56% reporting at least a fair amount of influence. (collected through ECM Survey)	City level data City level data only	Both Feb/Mar	
Other performance information to be reported to Area Committees					
New referrals to C&YPSC (where a child has no existing open referral or open case)					Both
Common Assessment Framework(CAF) data – initiated and completed CAFs					Both
School inspection data					Both
Children Centre Inspection data					Both



Child friendly city priorities

In a child friendly Leeds...

13. Children and young people can make safe journeys and can easily travel around the city
 - Affordable public transport and parking
 - More zebra crossings
 - Promote safe cycling paths and walking routes
14. Children and young people find the city centre welcoming and safe, with friendly places to go, have fun and play
 - Good access to the city centre
 - Signposting to attractions
 - Playful areas for all ages of children and places where young people can hang out and have fun
 - Information about what is going on and when
 - Maps showing safer routes in the city centre
15. There are places and spaces to play and things to do, in all areas and open to all
 - More staff in places and spaces children and young people go
 - Things to do all year round, not just during holidays
 - Families and young people informed about what is going on across the city and how to get there e.g. bus routes
16. Children and young people can easily find out what they want to know, when they want it and how they want it
 - Use websites, social media, posters, letter, text, email and verbally
 - Information is up to date and relevant
 - Two way communication; opportunities to give feedback, suggest ideas and have discussions e.g. online forums
17. Children, young people and adults have a good understanding of children's rights, according to the **United Nation Convention on the Rights of the Child**
 - Responsibility of all to respect each others rights
 - Recognise young people who are active citizens, volunteer their time and help out in their local communities
 - Adults working with children and young people and families, need to explain how their work supports children's rights
 - Agree which child friendly version of UNCRC should be promoted across the city e.g. through schools and different organisations
18. Children and young people are treated fairly and feel respected
 - Tackle stereotyping of young people
 - More positive media coverage of young people
 - Adults are friendlier to children and young people
 - Better access and choice for disabled children and young people e.g. leisure opportunities
19. Children and young people have the support and information they need to make healthy lifestyle choices

Appendix 2: Proposed schedule of Information for Area Committee Reporting for 2012

- Better information and support around the following issues; emotional health, building confidence, having positive friendships, eating healthily and being active, sex and relationships, drugs, smoking and alcohol
20. All our learning places identify and address the barriers that prevent children and young people from engaging in and enjoying learning
- Better approaches to tackling bullying and disruptive behaviour of pupils
 - Lessons are more interactive and fun
 - Linking lessons to life skills and future employment
21. There are a greater number of better quality jobs, work experience opportunities and good quality careers advice for all
- More support for young people not in education, employment and training
 - Increase work experience opportunities across the city and across professions
 - Young people know where to go to find out about job vacancies and apprenticeships, work experience opportunities and careers information, advice and guidance
22. All children and young people have their basic rights met
- All children and young people have a home and feel they have a reasonable standard of living
 - Protecting all children and young people from harm
 - Support low income families
23. Children and young people express their views, feel heard and are actively involved in decisions that affect their lives (this is “participation”)
- Inform children and young people that it’s their right to have a voice and be involved in decisions affecting their lives (Article 12 – UNCRC)
 - Increase understanding of different ways children and young people can share their view, have their say and make a difference
 - More opportunities for all children and young people to get actively involved in decision making and influence change in the city centre and local communities
 - Tackle barriers preventing children and young people getting involved in “participation” activities
 - Organisations working with or for children and young people, should involve children and young people in deciding what they should do, how they should do it and how well they are doing it
24. Places and spaces where children and young people spend time and play are free of litter and dog fouling
- Clean streets
 - Clean parks
 - Encourage people to take responsibility for their actions
 - Children, young people and adults working together on community clean ups

Looked After Children Data By Area and Ward

Children looked after		At 30/06/11	At 30/12/11
East North East			
Outer North East	Alwoodley	12	12
	Harewood	3	4
	Wetherby	2	3
Inner North East	Chapel Allerton	55	53
	Moortown	10	7
	Roundhay	13	15
Inner East	Burmantofts and Richmond Hill	144	153
	Gipton and Harehills	151	155
	Killingbeck and Seacroft	62	58
West North West			
Outer North West	Adel and Wharfedale	3	4
	Guiseley and Rawdon	12	7
	Horsforth	30	29
	Otley and Yeadon	20	20
Inner North West	Headingley	13	15
	Hyde Park and Woodhouse	50	49
	Kirkstall	48	44
	Weetwood	11	13
Inner West	Armley	86	83
	Bramley and Stanningley	88	88
Outer West	Calverley and Farsley	9	8
	Farnley and Wortley	43	44
	Pudsey	22	24
South East			
Outer East	Cross Gates and Whinmoor	36	38
	Garforth and Swillington	1	5
	Kippax and Methley	24	21
	Temple Newsam	39	38
Outer South	Ardsley and Robin Hood	7	5
	Morley North	17	16
	Morley South	20	24
	Rothwell	20	21
Inner South	Beeston and Holbeck	93	95
	City and Hunslet	133	134
	Middleton Park	98	92
Out of Leeds/could not map*			
Out of Leeds/could not map		69	71
Total		1,444	1,448

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Children Subject to a Child Protection Plan (CPP) by Area and Ward

Children subject to a child protection plan		At 30/06/11	At 30/12/11
East North East			
Outer North East	Alwoodley	18	12
	Harewood	2	2
	Wetherby	0	10
Inner North East	Chapel Allerton	32	16
	Moortown	10	6
	Roundhay	19	1
Inner East	Burmantofts and Richmond Hill	60	85
	Gipton and Harehills	95	79
	Killingbeck and Seacroft	39	38
West North West			
Outer North West	Adel and Wharfedale	6	7
	Guiseley and Rawdon	19	24
	Horsforth	8	15
	Otley and Yeadon	11	22
Inner North West	Headingley	12	19
	Hyde Park and Woodhouse	29	23
	Kirkstall	41	39
	Weetwood	16	16
Inner West	Armley	47	53
	Bramley and Stanningley	103	105
Outer West	Calverley and Farsley	5	1
	Farnley and Wortley	51	52
	Pudsey	29	24
South East			
Outer East	Crossgates and Whinmoor	26	20
	Garforth and Swillington	9	4
	Kippax and Methley	12	12
	Temple Newsam	38	33
Outer South	Ardsley and Robin Hood	24	24
	Morley North	9	8
	Morley South	19	19
	Rothwell	14	28
Inner South	Beeston and Holbeck	51	58
	City and Hunslet	45	61
	Middleton Park	67	77
Out of Leeds/could not map*			
Out of Leeds/could not map		56	33
Total		1,022	1,026

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Referrals to Social Care by Area and Ward

Referrals to Social Care		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	194	168
	Harewood	53	55
	Wetherby	124	99
Inner North East	Chapel Allerton	511	380
	Moortown	151	132
	Roundhay	167	158
Inner East	Burmantofts and Richmond Hill	1,064	706
	Gipton and Harehills	1,052	802
	Killingbeck and Seacroft	766	609
Wes North West			
Outer North West	Adel and Wharfedale	94	77
	Guiseley and Rawdon	138	135
	Horsforth	132	148
	Otley and Yeadon	227	178
Inner North West	Headingley	57	72
	Hyde Park and Woodhouse	311	241
	Kirkstall	392	353
	Weetwood	217	167
Inner West	Armley	636	558
	Bramley and Stanningley	637	452
Outer West	Calverley and Farsley	213	141
	Farnley and Wortley	395	328
	Pudsey	243	183
South East			
Outer East	Cross Gates and Whinmoor	351	268
	Garforth and Swillington	208	134
	Kippax and Methley	226	145
	Temple Newsam	455	316
Outer South	Ardsley and Robin Hood	266	169
	Morley North	216	182
	Morley South	314	213
	Rothwell	243	197
Inner South	Beeston and Holbeck	764	605
	City and Hunslet	770	480
	Middleton Park	1,041	850
Out of Leeds/could not map*			
Out of Leeds/could not map		1,015	714
Total		13,643	10,415

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

CAF's Initiated by Area and Ward

CAFs Initiated		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	27	17
	Harewood	13	8
	Wetherby	19	6
Inner North East	Chapel Allerton	46	20
	Moortown	27	13
	Roundhay	24	17
Inner East	Burmantofts and Richmond Hill	72	38
	Gipton and Harehills	68	47
	Killingbeck and Seacroft	53	25
West North West			
Outer North West	Adel and Wharfedale	12	5
	Guiseley and Rawdon	20	14
	Horsforth	21	18
	Otley and Yeadon	25	13
Inner North West	Headingley	3	4
	Hyde Park and Woodhouse	25	20
	Kirkstall	32	25
	Weetwood	22	15
Inner West	Armley	45	16
	Bramley and Stanningley	43	29
Outer West	Calverley and Farsley	25	11
	Farnley and Wortley	32	19
	Pudsey	28	12
South East			
Outer East	Cross Gates and Whinmoor	39	20
	Garforth and Swillington	24	6
	Kippax and Methley	35	8
	Temple Newsam	43	16
Outer South	Ardsley and Robin Hood	19	5
	Morley North	21	11
	Morley South	15	9
	Rothwell	26	10
Inner South	Beeston and Holbeck	66	38
	City and Hunslet	55	35
	Middleton Park	60	37
Out of Leeds/could not map*			
Out of Leeds/could not map		50	43
Total		1,135	630

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

CAF's Completed by Area and Ward

CAFs completed		2010-11 12 months	Apr-Dec 2011/12 9 months
East North East			
Outer North East	Alwoodley	18	16
	Harewood	8	6
	Wetherby	13	5
Inner North East	Chapel Allerton	35	18
	Moortown	20	13
	Roundhay	18	14
Inner East	Burmantofts and Richmond Hill	51	35
	Gipton and Harehills	40	41
	Killingbeck and Seacroft	37	23
West North West			
Outer North West	Adel and Wharfedale	10	5
	Guiseley and Rawdon	14	14
	Horsforth	15	17
	Otley and Yeadon	20	12
Inner North West	Headingley	2	3
	Hyde Park and Woodhouse	20	17
	Kirkstall	28	22
	Weetwood	16	15
Inner West	Armley	29	16
	Bramley and Stanningley	28	25
Outer West	Calverley and Farsley	18	11
	Farnley and Wortley	18	17
	Pudsey	20	11
South East			
Outer East	Cross Gates and Whinmoor	29	19
	Garforth and Swillington	19	6
	Kippax and Methley	24	7
	Temple Newsam	32	16
Outer South	Ardsley and Robin Hood	13	4
	Morley North	15	11
	Morley South	10	9
	Rothwell	14	9
Inner South	Beeston and Holbeck	49	36
	City and Hunslet	48	28
	Middleton Park	43	37
Out of Leeds/could not map*			
Out of Leeds/could not map		39	41
Total		813	579

* Includes confidential addresses, placements outside the Leeds boundary, and postcodes that could not be mapped to a ward

Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011**Provisional Data**

Area	Ward Name	Primary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2009-10	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
East North East					
Outer North East	Alwoodley	94.7%	94.9%	93.7%	93.5%
Outer North East	Harewood	95.2%	95.6%	No secondary schools in this ward	
Outer North East	Wetherby	95.6%	95.9%	91.8%	92.4%
Inner North East	Moortown	95.4%	95.8%	91.8%	92.6%
Inner North East	Roundhay	95.0%	95.7%	93.2%	93.5%
Inner North East	Chapel Allerton	93.3%	93.8%	No secondary schools in this ward	
Inner East	Gipton & Harehills	92.3%	92.9%	No secondary schools in this ward	
Inner East	Killingbeck & Seacroft	93.1%	93.8%	88.1%	86.1%
Inner East	Burmantofts & Richmond Hill	93.0%	93.6%	89.3%	89.1%
West North West					
Outer North West	Adel & Wharfedale	95.8%	96.1%	91.8%	91.7%
Outer North West	Guiseley & Rawdon	96.0%	96.1%	92.9%	93.8%
Outer North West	Horsforth	95.8%	96.1%	93.8%	94.3%
Outer North West	Otley & Yeadon	95.5%	95.7%	93.7%	94.5%
Inner North West	Kirkstall	94.6%	94.6%	93.3%	94.1%
Inner North West	Weetwood	94.2%	94.9%	88.6%	90.1%
Inner North West	Headingley	92.9%	93.9%	No secondary schools in this ward	
Inner North West	Hyde Park & Woodhouse	92.9%	95.4%	89.2%	88.3%
Inner West	Armley	93.7%	93.9%	86.8%	88.1%
Inner West	Bramley & Stanningley	93.9%	94.7%	89.4%	92.4%
Outer West	Calverley & Farsley	95.1%	95.2%	92.0%	92.3%
Outer West	Farnley & Wortley	93.7%	94.8%	90.9%	90.7%
Outer West	Pudsey	94.6%	95.0%	92.3%	93.5%
South East					
Outer East	Cross Gates & Whinmoor	94.5%	94.3%	88.9%	90.8%
Outer East	Garforth & Swillington	95.3%	95.1%	94.0%	94.7%

Appendix 4 Attendance, KS2, KS4 and Foundation Stage data for Academic Years 2009/10 & 2010/11

Primary & Secondary School Attendance by Area & Ward for Academic Years 2009-10 and 2010-2011
Continued

Area	Ward Name	Primary Attendance Rate 2009-10	Secondary Attendance Rate 2009-10	Primary Attendance Rate 2010-11	Secondary Attendance Rate 2010-11
		Half terms 1-5	Half terms 1-5	Half terms 1-5	Half terms 1-5
Outer East	Kippax & Methley	94.8%	94.9%	92.7%	92.0%
Outer East	Temple Newsam	94.7%	95.0%	92.0%	93.4%
Outer South	Ardsley & Robin Hood	94.5%	94.4%	90.2%	91.6%
Outer South	Morley North	95.1%	95.5%	No secondary schools in this ward	
Outer South	Morley South	94.2%	95.3%	92.6%	93.5%
Outer South	Rothwell	94.9%	94.8%	92.0%	91.7%
Inner South	Beeston & Holbeck	92.9%	94.2%	90.3%	92.4%
Inner South	City & Hunslet	93.0%	93.7%	No secondary schools in this ward	
Inner South	Middleton Park	93.0%	93.4%	No data from South Leeds Academy	86.9%

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

Key Stage 2 English and Maths (LEVEL 4 + English and Maths %)

Area	Ward Name	2009/10*	2010/11
East North East			
Outer North East	Alwoodley	92	86
Outer North East	Harewood	89	80
Outer North East	Wetherby	79	84
Inner North East	Moortown	84	86
Inner North East	Roundhay	76	84
Inner North East	Chapel Allerton	56	58
Inner East	Gipton & Harehills	58	56
Inner East	Killingbeck & Seacroft	59	70
Inner East	Burmantofts & Richmond Hill	78	64
West North West			
Outer North West	Adel & Wharfedale	85	86
Outer North West	Guiseley & Rawdon	89	84
Outer North West	Horsforth	85	79
Outer North West	Otley & Yeadon	83	81
Inner North West	Kirkstall	71	72
Inner North West	Weetwood	82	71
Inner North West	Headingley	52	66
Inner North West	Hyde Park & Woodhouse	0	50
Inner West	Armley	63	70
Inner West	Bramley & Stanningley	58	64
Outer West	Calverley & Farsley	80	82
Outer West	Farnley & Wortley	81	67
Outer West	Pudsey	71	73
South East			
Outer East	Cross Gates & Whinmoor	70	73
Outer East	Garforth & Swillington	81	76
Outer East	Kippax & Methley	70	70
Outer East	Temple Newsam	76	77
Outer South	Ardsley & Robin Hood	73	80
Outer South	Morley North	80	80
Outer South	Morley South	63	73
Outer South	Rothwell	63	69
Inner South	Beeston & Holbeck	58	67
Inner South	City & Hunslet	69	65
Inner South	Middleton Park	0	65

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

* KS2 test results in 2010 should be treated with caution due to the test boycott in which almost half of Leeds schools participated. Test results for 2010 therefore do not provide a full picture of outcomes and are likely to be skewed in certain areas.

Key Stage 4 - % of Pupils achieving 5+ A*-C GCSE including English and Maths

Area	Ward Name	Number of schools	Academic Year 09/10	Academic year 10/11
East North East				
Outer North East	Alwoodley	1	62	58
Outer North East	Harewood	0	n/a	n/a
Outer North East	Wetherby	2	55	54
Inner North East	Moortown	2	49	57
Inner North East	Roundhay	2	49	53
Inner North East	Chapel Allerton	0	0	n/a
Inner East	Gipton & Harehills	0	n/a	n/a
Inner East	Killingbeck & Seacroft	2	31	44
Inner East	Burmantofts & Richmond Hill	2	36	37
West North West				
Outer North West	Adel & Wharfedale	1	49	56
Outer North West	Guiseley & Rawdon	3	70	70
Outer North West	Horsforth	1	67	75
Outer North West	Otley & Yeadon	1	62	71
Inner North West	Kirkstall	1	72	71
Inner North West	Weetwood	2	45	47
Inner North West	Headingley	0	n/a	n/a
Inner North West	Hyde Park & Woodhouse	1	31	21
Inner West	Armley	1	24	31
Inner West	Bramley & Stanningley	1	33	44
Outer West	Calverley & Farsley	1	56	52
Outer West	Farnley & Wortley	1	45	48
Outer West	Pudsey	2	51	58
South East				
Outer East	Cross Gates & Whinmoor	1	32	40
Outer East	Garforth & Swillington	1	74	78
Outer East	Kippax & Methley	1	56	54
Outer East	Temple Newsam	2	45	54
Outer South	Ardsley & Robin Hood	1	48	47
Outer South	Morley North	0	n/a	n/a
Outer South	Morley South	3	58	63
Outer South	Rothwell	1	51	52
Inner South	Beeston & Holbeck	1	36	43
Inner South	City & Hunslet	0	n/a	n/a
Inner South	Middleton Park	1	27	26

Notes: Figures are based on school location and not on pupil home address. They represent the averages for schools based in those wards.

Foundation Stage Threshold Data % achieved good level of development

Area	Ward Name	2009/10	2010/11
East North East			
Outer North East	Alwoodley	67	68
Outer North East	Harewood	71	70
Outer North East	Wetherby	65	76
Inner North East	Moortown	71	71
Inner North East	Roundhay	48	54
Inner North East	Chapel Allerton	49	37
Inner East	Gipton & Harehills	32	43
Inner East	Killingbeck & Seacroft	39	46
Inner East	Burmantofts & Richmond Hill	34	43
West North West			
Outer North West	Adel & Wharfedale	74	80
Outer North West	Guiseley & Rawdon	70	73
Outer North West	Horsforth	69	82
Outer North West	Otley & Yeadon	53	64
Inner North West	Kirkstall	63	66
Inner North West	Weetwood	57	57
Inner North West	Headingley	52	48
Inner North West	Hyde Park & Woodhouse	42	48
Inner West	Armley	47	57
Inner West	Bramley & Stanningley	42	44
Outer West	Calverley & Farsley	58	63
Outer West	Farnley & Wortley	52	59
Outer West	Pudsey	61	60
South East			
Outer East	Cross Gates & Whinmoor	58	67
Outer East	Garforth & Swillington	55	57
Outer East	Kippax & Methley	67	68
Outer East	Temple Newsam	41	52
Outer South	Ardsley & Robin Hood	55	63
Outer South	Morley North	58	57
Outer South	Morley South	52	69
Outer South	Rothwell	63	65
Inner South	Beeston & Holbeck	40	43
Inner South	City & Hunslet	32	36
Inner South	Middleton Park	45	49

Appendix 5 NEET and Not Known Data by Area and Ward

NEET and Not Known Data by Area and Ward as at 31st December 2011

Area	Ward	NEET Count	NEET %	Not Known Count	Not Known %
No Postcode Ward	No Wedge	10	19.23%	3	5.77%
East North East					
Outer North East	Alwoodley	22	3.26%	55	8.16%
Outer North East	Harewood	11	2.48%	41	9.23%
Outer North East	Wetherby	6	1.20%	45	9.0%
Inner North East	Chapel Allerton	58	6.37%	83	9.11%
Inner North East	Moortown	20	2.77%	44	6.09%
Inner North East	Roundhay	27	3.31%	43	5.27%
Inner East	Burmantofts and Richmond	86	10.15%	109	12.87%
Inner East	Gipton and Harehills	129	10.94%	140	11.87%
Inner East	Killingbeck and Seacroft	122	11.32%	124	11.50%
West North West					
Outer North West	Adel and Wharfedale	12	2.11%	48	8.44%
Outer North West	Guiseley and Rawdon	19	2.61%	81	11.13%
Outer North West	Horsforth	18	2.74%	38	5.79%
Outer North West	Otley and Yeadon	23	3.14%	76	10.38%
Inner North West	Headingley	6	5.17%	10	8.62%
Inner North West	Hyde Park & Woodhouse	46	10.80%	44	10.33%
Inner North West	Kirkstall	42	7.41%	50	8.82%
Inner North West	Weetwood	23	3.75%	66	10.77%
Inner West	Armley	75	8.72%	142	16.51%
Inner West	Bramley and Stanningley	66	7.94%	125	15.04%
Outer West	Calverley and Farsley	18	2.64%	65	9.53%
Outer West	Farnley and Wortley	77	8.41%	134	14.63%
Outer West	Pudsey	24	3.53%	76	11.19%
South East					
Outer East	Crossgates and Whinmoor	33	4.06%	100	12.32%
Outer East	Garforth and Swillington	18	2.32%	84	10.84%
Outer East	Kippax and Methley	27	3.78%	83	11.61%
Outer East	Temple Newsam	45	5.22%	93	10.79%
Outer South	Ardley and Robin Hood	27	3.47%	75	9.65%
Outer South	Morley North	23	3.33%	101	14.64%
Outer South	Morley South	31	4.63%	106	15.82%
Outer South	Rothwell	31	4.74%	64	9.79%
Inner South	Beeston and Holbeck	68	8.37%	115	14.16%
Inner South	City and Hunslet	99	10.95%	222	24.56%
Inner South	Middleton Park	110	10.40%	156	14.74%

Appendix 6 - Primary and Secondary School Inspection Judgement Grades

Primary and Secondary School Overall Effectiveness Inspection Judgement Grades as at 16.01.12

Area	School	Overall Effectiveness Inspection Judgement Grades				Number of settings inspected	No. of settings not inspected
		Outstanding	Good	Satisfactory	Inadequate		
East North East							
Outer North East	Primary	9	10	4	0	23	0
	Secondary	0	2	1	0	3	0
Inner North East	Primary	5	5	6	0	16	0
	Secondary	1	2	1	0	4	0
Inner East	Primary	4	11	7	0	22	0
	Secondary	0	2	2	0	4	0
West North West							
Outer North West	Primary	7	18	3	0	28	0
	Secondary	0	4	2	0	6	0
Inner North West	Primary	2	11	6	0	19	0
	Secondary	0	1	2	0	3	0
Inner West	Primary	1	6	8	0	15	0
	Secondary	0	0	0	1	1	1
Outer West	Primary	3	11	7	0	21	0
	Secondary	0	2	2	0	4	0
South East							
Outer East	Primary	3	15	10	0	28	0
	Secondary	1	3	1	0	5	0
Inner South	Primary	3	9	9	1	22	0
	Secondary	0	1	0	0	1	1
Outer South	Primary	5	11	8	0	24	0
	Secondary	1	1	3	0	5	0

Note: Judgements relating to the effectiveness of VI Forms previously shown in this table have been removed due to the discontinuation of this measure in the current OFSTED inspection framework.

SILC and PRU Overall Effectiveness Inspection Judgement Grades

Leeds City Wide	Overall Effectiveness Inspection Judgement Grades				
Setting	Outstanding	Good	Satisfactory	Inadequate	Number of Settings
Specialist Inclusive Learning Centre (SILC)	1	4		1	6
Pupil Referral Unit (PRU)	1	2	1		4

Children's Centre Inspection Judgement Grades as at 31st Dec 2011

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
East North East							
Outer North East	Alwoodley CC					✓	None
	Boston Spa CC					✓	None
	Wetherby CC					✓	None
Inner North East	Chapel Allerton CC		✓				CC Services
	Chapel Allerton CC - Nursery		✓				Childcare
	Chapelton CC	✓					CC Services
	Chapelton CC - Nursery	✓					Childcare
	Meanwood CC - Nursery		✓				Childcare
	Carr Manor CC					✓	None
	Moortown CC					✓	None
	Rounday CC					✓	None
Inner East	Gipton North CC - Nursery		✓				Childcare
	Gipton South CC - Nursery		✓				Childcare
	Harehills CC		✓				CC Services
	Harehills CC - Nursery	✓					Childcare
	Kentmere EYC and OOS Club		✓				Childcare
	Osmondthorpe CC - Nursery		✓				Childcare
	Parklands CC		✓				CC Services
	Parklands CC - Nursery	✓					Childcare
	Richmond Hill CC			✓			CC Services
	Richmond Hill CC		✓				Childcare
	Seacroft CC	✓					CC Services
	Seacroft CC - Nursery		✓				Childcare
	Shakespeare CC - Nursery	✓					Childcare
	Shepherds Lane CC - Nursery		✓				Childcare
	Crossgates and Manston CC					✓	None
West North West							
Outer North West	Horsforth CC		✓				CC Services
	Guiselley CC					✓	None
	Otley CC					✓	None
	Yeadon and Rawdon CC					✓	None

Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
Inner North West	Burley Park CC			✓			CC Services
	Burley Park CC - Nursery		✓				Childcare
	Hawksworth Wood CC - Nursery			✓			Childcare
	Headingley CC			✓			CC Services
	Ireland Wood CC	✓					Childcare
	Little London CC		✓				CC Services
	Little London CC - Nursery		✓				Childcare
	Quarry Mount CC		✓				CC Services
	Quarry Mount CC Nursery		✓				Childcare
	Kirkstall CC					✓	None
Inner West	Armley Moor CC Nursery		✓				Childcare
	Bramley CC - Nursery		✓				Childcare
	Castleton CC - Nursery		✓				Childcare
	Hollybush - CC					✓	None
Outer West	Upper Pudsey CC		✓				Childcare
	Farnley CC					✓	None
	Farsley and Calverley CC					✓	None
	Swinnow CC					✓	None
South East							
Outer East	Meadowfield CC		✓				CC Services
	Meadowfield CC Nursery		✓				Childcare
	Swarcliffe CC at Langbar - Nursery			✓			Childcare
	Garforth CC					✓	None
	Kippax CC					✓	None
	Temple Newsam and Colton CC					✓	None
	Villages East CC					✓	None
Inner South	City & Holbeck CC		✓				Childcare
	Cottingley CC (under 3s) - Nursery		✓				Childcare
	Hunslet CC at Rylestone		✓				CC Services
	Hunslet CC at Rylestone		✓				Childcare
	Hunslet CC St Mary's Site	✓					Childcare
	Middleton CC (over 3s)		✓				CC Services

Appendix 7 – Children Centre Inspection Grades

Area	Children's Centre	Overall Effectiveness Inspection Judgement Grades					Type Of Inspection
		Outstanding	Good	Satisfactory	Inadequate	No Inspection Yet	
East North East							
	Middleton CC (over 3s) Nursery		✓				Childcare
	Middleton CC (under 3s)		✓				CC Services
	Middleton CC (under 3s) Nursery		✓				Childcare
	New Bewerley CC - Nursery		✓				Childcare
	Two Willows CC - Nursery	✓					Childcare
	Windmill CC		✓				CC Services
	Windmill CC - Nursery		✓				Childcare
Outer South	Daisy Chain Childcare @ Lofthouse CC		✓				Childcare
	Gildersome and Drighlington CC			✓			CC Services
	Morley North CC		✓				CC Services
	Morley South CC (over 3s) - Nursery					✓	None
	Rothwell CC		✓				Childcare
	Rothwell CC at Rose Farm		✓				CC Services
	Ardsley and Tingley CC					✓	None

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Report author: Martin Hackett

Tel: 3368942

Report of the Area Leader – South East Leeds

Report to Outer East Leeds Area Committee

Date: 20 March 2012

Subject: Outer East Area Committee Well Being Budget Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor		
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

This report seeks to provide Members with:

1. A summary of revenue spend approved for 2011/12 and update on small grants approved.
2. Details of new projects to be agreed

Recommendations

3. Members of the Outer East Area Committee are requested to:
 - a) Note the position of the Well being Budget.
 - b) Note the Small Grants approved to date
 - c) Note progress relating to the Olympic Torch relay
 - d) Note progress relating to the continued funding of the gardening scheme and community payback scheme.
 - e) Confirm approval of the following project:
 - Garforth Parking Strategy - £5,000

1 Purpose of this report

This report provides Area Committee with:

- 1.1 An update on the Well being budget.
- 1.2 An update on the Small Grants Budget.
- 1.3 An update on the gardening scheme and community payback scheme
- 1.4 A recommendation to approve funding to support the Garforth parking strategy.

2 Background information

- 2.1 The Well being budget allocation, which includes the carry over from 2010/11 provides a total budget of £220,000.
- 2.2 The budget had one commitment of £33,000 to fund the annual cost of its 11 Leedswatch CCTV cameras.
- 2.3 After funding projects that operate across the whole of the Outer East area the budget was then allocated evenly by ward against the priority themes of community engagement/involvement, services to young people and community safety/environmental action (tasking teams).

3 Main issues

3.1 Gardening scheme for the elderly and disabled

- 3.1.1 Area Committee agreed to continue funding a gardening service at the meeting held in February 2012. The project will be delivered by Swarcliffe Good Neighbours Scheme.
- 3.1.3 The project is available to all residents who are OAP's or disabled where there are no family members in the household that are able to do this work. The gardening service will be available from April until October of 2012.
- 3.1.4 A target of 400 gardens being completed has been established and residents will be able to continue receiving the service after the first cut at an affordable price.
- 3.1.5 The project is now being promoted through the older persons networks and council key buildings such as community centres and one stop centres.

3.2 Probation Services – Community Payback

- 3.2.1 Area Committee agreed to fund this project in 2012/13 at its February 2012 meeting.
- 3.2.2 The team will continue to support projects initiated by community groups and Parish Councils. There will also be more emphasis on supporting some of the priority work

coming through the environmental delegation such as ginnel clear ups and community clean ups.

3.2.3 Where the team works on projects that require additional materials, such as renewing fencing, painting community centres etc, that cost will have to be met from the well being budget.

3.3 Small Grants and the Olympic Torch Relay

3.3.1 The small grants approved to date are detailed on **appendix 1**.

3.3.2 At the Area Committee meeting held in February Members agreed to use the remainder of the small grants budget to support project work in each of the 4 outer east school clusters to encourage projects around the Olympic torch relay scheduled to come to Leeds on the 24th and 25th of June 2012. Members also agreed that in some circumstances this could be topped up with funding that remained in each wards 'community engagement' allocation.

3.3.3 All 4 clusters have now been contacted and informed of the offer. They are now engaging with all schools to formulate projects related to the Olympic torch relay. The Seacroft/Manson cluster project will be a joint venture with inner east area committee as the cluster covers both areas.

3.4 Garforth Parking Strategy

3.4.1 The above parking strategy was reported to last meeting of area committee in February. Although the strategy was welcomed several Members felt the consultation had been premature and that local expectations had been raised without any funding having been allocated to the scheme.

3.4.2 Since then a number of meetings have been held with Highways and Aire Valley Homes Officers (AVH manage the garages that form an integral part of the scheme).

3.4.3 Across the city £40,000 has been allocated to support the work in 6 town and district centres and it's clear that the Garforth strategy is the most advanced in terms of solutions and consultation. However, in order to gain momentum it has been requested that the Area Committee and Aire Vally Homes fund the first stage of the project to demolish the garages on the LCC car park.

3.4.4 The cost of demolition, clearance, making good the tarmac and marking out bays is estimated at £8,000. Area Committee is requested to provide £5,000 towards this project subject to AVH funding the remainder of the cost. This would also be subject to this being the first phase of the project with highways meeting the cost of the remainder of the scheme from the aforementioned budget.

3.4.5 The strategy includes the following recommendations:

- convert 24 spaces to 4-hour spaces in either Main Street or Barleyhill Road car parks, the remaining spaces (128) to be converted to 2 hour spaces

- review signing, lining and traffic orders on Main Street (including zig-zag lines, location of bus stops and narrower running lanes) with a view to providing short stay parking of 30 minutes duration where-ever possible.
- review disabled parking provision in the public car parks and redistribute 4 spaces along Main Street
- Review the need for bus timing points on Main Street.
- Review resident parking areas to allow dual short-stay use, if appropriate i.e restricted parking for residents and traders.
- create additional parking areas (including motorcycle parking) where possible e.g. by enlarging Main Street car park (demolish the garages), reviewing car park layouts.
- Use Barley Hill Recreation Ground car park for traders.
- Encourage sustainable travel and efficient use of private car parks (including Town End and Gascoigne's within the business community.
- Complete a street audit of Main Street to support identified parking improvements.
- Continue with the existing parking management regime using comprehensive waiting restrictions but keep under review the possibility of introducing Pay & Display.
- Implement any changes / additions to signage to improve access to parking and information for visitors. .
- Set up regular car park inspection regime to identify the need for any improvements or maintenance.

3.4.6 This project supports the following priority of the Area Committee's Business Plan:

- Supporting work that helps town and district centres remain commercially active and vibrant

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 All projects developed are in consultation with Elected Members and local communities. Approval for a contribution from the well being budget is secured at Area Committee.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Community groups submitting a project proposal that requests funding from the well being budget have to have an equal opportunities policy and as part of the

application process, complete a section outlining which equality group(s) the project will work with, and how equality and cohesion issues have been considered.

4.2.2 Internal and statutory partners are committed to equality and cohesion and all projects they are involved with will have considered these issues.

4.3 Council policies and City Priorities

4.3.3 The projects outlined in this report contribute to targets and priorities set out in the following council policies:

- Vision for Leeds
- Children and Young Peoples Plan
- Health and Well being City Priority Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 There is no new resource implications as a result of any projects detailed within this report. In all requests for funding from Area Committee applicants are asked to consider value for money during the application process.

4.5 Legal Implications, Access to Information and Call In

4.5.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded from the Well being Budget.

4.5.2 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.3 There are no key or major decisions being made that would be eligible for Call In.

4.6 Risk Management

4.6.1 All proposals requesting well being funding complete a section in the application process outlining the risks associated with the project and how they will be managed.

5 Conclusions

5.1 The report provides up to date information on the Area Committee's Well Being Budget and requests funding for one new project.

6 Recommendations

- 6.1 Area Committee is requested to confirm approval of the Well Being funds being used to support the following projects:
- Note the position of the Well being Budget.
 - Note the Small Grants approved to date
 - Note progress relating to the Olympic Torch relay
 - Note progress relating to the continued funding of the gardening scheme and community payback scheme.
 - Approve £5,000 towards the Garforth Parking Strategy

7 Background documents

- 7.1 Well Being Budget report to Outer East Area Committee – March 2011
- 7.2 Area Functions schedule report to Outer East Area committee – July 2011
- 7.3 Well Being report to Outer East Area Committee – 14 February 2012
- 7.4 Well Being report to Outer East Area Committee – March 2011.

Appendix 1 - Outer East small grant position as at 1 March Jan 2012 (from 2011/12 budget)

Cross Gates & Whinmoor ward		Ref	Status	£
Manston Park Bowling Club	Additional bowling shelter	OE/11/01/S	Paid	120.00
8th Seacroft (St Gregory's) Rainbow's / Brownies	Transport for trips 2011	OE/11/02/S	Paid	135.00
1st Manston Guides	London trip 2011	OE/11/05/S	Paid	500.00
				755.00

Garforth & Swillington ward		Ref	Status	£
Garforth Parish Church Cricket Club	New nets	OE/10/17/S	Paid	500.00
Garforth NET	Carers support group	OE/10/19/S	Paid	500.00
Garforth Library Partnership	Christmas event at the library	OE/11/07/S	Paid as a commissioned project	-
Great & Little Preston Parish Council	4 festive motifs for Gt Preston	OE/11/08/S	Rejected - retrospective funding	-
				1,000.00

Kippax & Methley ward		Ref	Status	£
Ledston Luck Centenary Celebrations: 17 Sept 2011	Contribution towards event (£300)	OE/11/04/S	Rejected - submitted too late	-
Edward VII Club	Disabled toilets	OE/11/06/S	Rejected - Additional information not received	-
				-

Temple Newsam ward		Ref	Status	£
East Leeds Unity Day: 5 Aug 2011	Contribution towards event	OE/11/03/S	Paid	500.00
				500.00

Across all wards		Ref	Status	£
West Yorkshire Fire & Rescue Service	The Firefly system	OE/11/09/S	Rejected - not a community group	-
				-

Total grants (£) 2,255.00

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Report author: Martin Hackett

Tel: 3368942

Report of Area Leader – South East

Report to Outer East Area Committee

Date: 20th March 2012

Subject: Outer East Area Committee Business Plan 2011-12

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Cross Gates & Whinmoor Temple Newsam	
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:	

Summary of main issues

1. The report presents the Area Committee Business Plan 2011/12.
2. It is proposed that the business plan is refreshed annually to provide a 3 year plan. The refreshed plan will be presented to Area Committee at its first meeting of the new municipal year in July 2012.
3. Recommendations
 - The Area Committee are asked to:
 - a) Note the contents of the business plan, especially Section 6 – Priorities and Actions 2012.
 - b) Agree to receive updates at future meetings and for the Area Committee to adopt a three year plan that will be subject to a refresh annually.

1 Purpose of this report

- 1.1 The report presents the final version of the Area Committee Business Plan 2011/12
- 1.2 Request that Area Committee approve a 3 year plan that is refreshed annually.

2 Background information

- 2.1 In 2008, the Leeds Strategic Plan brought together the themes in the existing Vision for Leeds and Local Area Agreement, to provide an integrated framework for partners to tackle city wide priorities. To translate city wide priorities and outcomes to local improvement priorities, the Area Committee approved a three year Area Delivery Plan (ADP) in June 2008. This was refreshed in June 2009 and March 2010
- 2.2 The Area Committee Delegated Functions and Priority Advisory Functions were approved by the Executive Board in June 2009; this approval was rolled forward to 2010/11 and 2011/12 with the only amendments made to environmental delegations.
- 2.3 At the July 2011 Area Committee, Members approved the contents for the Business Plan that reflected the integrated environmental services, local partnership arrangements, the local community engagement strategy, and priorities and actions of the Area Committee. The Business Plan will provide a framework for spend of the Well being Budget against agreed priorities.

3 Main issues

- 3.1 Following the July 2011 Area Committee, Area Support Team developed the Business Plan to reflect priorities and actions identified by Members. The Business Plan is attached as **appendix 1**.

3.2 Priorities and Actions

The priorities and action table (section 6) details the main actions undertaken in the area where support has been provided by Area Committee either through funding or/and partnership working.

3.3 City Priorities

The Business Plan delivers local projects that reflect the five strategic partnerships established to deliver the City Priority Plans, these are:

- Health and Well being Board
- Children and Families Board
- Safer and Stronger Communities Board
- Sustainable economy and culture Board
- Housing and Regeneration Board

3.4 3 Year Business Plan

It is proposed that the business plan is refreshed annually to provide a 3 year plan. The refreshed plan will be presented to Area Committee at its first meeting of the new municipal year in July 2012.

4.0 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The content of the business plan was approved by Area Committee at its meeting in July 2011.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 Project work included in the Business Plan that support this legal duty includes: gardening scheme –age and disability and activities for children and young people – age.

4.3 Council Policies and City Priorities

4.3.1 The themes in the proposed Business Plan will mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

4.4 Resources and Value for Money

4.4.1 As outlined in the Function Schedule 2011/12, the Well being budget delegated by Executive Board is used to finance projects which meet the needs of the Area Delivery Plan or its successor. Members of the Area Committee are keen that wherever possible the use of well being brings in additional match funding to the area.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

4.6 Risk Management

4.6.1 Risk assessments are carried out where deemed necessary for any project funded from the Well Being Budget.

5.0 Conclusions

5.1 The Area Committee requires a document to set out the key priorities for the year that links to city wide policies and provides a framework for spend of the Well being Budget.

5.2 The Business Plan supports and contributes to city priorities at a local level.

6.0 Recommendations

6.1 The Area Committee are asked to:

a) Note the contents of the business plan, especially Section 6 – Priorities and Actions 2012.

b) Agree to receive updates at future meetings and for the Area Committee to adopt a three year plan that will be subject to a refresh annually.

7.0 Background documents

7.1 Area Committee Report, Outer East Area Committee Business Plan 2011-12, July 2011.

7.2 Outer East Area Committee Report, Area Functions Schedule, July 2011



Outer East Area Committee Business Plan 2011/12

Garforth & Swillington
Kippax & Methley
Cross Gates & Whinmoor
Temple Newsam

Outer East Area Committee Business Plan 2011/12

Contents

1. Executive Summary
2. Chairs Foreword
3. Functions of the Area Committee
4. Well Being Budget
5. Ward Profiles
6. Priorities and Actions for 2011/12
7. Priority Neighbourhoods
8. Partnership and Integrated Working
9. Community Engagement
10. Commitment to Equalities and Cohesion
11. Monitoring Arrangements and Promotion of Area Committee Achievements

Section 1

Executive Summary

The business plan brings together a range of documents relating to the work of the Area Committee. It provides details of the roles and responsibilities of the Area Committee, information on how the well being budget is spent and information about how we engage with the communities in outer east Leeds.

This business plan provides a summary of the Area Committee's priorities for 2011/12 and how our resources are used to deliver priority work and outcomes beneficial to the communities we serve. An action plan sets out how the priorities will be achieved.

The documentation also includes area profiles, area committee dates and community forum dates.

Finally the plan sets out our commitment to equal opportunities and community cohesion. The council achieved an 'Excellent Standard' for equalities in May 2011, and the Area Committee has a role to play in supporting the council maintain this standard.

Section 2

Chairs Foreword

Welcome to the Outer East Area Committee Business Plan which covers the period 2011/12.

This plan sets out the work being undertaken by the Outer East Area Committee and decisions on this plan are made by the ward councillors representing the four outer east wards.

One of the key roles of the Area Committee is to ensure that local communities are involved in shaping services to meet their needs and be able to play a part in influencing what the council and its partners do. Ward members are local representatives and have a key role as community champions in ensuring this happens. The Area Committee has elected champions to represent it for environmental services, community safety, children's services, health and well being, and jobs and skills.

Area Committee meetings are held at least six times per year and the public are encouraged to attend and participate through the 'Open Forum' section at the beginning of the meeting.

2011/12 Outer East Area Committee dates:

5 July 2011	3pm	Civic Hall
13 September 2011	3pm	Civic Hall
18 October 2011	3pm	Civic Hall
13 December 2011	3pm	Civic Hall
14 February 2012	3pm	Civic Hall
20 March 2012	3pm	Civic Hall

In July 2011, the Area Committee agreed to develop an annual Business Plan as a means to set out our priorities and outcomes for improving the outer east area. The plan will be revised every year to ensure the priorities and outcomes are still relevant.

The primary focus of the Area Committee continues to be improving local services in outer east Leeds and works in partnerships with council services and key agencies, including the Police, Health Service, Aire Valley Homes, East North East Homes, Parish Councils and the Voluntary and Community sector to achieve local aspirations. The Area Committee will also demonstrate our contribution to the success of Leeds and the plan reflects the themes and aims of Leeds Initiative and links local and city wide outcomes.



CLlr Keith Parker
Outer East Area Committee Chair

Section 3

Functions of the Area Committee

The 2011/12 Function Schedule, included in the Council's Constitution (Part 3, section 3c), outline both Delegated Functions and Priority Advisory Roles of the Area Committee and was presented and agreed at the 5 July 2011 Area Committee meeting. A copy is available on request.

Delegated Functions

- Area well-being budgets
- Community centres
- Neighbourhood management co-ordination
- CCTV
- Street cleansing and environmental enforcement services

Priority Advisory Functions (influencing, developmental and consultative responsibilities)

- Community engagement
- Community greenspace
- PCSOs, Neighbourhood Policing Teams, Multi agency crime and grime operations
- Highways maintenance
- Local children and young people plans
- Health and wellbeing (Including Adult Social Care)
- Area based regeneration schemes
- Conservation area reviews

Well Being Budget

To take decisions about, and monitor activity relating to the use of the annual capital and revenue allocation to each committee.

- a) The Well Being Budget is used to support the priorities identified by elected members in consultation with residents and partners. It is administered by the Area Management Team on behalf of the Area Committee.
- b) The Area Committee receives update reports at Area Committee meeting with updated budget positions and feedback on project work.

Community Centres

In relation to each community centre identified by the Director of Environment and Neighbourhoods as within the Committee's area, to:

- *oversee controllable revenue budgets, operational arrangements and the use of the centres;*
- *agree and implement a schedule of charges and discounts for directly managed centres;*

- *make asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.*
- a) Under the current Functions Schedule there are ten community centres delegated to this Area Committee:
 - Allerton Bywater Welfare Hall
 - Allerton Bywater Youth & Adult Centre
 - Kippax Community Centre (leased)
 - Kippax Youth Club
 - Methley Village Centre
 - Micklefield Youth & Adult Centre
 - Garforth Miners Welfare Hall (leased)
 - Firthfields Community Centre (leased)
 - St Gregory's Youth & Adult Centre
 - Fieldhead Community Centre
 - b) There is an ongoing review corporately in relation to community centres looking at the current delegation and market rental assessments.
 - c) Outer East has a Community Centres Sub Committee which is chaired by Cllr Suzi Armitage, with representatives from Corporate Property Maintenance and Environment and Neighbourhoods.
 - d) The sub committee monitors maintenance improvements to the centres, pricing and lettings and maximising usage and income from the centres for re-investment. Sub group minutes are reported to Area Committee.

Neighbourhood Management

To agree priority neighbourhoods (through the approval of the Area Delivery Plan); and to agree and monitor Neighbourhood Improvement Plans for the Committee's area.

- a) The Area Committee approved East Osmondthorpe as its Priority Neighbourhood in 2009. The area had been identified as having three Super Output Areas in the bottom 3% deprivation and as such had acquired Safer Stronger Communities Funding to support additional efforts to tackle deprivation in this area.
- b) A steering group was established and action plan agreed. All actions agreed have now been completed and the steering group has not met for some time. The situation has now been reviewed and it has been decided to formulate time limited groups that will action particular issues relating in particular to the environment, community safety measures, activities for young people and council owned assets.

CCTV

To maintain an overview of the service in the Committee's area and receive regular information about it.

- a) The Area Committee received an annual report in July to provide an update in relation to CCTV, in addition regular reports are provided to members via email.

Environmental Services

To develop and approve annual Service Level Agreements to achieve as a minimum, the service standards set by Executive Board. Via the Service Level Agreement, to determine the principles of deployment of the available resources by:

- the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
- the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality

To be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA.

To be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.

- a) The Area Committee has the Outer East Environmental sub group with member representative from each ward to meet on an Area Committee schedule basis to oversee the development and implementation of the SLA. Feedback from these meetings will form part of the regular reporting to the Area Committee to performance manage the delegation.
- b) Reports and performance information will be provided to every Area Committee meeting to enable members to review the implementation and delivery of the SLA.

Community Engagement

Each Committee will agree a local community engagement plan based on an agreed template to ensure consistency across the city. Information on how Area Committees have delivered on their community engagement plans, will be included in an annual report to the Executive Board, which outlines achievements from the previous year to deliver the Area Delivery Plans, and future priorities.

- a) As part of this Business Plan, the Area Committee will set out a minimum level of engagement which will be delivered by the Area Management Team on behalf of the Area Committee during the year.
- b) Outer East Area Committee will continue to deliver community forums across the four wards as well as engagement events such as Older Persons Event Week.

Forward Plan

A forward plan will be produced annually, outlining the reports scheduled for the Area Committee in that municipal year.

Section 4

Well Being Budget

Each Area Committee has been delegated a Well Being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities set out in this Business Plan. Area Management work in partnership with agencies and service providers to ensure an efficient and effective use of the funding, and where possible, request match funding to be secured to ensure leverage is achieved.

Outlined in the table below is a record of how the 2010/11 revenue budget was allocated to support priorities in the Outer East.

WELL-BEING REVENUE SPENDING PLAN 2011/12		Budget (£)
Budget Allocation for 2011/12		185,220
Carry over from 2010/11		34,600
Total budget available		219,820
Budget commitments		
• CCTV costs	33,000	33,000
Small Grants scheme		
• To continue existing scheme of grants of £500 max to help community groups	10,000	10,000
Environmental work		62,700
• Probation scheme 12 months	15,000	
• Gardening scheme for 2012	20,000	
• Cost of CESO	27,700	
Tasking Teams - £10,000 per team		40,000
Community engagement and involvement		40,000
Additional activities to support young people		36,000
Total spend:		221,700
Over programmed by:		1,880

NB. In order to prevent closure or reduction in hours of community facilities in Halton Moor and Garforth, Area Committee approved £20,000 for Garforth and £10,000 for Halton Moor to be taken from these respective wards allocations for tasking, community engagement and activities for young people.

Section 5

Ward Profiles

Garforth & Swillington Ward

Ward Members:

Councillor Tom Murray (Labour)

Appointments – Scrutiny Board (Regeneration)



Councillor Mark Dobson (Labour)

Appointments – Executive Member for Environmental Services



Councillor Andrea McKenna (Labour)

Appointments – Scrutiny Board (Children & Families)



The ward as a place

Garforth & Swillington ward is located in the outer south east of the city. It incorporates the large town of Garforth and the villages of Swillington, Great Preston and Little Preston. It starts approximately seven miles from the city centre and is semi-rural. This part of the city has a coal mining history but no mines remain, the last one's closing in the nearby villages of Micklefield and Allerton Bywater in the mid-1980s.

The main housing tenure in Garforth is private owner occupation. There are a number of small council estates scattered across the town and these are managed by Aire Valley Homes. Demand for council housing is very high and turnover of

property is very low. Although there were mines in Garforth these closed down in the 1930s/40s and there are no obvious signs of it being an ex-mining town. In terms of housing, Garforth is divided between East and West Garforth: East Garforth is the newer end of the town with the vast majority of housing being built post 1960 whilst West Garforth includes a relatively small number of new build, Victorian period through terraced property, pre-war council housing and post war traditional semi-detached housing.

In Swillington there is a larger stock of council housing which is mainly pre-war but again demand is high and turnover low. Passing through Swillington en route to Allerton Bywater (Kippax & Methley ward) you go through the small villages of Great Preston and Little Preston which are mainly owner occupied property with small council estates that are managed by Aire Valley Homes.

The whole ward has all the hallmarks of a thriving community with good housing, high demand housing, clean environment, active communities, good schools and relatively low unemployment.

There are Parish Councils in Great & Little Preston and Swillington. Although there is no Parish Council in Garforth it does have a very active 'in bloom' group as does Swillington and Great & Little Preston.

Socio-economic / demographic description of the ward

Ward population is approx 20,600 people living in approx 8,400 households. Of this number approx 80% of the properties are in Council Tax Band A, B or C.

There are 13 Super Output Areas (SOAs) in the ward. There are no SOAs ranked in the bottom 10% in any of the domains. However there is one SOA (E01011396 – West Garforth around Main St) in the bottom 20% in two domains, barriers to housing and living environment; and one SOA (E01011390 - Swillington) in the bottom 20% in the education/skills/training domain.

The information concerning the ward has been broken down into the three distinct communities of East Garforth, West Garforth and Swillington/Preston.

East Garforth

- Contains 11,600 people living in 4,500 households
- The ethnicity breakdown is 98.83% White and 97.38% White British
- 74% of properties are in council tax bands A-C
- In 2009 93.6% of children sitting GCSEs gained five or more at grades A-C
- There is a total of 496 households (10.9%) receiving some form of benefit

West Garforth

- Contains 4,073 people living in 1,774 households
- The ethnicity breakdown is 98.72% White and 97.20% White British
- Just over 80% of properties are in council tax bands A-C
- In 2009 92.5% of children sitting GCSEs gained five or more at grades A-C
- There is a total of 361 households (20.35%) receiving some form of benefit

Swillington / Great & Little Preston

- Contains 4,862 people living in 2,011 households
- The ethnicity breakdown is 98.6% White and 97.91% White British
- Just over 85% of properties are in council tax bands A-C
- In 2009 72.4% of children sitting GCSEs gained five or more at A-C
- There is a total of 437 households (21.73%) receiving some form of benefit

Schools

- Garforth Academy (recently changed from Garforth Community College)
- East Garforth Primary School
- Great Preston C of E Primary School
- Green Lane Primary School
- Ninelands Lane Primary School
- St Benedict's RC Primary School
- Strawberry Fields Primary School
- Swillington Primary School

Main council facilities (including parks, visitor attractions etc)

- Garforth One Stop Centre & Library (refurbished and re-opened in Feb 2009 after £1 million investment mainly from Lottery)
- Swillington Library (this is included in closure programme)
- Garforth Miners Welfare Hall (community centre leased to Garforth Community Assoc)
- Firthfields Community Centre (leased to Firthfields Community Assoc, Garforth)
- Glebelands Park (Garforth)
- Barley Hill Park, playground and bowling green (Garforth)
- East Garforth playing fields
- Garforth Squash and Leisure Centre

Main non-council facilities

- Garforth Town FC Football stadium
- Two train stations – Garforth and East Garforth
- Swillington Sports & Social Clubs (land owned by Swillington Parish Council)
- Garforth Cricket Club and East Garforth Cricket Club
- Swillington Community Centre (owned by Parish Council)
- Studio La Pointe – school of dance, performing arts
- Great Preston Church Hall (run by Parish Council)
- Great Preston Cricket Club (owned by CISWO)
- East Garforth Business Park
- Thorpe Park Business Park (partially in the ward). When fully developed will be the third largest in Europe.
- Garforth Medical Centre
- Garforth Police Station

Development / regeneration plans

- Thorpe Park Business Park – This business park is approximately one-third developed and once it is completed will be the third biggest business park in

Europe. The park straddles three council wards, Garforth & Swillington, Temple Newsam and Cross Gates & Whinmoor. There are varying figures that have been suggested on jobs created here but whatever the exact figure is will be in the thousands

- East Garforth land for development – this large area of land in East Garforth has planning permission for businesses, warehouses, offices and retail. It is anticipated that between 2,000 and 3,000 job opportunities will be available
- Sports pitches at Thorpe Park – part of the Section 106 agreement for the Thorpe Park development is the creation of a country park and provision of sports pitches. There are problems at the moment associated with a road being needed to get to the site of the proposed pitches
- Garforth Main Street received funding under the Council's Town & District Centre (T&DC) regeneration programme in 2009. Keeping a vibrant Main Street is a key priority for ward members

Key successes

- T&DC improvements in Garforth Main St. The improvements to Main Street tied into the refurbishment of Garforth Library with a £1 million injection of funding. T&DC improvements also saw work carried out to another key building (The Miners Welfare Hall) as well as heritage street lights being installed, new street furniture, new railings etc
- Development of 'in bloom' groups covering the whole ward. A number of very active groups were successful in the annual 'in bloom' competition
- School Partnership Trust – this recently developed with all primary schools in the area bar one joining the partnership with Garforth Community College, which recently became Garforth Academy. The academy is the largest in the city and is one of the best achieving schools. St Benedict's RC Primary School is not a member of the partnership but is linked closely to the partnership
- Garforth Arts Festival – this is organised by Garforth Academy and has been running for five years. In that time it has become a major event in the Garforth calendar. It comprises of two weeks of drama, music, arts etc with all partnership schools and it ends with a 'playground party' that has nationally and internationally recognised artists performing

Key local issues / challenges

- The development of the sports pitches and Country Park at Thorpe Park. The economic downturn and selling of the site to new owners as well as problems about site location and access has made this project slip at least 18 months with still no start date on site. It is a regular item at Area Committee
- Generally a low crime area but there is problems with under age drinking on Garforth Main Street and the associated ASB
- Keeping Garforth Main Street vibrant – it's difficult because Colton retail park is approx 1.5 miles away, Crossgates Shopping Centre is approximately five miles away and Castleford is three miles away
- Flooding – parts of Garforth are some of the worst affected areas in the city for flooding, particularly Ninelands Lane and Barleyhill Road
- The sports pitches are also susceptible to heavy rain. They have a clay sub soil which makes them difficult to drain and new drainage systems to all the pitches will be very expensive

Kippax & Methley Ward

Ward Members:

Councillor Keith Wakefield (Labour)

Appointments – Leader of the Council



Councillor Keith Parker (Labour)

Appointments – Chair of Outer East Area Committee, Plans Panel East



Councillor James Lewis (Labour)

Appointments – Development Plan Panel, General Purposes Committee, Member Management Committee



The ward as a place

Kippax & Methley Ward is located in the outer south east of the city. As well as the villages of Kippax and Methley it also includes the villages of Allerton Bywater, Micklefield, Ledston, Ledston Luck, Ledsham and Mickletown. It's approximately seven miles from the city centre and is semi-rural. This part of the city has a coal mining history but no mines remain, the last one's closing in Micklefield and Allerton Bywater in the mid-1980s.

The main housing tenure in is private owner occupation. There are a number of council estates in Kippax, Micklefield, Allerton Bywater and Methley which are

managed by Aire Valley Homes. Demand for council housing is very high and turnover of property is very low. The only exception is Garden Village in Micklefield, which is a pre-war estate of approx 100 properties where demand is lower than in the rest of the ward and where there have been issues of crime and anti-social behaviour. Although there were mines in Kippax, Allerton Bywater, Micklefield Ledston and Methley these are all now closed. Many of the older residents were employed in the mining industry right up to their closure in the 1980s.

The whole ward has all the hallmarks of a thriving community with good housing, high demand housing, clean environment, active communities, good schools and relatively low unemployment.

There are Parish Councils in Kippax, Micklefield, Ledston and Lesham and 'in bloom' groups in all of the villages.

Socio-economic / demographic description of the ward

Ward population is approx 20,200 people living in 8,600 households. Of this 39% of the properties are in Council Tax Band A, 26% in Band B, 20% in Band C and rest in Bands D to H.

There are 14 Super Output areas (SOAs) in the ward and all are mid-range SOAs other than E01011298 (Micklefield) which is ranked in the bottom 10% in the 'Barriers to Housing & Services' domain.

The information concerning the ward has been broken down into the three distinct communities of Kippax East / Ledston / Micklefield, Kippax and Allerton Bywater / Methley / Mickletown.

Kippax East / Ledston / Ledsham / Micklefield

- Contains 5,800 people living in 2,600 households
- The ethnicity breakdown is over 99% White
- 75% of properties are owner occupied; 17% is Local Authority
- 42% in council tax bands A, 15% in band B and 32% in band C
- Areas of interest include Fairburn Ings Nature Reserve and Lotherton Hall (just outside the area)
- In 2009 over 90% of children sitting GCSEs gained five or more at grades A-C

Kippax

- Contains 7,500 people living in 3,000 household
- The ethnicity breakdown is 98.72% White 97.20% White British
- Just over 90% of properties are in council tax bands A-C
- In 2009 just under 90% of children sitting GCSEs gained five or more at grades A-C
- 78% of households are owner occupied; 15% are Local Authority

Allerton Bywater / Methley / Mickletown

- Contains 7,300 people living in 3,000 households
- The ethnicity breakdown is 98.6% White and 97.9% White British
- Just over 82% of properties are in council tax bands A-C
- In 2009 86% of children sitting GCSEs gained five or more at A-C

- 75% of properties are owner occupied; 18.5% are Local Authority

Schools

- Brigshaw High School & Language College (which is located on the boundary between Kippax and Allerton Bywater)
- Allerton Bywater Primary School
- Kippax Ash Tree Primary School
- Kippax Greenfield Primary School
- Kippax North Junior & Infants Primary School
- Lady Elizabeth Hastings C of E Primary School (Ledston)
- Methley Primary School
- Micklefield C of E Primary School

Main council facilities (including parks, visitor attractions etc)

- Kippax Leisure Centre and swimming pool
- Community Centres in Kippax, Allerton Bywater, Micklefield and Methley
- LCC Sports pitches in Kippax, Methley and Allerton Bywater
- Allotments in Kippax and Methley
- Kippax Housing Office
- St Aidens Nature Reserve
- Fairburn Ings Nature Reserve
- Allerton Bywater skate park and bowling ground
- Lotherton Hall (just outside the ward)
- Kippax Children's Centre

Main non-council facilities

- Micklefield railway station
- Kippax Medical Centre
- Allerton Bywater Medical Centre
- Allerton Bywater Cricket Ground
- Kippax Cricket Ground
- Savile Park Cricket Ground
- Micklefield Recreation Ground (Parish Council)
- Micklefield skate park (Parish council)

Development / regeneration plans

- Thorpe Park Business Park – This business park is approximately one-third developed and once it is completed will be the third biggest business park in Europe. The park straddles three council wards, Garforth & Swillington, Temple Newsam and Cross Gates & Whinmoor. There are varying figures that have been suggested on jobs created here but whatever the exact figure is will be in the thousands. Although this is not in Kippax & Methley ward it is a major project for the area
- Sports pitches at Thorpe Park – part of the Section 106 agreement for the Thorpe Park Development is the creation of a country park and provision of sports pitches. There are problems at the moment associated with a road being

needed to get to the site of the proposed pitches. This is also a major project for the whole outer east area

- Kippax High Street received funding under the Council's Town & District Centre (T&DC) regeneration programme in 2008 to help keep a vibrant shopping area in the village
- Allerton Bywater Millennium Village – this is being developed on the ex-colliery site. It is in five phases: The final two phases have not started due to the economy
- Regeneration activity in Micklefield after being awarded £250,000 from Yorkshire Forward saw environmental improvements, improvements to Peckfields Business Park, a new skate park, new football stand, improved community centre etc

Key successes

- T&DC improvements in Kippax High Street. There was around £250,000 invested into the High Street as part of T&DC improvements. A community garden was provided as well as highways improvements, new street furniture etc
- Development of 'in bloom' groups covering the whole ward. A number of very active groups were successful in the annual 'in bloom' competition
- Improvements and new facilities in Micklefield that started when Micklefield acquired £250,000 from Yorkshire Forward. This funding was a catalyst to a regeneration partnership forming that has acquired other funding to provide a skate park and other facilities people in the village
- Provision of new football and rugby pitches in Methley funded by Area Committee – there is a grand opening on Saturday 12 March 2011

Key local issues / challenges

- The development of the sports pitches and Country Park at Thorpe Park. The economic downturn and the selling of the site to new owners as well as problems about site location and access has made this project slip at least two years with still no start date on site. It is a regular item at Area Committee
- Generally a low crime area but there is problems with under age drinking on Kippax High Street and the associated ASB
- Keeping Kippax High Street vibrant – it's difficult because Colton Retail Park is approx 1.5 miles away and Castleford is two miles away.

Cross Gates & Whinmoor

Ward Councillors:

Cllr Peter Gruen
Executive Board Member for Neighbourhoods & Housing
Labour Group – Leader Support



Cllr Suzi Armitage
Member of Licensing Committee
Member of Scrutiny Board (Health & Well Being & Adult Social Care)



Cllr Pauleen Grahame
Secretary to Labour Group
Chair of Scrutiny Board (Resources & Council Services)
Corporate Governance & Audit Committee



Communities in the ward

- Cross Gates / Manston
- Whinmoor / Wellington Hill / Red Halls
- Swarcliffe / Stanks

The ward as a place

The ward is predominantly private housing with the exception of the Swarcliffe council estate. This is a post-war estate has undergone a multi-million pound PFI

investment programme. It has 2,900 households of which 86% are in council tax band A. The estate is generally in high demand but it does have three super output areas in the bottom 20% of the index of multiple deprivation.

The whole of the ward is urban and includes the area of Whinmoor and the Redhalls to the north east (boundary with Harewood Ward). The south east section of the ward includes Cross Gates and Manston which has the large Crossgates Shopping Centre and Cross Gates Railway Station.

The ward has the ex-Barnbow Royal Armaments Factory that is still reputedly the largest building in the city (covers the largest square meterage of space). The factory is now closed but at one time employed huge numbers of people from east Leeds. It is still considered to be a major landmark of Cross Gates.

Socio-economic / demographic description of the ward

Cross Gates & Whinmoor ward has a population of just over 23,000 people in 9,900 households that are predominantly white British (97%) with an average to high quality of life.

There are 15 Super Output Areas (SOAs) in the ward. There are two SOAs ranked in the bottom 10% of the index of multiple deprivation (both in Swarcliffe) and two SOAs in the bottom 20% of the index of multiple deprivation (both in Whinmoor).

The ward can be split into three distinct communities:

Cross Gates / Manston

This is the area of the ward south of Barwick Road. There are 8,800 people living in 4,000 households. 88% are owner occupiers with 50% of residents living in tax band A.

Whinmoor / Wellington Hill / Red Hall

Most northern section of the ward bordering Outer Ring Road / Harewood Ward. There are 7,800 people living in 3,200 households. Mainly owner occupiers but there is 25% local authority housing with 47% tax band A and 15% B, C and D.

Swarcliffe / Stanks

Bounded by the Ring Road (West), York Road (North) and Barwick Road (South). There are 6,200 people living in 2,900 households. 55% of the housing is local authority with 86.5% in tax band A.

Schools

- John Smeaton Community College
- St Theresa's Catholic Primary School
- St Pauls C of E Primary School
- Grimesdyke Primary School
- Manston Primary School
- Austhorpe Primary School
- Fieldhead Carr Primary School
- White Laith Primary School
- Manston St James C of E Primary School

Main council facilities (including parks, visitor attractions etc)

- Manston Park
- Fieldhead Carr Community Centre
- St Gregory's Youth and Adult Centre
- John Smeaton Sports Centre
- Skelton Woods nature area and sports pitches

Main non-council facilities

- Cross Gates Cricket Club
- Thorpe Park Business Park (partially in the ward). When fully developed will be the third largest in Europe
- Cross Gates Railway Station
- Cross Gates Shopping Centre

Development / regeneration plans

- Swarcliffe estate is currently undergoing a multi million pound PFI improvement programme
- Cross Gates shopping district recently underwent improvements funded by the Council's Town & District Centre budget (this was to Austhorpe and Station Road not to the indoor Shopping Centre). Improvements included heritage street lighting, CCTV, new street furniture and a landmark feature at the Cross Gates roundabout
- Thorpe Park Business Park. This will be the second largest business park in the city. It straddles three LCC wards (Cross Gates & Whinmoor, Temple Newsam, Garforth & Swillington).

Key successes

- Recent improvements to Cross Gates shopping district
- Provision of new and improved sports pitches in Swarcliffe, Skelton Woods and Fieldhead Carr
- Recent summer programme of activities funded by Area Committee attracted over 100 young people to sports activities, confidence building activities and accredited programmes
- Swarcliffe Good Neighbours Scheme gardening and decorating scheme for the elderly (funded by Area Committee) provides a service for over 400 elderly residents. It also takes on one apprentice each year with an accredited qualification at the end of it.

Key issues / challenges

- Continued improvement in the performance of its high school, John Smeaton Community College. It has already made major improvements in educational attainment levels over recent years
- The Swarcliffe PFI programme has come in for a lot of criticism in recent years over the quality of some of the work and an allegation that there was insufficient consultation with residents on certain schemes. A PFI sub-group, chaired by local councillors, now regularly meets with the contractor and Housing's Strategic Landlord group.

- Thorpe Park – huge business park that will provide a park and sports pitches as part of the S106 agreement. This has had delays for over two years regarding funding and location of the site. It is with planning but a key issue for Area Committee. To add to this a link road to Manston is also part of the agreement. Scheduled to start in 2009 the economic downturn has prevented this happening
- Grafton Villas long footpath - Members want it closing due to ASB. The scheme is currently awaiting confirmation of a gating order.

Temple Newsam Ward

Ward Members:

Councillor Mick Lyons OBE (Labour)

Appointments – Plans Panel East, Scrutiny Board (Sustainable Economy & Culture)



Councillor Bill Hyde (Conservative)

Appointments – Corporate Governance & Audit Committee, Scrutiny Board (Health & Well Being & Adult Social Care)



Councillor Katherine Mitchell (Labour)

Appointments – Scrutiny Board (Regeneration), Development Plan Panel



The ward as a place

Temple Newsam ward is located in east Leeds. It starts where Selby Road meets York Road and continues up Selby Road through Halton, Whitkirk and Colton. The bottom end of the ward near York Road incorporates the pre-war council estates of Halton Moor and Osmondthorpe (although only half of Osmondthorpe is in Temple Newsam ward). These are the most deprived estates in the Outer East Area Committee area with all the factors associated with deprivation such as unemployment, low educational attainment, crime etc. The top end of the ward includes the more affluent areas of Halton, Whitkirk and Colton. These areas have all

the hallmarks of affluent and vibrant communities with the majority of houses being in owner occupation, unemployment levels are low and crime is much lower than in the bottom end of the ward.

Socio-economic / demographic description of the ward

Ward population is approx 21,600 people living in 8,800 households. Of this 31% of the properties are in Council Tax Band A, 16% in Band B, 31% in Band C and rest in Bands D to H.

The ward is approx 97% white.

The majority of the ward experiences relatively low levels of deprivation. However, the SOAs covering Halton Moor and the Wykebeck area of Osmondthorpe are amongst the most deprived in the city ranking in the most deprived 10% nationally. In the index of multiple deprivations there are two SOAs in the bottom 3% and four in the bottom 10%.

The ward is broken down into three distinct neighbourhoods:

Halton / Whitkirk

- Contains 7,700 people living in 3,300 households
- The age breakdown shows a much higher than average proportion of older people
- 87% of households are owner occupied
- 58% of housing is semi detached and 14% detached
- 23% of properties are in council tax band B, 48% band C and 15% in band D
- Areas of interest include Temple Newsam park and house and Skelton Woods

Halton Moor / Wykebecks

- Contains 6,100 people living in 2,600 household
- The age breakdown shows a higher than average proportion of children and young people.
- 49% of households rent from the local authority and a further 17% from registered social landlords
- Just over 83% of properties are in council tax band A.

Colton / Austhorpe

- Contains 6,300 people living in 2,500 households
- 93% of households are owner occupied
- Detached housing accounts for 37% of the stock and semi detached 36%
- 37% of properties are in council tax band C, 24% in band D and 16% in band E
- The area includes Thorpe Park which, when completed, will be the third biggest commercial/business park in Europe

Schools

- Temple Moor High School & Language College
- Corpus Christi Catholic College
- Austhorpe Primary School
- Colton Primary School
- Corpus Christi Catholic Primary School
- Meadowfield Primary School
- Temple Newsam & Halton Primary School
- Whitkirk Primary School

Main council facilities (including parks, visitor attractions etc)

- Temple Newsam Park and House
- Temple Newsam Golf Club
- Grove Road Park
- Elm and Oak Wood
- Skelton Woods
- Halton Library
- Osmondthorpe One Stop Centre
- Halton Moor Community House
- East Leeds Leisure Centre & One Stop Centre (now closed)
- Halton Moor Community Centre
- Several allotments

Main non-council facilities

- Two cricket grounds
- Whitkirk cemetery
- Halton Village shopping centre
- Colton shopping centre
- The Colton Institute (Community Centre)
- Thorpe Park (business park)

Development / regeneration plans

- Thorpe Park Business Park – This business park is approximately one-third developed and once it is completed will be the third biggest business park in Europe. The park straddles three council wards, Garforth & Swillington, Temple Newsam and Cross Gates & Whinmoor. There are varying figures that have been suggested on jobs created here but whatever the exact figure is will be in the thousands. Most of the business park is located in Temple Newsam ward.
- Sports pitches at Thorpe Park – part of the Section 106 agreement for the Thorpe Park Development is the creation of a country park and provision of sports pitches. There are problems at the moment associated with a road being needed to get to the site of the proposed pitches. This is also a major project for the whole Outer East area.
- Halton Moor and Osmondthorpe are included in what was known as EASEL regeneration programme (now known as East Leeds Regeneration).

Key successes

- T&DC improvements in Halton Village. There was around £200,000 invested into the high street as part of T&DC improvements. Improvements to the library, CCTV and new street furniture were included in the programme of works
- Demand for housing in Halton Moor has increased to where it matches demand in most other areas covered by East North East Homes. Despite having around £24 million spent on the estate during the 1990s under the Estate Action programme it had been one of the least popular estates in the city
- The Halton Forum is one of the best attended residents forum in the area with a wide membership from across Halton, Colton and Whitkirk

Key local issues / challenges

- The development of the sports pitches and country Park at Thorpe Park. The economic downturn and the selling of the site to new owners as well as problems about site location and access has made this project slip at least two years with still no start date on site. It is a regular item at Area Committee
- The closure of East Leeds Leisure Centre and One Stop Centre. Although the community centre part of the building will stay open until September the closure of the main centre has been a very unpopular decision and left empty the only real community facility on the Halton Moor estate
- Flooding – the Wyke Beck floods into the Dunhill estate. The government awarded a grant of £250,000 for all houses to have protective shields

Section 6

Priorities and Actions for 2011/12

Integrated Locality Working Priorities:

- Develop effective and efficient services which best meet the needs of the people and the places we live
- Increase peoples sense of influence in decisions affecting their lives and communities through open, fair and accountable neighbourhood driven processes.

Methodology:

The new locality working approach is outlined in the design principles agreed by Executive Board.

Objective	How will we do it?	Who will deliver this?	By When?	Outcomes
Residents in Outer East have access to opportunities to become involved in sport and culture	Deliver Community Centres delegation with revised lettings charges and fees.	Community Centres Project Team	Anticipated completion by end of 2012	Better use of community assets by local people and maximising income.
	Support community based events such as galas, Christmas lights switch, arts festivals etc	Voluntary & community organisations	Throughout 2011/12	Increase in local people involved in community activity and improving community cohesion.
	Provide small grants for local community groups to provide sporting and cultural activities	Locality Team	Throughout 2011/12	Increase in local people involved in community activity and improving community cohesion.
	Support improvement of existing sports pitches and provision of new pitches such as Thorpe Park	Leisure	Date not known	Providing new and better facilities
	Provide assistance to groups to acquire external funding for projects eg Caird Bardon	Locality Team	Ongoing	Increased capacity of community groups
	Improving local facilities from available funding sources	Locality Team	From April 2011	Providing new and better facilities

	<p>Provide funding to ensure Garforth Leisure Centre remains open during 2011/12 before being transferred to the SPT.</p> <p>Provide summer sports programmes for young people.</p>	Leisure	April 2011 – March 2012	People have healthier lifestyles.
<p>Support work that helps town and district centres remain commercially active and vibrant.</p>	<p>Provide funding towards Christmas lights and switch-on events.</p> <p>Support 'in bloom' and environmental groups</p>	Locality Team/ Yorkshire County Cricket	August 2011	More children involved in sport and healthier lifestyles.
	<p>Provide support in establishing traders associations and getting traders involved in community forums and with Parish Councils</p>	Locality Team Events Team	Dec 2012	Increased footfall in town centres
	<p>Area Committee funding to ensure town and district centres are safe places to visit, this includes Leedswatch CCTV and various community safety schemes identified through 'tasking'.</p>	Leisure Services Locality Team	Ongoing	Increase in local people involved in community activity and improving community cohesion. Aesthetical improvements to the environment.
	<p>Using SLA from environmental delegation to ensure town and district centres are prioritised for cleaning and clean-ups follow the events schedule.</p>	Locality Team	Ongoing	Increased footfall in trading areas. Improved vitality and viability of trading areas. Reduce turnover/reduction in empty units
	<p>Ensure adequate grit bins are in place for severe weather conditions</p>	Locality Team	Ongoing	Reduced crime and safer town centres for people to visit.
<p>Provide a range of positive activities</p>	<p>Provide £20k of funding to the Youth Service to deliver positive</p>	Environmental Services	Ongoing	Cleaner town and district centres
		Highways	Oct-March each year	Safer highways and footpaths for shoppers / traders / visitors.
		LCC Youth Service/	July 2011 through to	Increased number of young people engaged in positive activities.

for young people across the Outer East .	activities during school holidays including confidence building, arts & crafts, leisure.	Brigshaw High School extended services	Easter 2012.	Reduction in isolated young people.
	Fund two weeks of cricket coaching for youngsters aged 8 to 15 years during summer holidays. Coaching by Yorkshire CCC.	Yorkshire CCC	August 2011	More children involved in sport and healthier lifestyles.
	Provide funding to ensure programme of youth work delivered from Halton Moor Community Centre from April – October 2011.	Youth Service	Summer 2011	Young people engaged in positive activities. Reduction in isolated young people. Keeping community facility open in a community suffering high levels of deprivation.
	Work with school clusters to ensure iconic events in the city such as the Olympic torch relay are a success.	School cluster	Summer 2012	Young people engaged in positive activities. Promoting Leeds as a city of culture.
	Supported the Garforth Arts Festival which provides a range of artistic opportunities for young people living in Garforth, Kippax and outer villages.	Garforth Academy	July 2011 and July 2012	Increased number of young people engaged in positive activities. Reduction in isolated young people. Increased community cohesion. Increased promotion of arts in the villages.
Neighbourhoods in Outer East are clean and attractive.	Deliver Environmental Services delegation and ensure continued improvements through robust monitoring.	Locality Team	Ongoing	Cleaner streets. Better use of resources. Integrated workforce working better with the local community through engagement and use of local intelligence.
	Fund additional Community Environment Support Officer in Swarcliffe.	Environmental Action Team	From April 2011	Cleaner streets and general environment.

	Tackle top 10 asset related issues relating to derelict/problem buildings	Derelict Property Project Team	September 2011	Faster and co-ordinated response in addressing issues relating to derelict and nuisance properties.
	Provide £40k of funding to Tasking Teams to address issues relating to community safety and the environment	Locality Team	April 2011	Safer communities and cleaner/greener environments.
	Fund a dedicated Community Payback Probation Team to work in Outer East.	Probation Services	April 2011	Cleaner/greener environments. Support provided to community initiatives
	Provide skips for community clean-ups	Locality Team	March 2012	Cleaner/greener environment. Increase in community activity.
	Support 'in bloom' groups with funding and equipment.	Locality Team	April 2011	Cleaner/greener environment. Increase in community activity.
	Small grants budget used to support community groups	Locality Team	April 2011	Support of up to 20 community projects.
	Neighbourhood Tasking Teams meet on six weekly basis to identify and address issues relating to crime and environmental issues	Locality Teams	April 2011	Safer communities. Cleaner/greener environment
	Gating off of problematic ginnels and alleyways such as Grafton Villas and White Laith shops	Safer Leeds	Summer 2012	Safer communities. Cleaner greener environment
	Establishment of cold calling zones in areas where vulnerable residents live	Safer Leeds	November 2011	Safer communities. Cleaner greener environment
Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods. Residents in Outer East are safe and feel safe				

	Provide trembler alarms and timer switches for vulnerable residents Renewal of street signage/parking restrictions/highways improvements in Cross Gates and Halton Fund off road motorbikes in North East Policing Division	Locality Team Highways West Yorkshire Police	Throughout 2011 Summer 2011 Summer 2011	Safer communities Safer communities Safer communities Cleaner greener environment
Communities are empowered and engaged. People get on well together	Hold 24 Community Forums per year to engage local residents on local issues and priorities	Locality Teams	April 2011	Increased number of residents engaged and contributing towards local decision making.
	Provide £10,000 revenue well being funding for a Small Grant Scheme to support local community groups to deliver local activities and improve their neighbourhood.	Locality Team	April 2011	Support of up to 20 community projects.
	Provide a Neighbourhood Improvement Plan for Halton Moor & East Osmondthorpe	Locality Team	October 2011	Improvements to the environment in the area and safer streets.
Residents in Outer East are active and healthy.	Engage with Parish Councils through community forums and other local engagement forums	Locality Team	April 2011	Parish Councils engaged in current work including Neighbourhood Planning.
	Hold an annual Older Persons events week	Locality Team	September 2011	Reduce isolation of elderly residents and contribute towards elderly people living independently.
Vulnerable Members of the community are able to live independently at home for longer.	Provide a gardening service for elderly and disabled.	Swarcliffe Good Neighbours	March 2012	Reduce isolation of elderly residents and contribute towards elderly people living independently.

Section 7

Priority Neighbourhoods

In 2007 Area Committee acknowledged Halton Moor and East Osmondthorpe as its two priority neighbourhoods that fell within the Outer East boundary. The areas had three Super Output Areas (SOAs) in the bottom 3% nationally and its remaining SOAs in the bottom 10%. As a consequence both Halton Moor and East Osmondthorpe acquired Safer Stronger Communities Funding (SSCF) with project work in those locations delivered by Re'new. A priority neighbourhoods steering group was established and a Neighbourhood Improvement Plan was agreed in 2009 and the priorities within the plan delivered in 2009. SSCF ceased in April 2009.

With reduced resources and no additional funding the Area Management Team has worked with partner agencies to deliver project work and service improvement within current resources.

In **environmental services** a number of issues have arisen:

1. Problems associated with raised planters erected under the Estate Action programme of the 1990s. A bid will be made to ENE Homes Area Panel to fund the removal and making good of the three most problematic raised planters
2. Hot spot areas for dumping and cable stripping have been identified and the Community Environment Officer, ENE Homes Environment Officer and Neighbourhood Policing Team have been alerted.
3. Several areas in Osmondthorpe have been highlighted for litter picking.
4. Poor quality of grass cutting to Leeds Federated Housing land has been raised with that partner agency.

Assets in the area are a significant issue with the East Leeds Leisure Centre & Halton Moor One Stop Centre being the main community asset on that estate that was closed in April 2011. Area Committee and the Area Management Team continue to work with partners to find alternative use for the building. The Area Committee secured funding to keep open the community centre that forms part of this facility, in 2011.

Community Safety work is delivered through the Neighbourhood Tasking Team which continues to meet six weekly at Killingbeck Police Station. Halton Moor has had issues with Hate Crime and tackling this problem continues to be a priority of the group.

Section 8

Partnership and Integrated Working

The work of the Area Leadership Teams will be regularly reported to Area Committee with progress on integrated working, especially in relation to the environmental delegation.

The Area Committee has a number of partnerships, sub-groups and 'tasking teams' that support the integrated working agenda. The Partnerships and sub-groups have Elected Members as Champions.

Partnerships

- Health & Well Being – Cllr James Lewis
- Divisional Community Safety Partnership – Cllr Katherine Mitchell
- Children's Partnership – Cllr Tom Murray (the future of this partnership is being reviewed)

Sub-groups

- Environmental sub-group – Cllr Katherine Mitchell
- Community Centres sub-group – Cllr Suzi Armitage

Neighbourhood Tasking Meetings

- Garforth / Kippax & villages
- Cross Gates & Whinmoor
- Temple Newsam

All tasking groups meet six-weekly.

Section 9

Community Engagement

Supporting and engaging the community is one of the Area Committees key responsibilities. The approach and extent of community engagement needs to be proportionate to the benefits which could be achieved and with a consideration of the loss of time allocated to alternative activities.

Outer East Area Committee has two main methods of face to face engagement: community forums and older person's event week. On top of this there are a number of ad-hoc events held such as learning markets and inter-generational events which are often delivered through partnerships.

The schedule of community forums and older persons week 2011/12 is detailed below.

Cross Gates Forum

Date	Venue	Time
27 July 2011	Cross Gates Good Neighbours	6pm
19 Oct 2011	Cross Gates Good Neighbours	6pm
11 January 2012	Cross Gates Good Neighbours	6pm
4 April 2012	Cross Gates Good Neighbours	6pm

Swarcliffe & Stanks Forum

Date	Venue	Time
20 July 2011	St Gregory's Y&A Centre	6pm
4 October 2011	St Gregory's Y&A Centre	6pm
1 February 2012	St Gregory's Y&A Centre	6pm
18 April 2012	St Gregory's Y&A Centre	6pm

North Whinmoor Forum

Date	Venue	Time
12 July 2011	Fieldhead Community Centre	6pm
11 October 2011	Fieldhead Community Centre	6pm
17 January 2012	Fieldhead Community Centre	6pm
27 March 2012	Fieldhead Community Centre	6pm

Halton Moor & East Osmondthorpe Forum

Date	Venue	Time
12 July 2011	Halton Moor OSC	6pm
11 Oct 2011	Halton Moor Community Centre	6pm
17 Jan 2012	Halton Moor Community Centre	6pm
10 April 2012	Halton Moor Community Centre	6pm

Halton Forum

Date	Venue	Time
14 July 2011	Christ Church, Halton	6pm
13 October 2011	Christ Church, Halton	6pm
19 Jan 2012	Christ Church, Halton	6pm
3 April 2012	Christ Church, Halton	6pm

Kippax & Methley Forum

Date	Venue	Time
21 September 2011	Brigshaw High School	6pm
27 March 2012	Brigshaw High School	6pm

Garforth & Swillington Forum

Date	Venue	Time
4 October 2011	Garforth Academy	6pm
24 January 2011	Garforth Academy	6pm
23 April 2012	Garforth Academy	6pm

Older person's event week was held w/c 26 September at the following venues:

- Monday – Great Preston Village Hall
- Tuesday – St Gregory's Youth & Adult Centre, Swarcliffe
- Wednesday – Kippax Ex-Service and Social Club
- Thursday – Christ Church, Halton
- Friday – Garforth Liberal Club

Other engagement

Outlined below are engagement activities for 2011/12 that provide an opportunity for residents to be consulted on particular issues or bring local issues to the attention of Councillors regarding council services:

- At Area Committee meetings and particularly through the 'Open Forum' section where members of the public are invited to raise matters
- At local Community forums and partnership meetings
- Via Facebook pages for our forums
- Through our webpage currently on www.leeds.gov.uk/south
- By email – nhd.southareacomm@leeds.gov.uk
- Engagement activities at community events
- Support to specific groups which aids engagement
- Support to specific residents and neighbourhoods through the process of Neighbourhood Improvement Plans
- Provision of small grants offers an engagement opportunity to support local groups to build their capacity and skills base
- Leeds Residents Survey, bi-annual survey of residents across Leeds and is one of the most wide ranging and comprehensive means by which the council consults with residents
- Parish Councils

- Conservation audits
- Talking point – online consultation portal details of council consultations planned, being delivered and completed
- Citizens Panel (new larger panel of 6,000 residents planned for 2012)

Area Management recognise that residents have difference lifestyles and different preference for how they want to interact with the council. A variety of methodologies are available from the approaches and tools developed and trialled within the team.

Section 10

Commitment to Equalities and Cohesion

Building on and simplifying the existing legal framework the Equalities Act 2010 requires public bodies to have the following:

- Due regard to eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Act:
- Advance equality of opportunity, and:
- Foster good relations across all protected characteristics.

The ambition for Leeds is to be the best city in the UK. By adopting the Equalities Review definition of an equal society we place people at the heart of all that we do and value the contribution diversity has in all aspects of our lives. We recognise that there are still areas of inequality. To help tackle these our approach to equality, diversity, cohesion and integration focuses on:

- The effects organisational barriers can have on a diverse population, and
- Practical ways of removing or reducing those barriers.

Leeds City Council has a strong commitment to equality and cohesion. Community cohesion is a key priority for the Area Committee and their work within local communities is aimed at developing harmonious communities where people can come together in a spirit of cooperation to improve their area.

Leeds City Council has an Equality Framework and achieved an 'Excellent' standard in May 2011. Area Management are responsible for ensuring that equality standards are embedded in all Area Committee work.

South East Area Management Team is responsible for ensuring that equality standards are embedded in all Area Committee work.

Well Being Funding Agreements are signed by all agencies and community groups to receive funding and outline that to receive funding they also implement and adhere to their own equality statements.

Section 11

Monitoring Arrangements and Promotion of Area Committee Achievements

- The table outlining the Area Committee priorities and actions for 2011/12 outlines Area Committee achievements
- The Area Committee will support the Council and its partner agencies in improving service delivery based on Outcome Based Accountability principles
- Area Management Team produces weekly good news stories for the Deputy Chief Executive
- Groups and Services receiving well being funding acknowledge Outer East Area Committee and have access to a LCC logo for publicity material

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Report author: Peter Mudge
Tel: 3368943

Report of the South East Area Leader

Report to Outer East Area Committee

Date: 20 March 2012

Subject: Summary of Key Work

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Garforth & Swillington Kippax & Methley Temple Newsam Cross Gates & Whinmoor	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. The report will detail priority work carried out in the area over recent weeks.
2. The report will provide minutes relating to recent community forums and engagement activities, partnership and sub-group minutes and minutes of Area Chairs (that will be presented on the day).
3. The report will provide details of key issues affecting the Outer East area.

Recommendations

4. Area Committee will be requested to note the report and raise any queries.

1 Purpose of this report

- 1.1 The report will provide Area Committee with details of key issues and activities in recent months including project work and community engagement.
- 1.2 The report will provide Members with minutes relating to recent community forums and engagement activities, sub group and partnership meetings and minutes of Area Chairs meetings.

2 Background information

- 2.1 In 2011/12 Area Committee approved a Business Plan with a focus on community engagement, partnership work, functions delegated to Area Committee, integrated working and locality working. This report will update Area Committee on priority work, including project work and community engagement as well as key issues for discussion.
- 2.2 The report will include relevant attachments such as community forum minutes, partnership minutes etc.

3 Main issues

3.1 Garforth Car Parking Strategy

- 3.1.1 As part of the Council's review of car parking in its town and district centres a strategy for Garforth was developed in late 2011. Highways are now liaising with partners to agree funding and dates for introduction of the schemes.
- 3.1.2 A meeting was to be held with Aire Valley Homes, Highways and Area Support on Monday March 5th to decide whether to demolish all or some of the garages in Main Street Car Park. If demolition is approved it will increase parking capacity in the area.
- 3.1.3 Area Support and Highways are to meet to agree the preferred timetable for implementing all other aspects of the strategy.
- 3.1.4 There is a request today for Members to approve £5,000 from the Wellbeing budget to support this project.

3.2 Grafton Villas Long Footpath

- 3.2.1 This particular long footpath/ginnel in Cross Gates has suffered from regular crime and ASB over a number of years with many residents that live along the footpath demanding its closure. Initially closure was sought under the CROW Act (Countryside & Rights of Way). This proved difficult to secure and therefore the alternative option of gating the footpath and providing keys to residents was put forward as a viable solution.
- 3.2.2 A recent consultation exercise with local residents was overwhelmingly supported. A planning application has now been submitted and Highways recently started

removing the york stone and tarmac the footpath; the area was cleared of weeds and litter by the Community Payback Team.

- 3.2.3 It is anticipated that subject to planning approval the project will be completed in the second week of May 2012.

3.3 White Laithe Shops (Whinmoor)

- 3.3.1 Security at the White Laithe shops has been a problem for several years. Safer Leeds have recently carried out consultation in the area which agreed problems would be lessened through installation of security gates to the alley way beside the NISA store.

- 3.3.2 The gate being funded by Area Committee on condition it is locked unlocked daily and the store owner is responsible for management and maintenance of the gate.

- 3.3.3 The planning decision is expected in early April after which it will take around a week to make and install the gate and so it is likely to be also be completed in May.

3.4 Community Payback

- 3.4.1 Area Committee has agreed funding support for Community Payback projects in the Outer East area for 2011/12.

- 3.4.2 The number of Community Payback referrals has increased over recent weeks and the service had received 54 referrals by March 2012.

- 3.4.3 Projects for this period have ranged from litter picking at Cock Beck to flower tub painting in Mickfield, decorating at Colton Primary School and litter picking around Garforth Academy.

3.5 Recycling and energy recovery facility

- 3.5.1 At the request of local Ward Members a public meeting was held at Halton Moor Community Centre to discuss plans for a Recycling and Energy Recovery Facility at the former Wholesale Market site.

- 3.5.2 A leaflet drop was carried out to ensure people living near the site were aware of the meeting. They were also invited to provide questions in advance which would be answered at the meeting.

- 3.5.3 Questions submitted were used as the framework for the talk from Veolia and LCC Waste Management. The questions were also displayed at the meeting so the audience could be confident they received comprehensive answers.

- 3.5.4 Minutes of the meeting are attached as **Appendix 1**.

3.6 Environmental Services Delegation

3.6.1 The service level agreement with Environmental Services was approved by Area Committee at its meeting held in September 2011.

3.6.2 The Locality Working team for South Outer East dealt with 527 requests from 6th October 2011 – 29th February 2012. The SOE Team have provided the following information for Members:

- 49% of these requests were proactively identified by the officers whilst on patrol thereby resolving issues before they impacted on the community.
- Patrols of all areas are undertaken by the officers on a daily basis with officers calling in to local housing offices and community centres to show a visible presence to residents and pick up any environmental issues.
- Officers regularly attend forums and residents meetings across the committee area.
- 63 Legal notices were served by the team including:
 - 38 for waste in gardens and other domestic waste issues. 5 for commercial waste issues. 9 for obstruction or damage of the highway. 2 for prevention of damage by pests.
 - Fixed Penalty notices were issued for: 3 littering offences, 5 dog fouling and 5 litter in gardens.
 - A resident of Halton Moor was prosecuted for flytipping on the estate and received a fine and costs totalling £315. Three other prosecutions have been submitted to court and are awaiting hearings.
 - Work with Community payback has resulted in a number of ginnels and other pieces of miscellaneous land across the wards being cleared and cut back. The areas of Halton Moor and Osmondthorpe have particularly benefited recently from some intensive work.
 - All enforcement officers are now fully trained and able to enforce Dog Control Orders, including dog fouling, dog exclusion zones and dogs on leads in prescribed areas.
 - Our street cleaning teams are now trained to report incidents of environmental crime, fly tipping, bins left on streets, illegal advertising etc. to their colleagues in enforcement. Thus providing a more proactive and joined up service.

3.7 Biannual Meeting of Tasking Chairs

3.7.1 The Tasking Chairs and senior Police covering East and North East Wards meet on a biannual basis to discuss issues and agree projects for the coming months.

- 3.7.2 Each tasking area will annually undertake a minimum of four Police led multi-agency initiatives to combat crime and grime through Operation Champion. Rather than having annually fixed dates, the Operations will take place as and when appropriate so that they can more effectively solve problems and local issues.
- 3.7.3 The Operation Confidence surveys between the Police and the Community will be reduced to twice yearly from April 2012. The process will be reviewed at the end of the year and, if affordable, it is anticipated it will probably return to 3 times a year in 2013/14.
- 3.7.4 Tasking meeting dates will continue to be determined by the Police's Central Intelligence Unit and will continue to run in the current form.

3.8 Community Engagement

3.8.1 The following community forums recently met:

- Garforth & Swillington Forum 24th January 2012 – The minutes attached as **Appendix 2**
- Swarcliffe Forum 1st February 2012 – The minutes are attached as **Appendix 3**

3.9 Area Chairs Meeting

3.9.1 The Area Committee Chairs meeting was held on the 5th March. The minutes will be distributed on the day of the meeting.

3.10 Olympic Torch Route

- 3.10.1 Area Committee approved funding to support school cluster involvement with the Olympic torch's arrival in Leeds.
- 3.10.2 All School Clusters in the area have been notified of the opportunity and one has already prepared a full programme of events. Clusters will acknowledge local Councillors providing funding in any promotion/publicity surrounding their projects.
- 3.10.3 Area Support is attending a meeting to discuss detail of the Torch Route and the celebration which is to be held in Temple Newsam Park.

3.11 Partnerships and Area Committee Sub Groups

- 3.11.1 **Environmental sub-group.** In the absence of Cllr Mitchell the role of Chair has temporarily been passed to Cllr Murray. The Environmental sub-group has agreed to meet for one hour before each Area Committee meeting. The notes of the meeting held on the 14th of February 2012 are attached as **Appendix 4.**
- 3.11.2 The main item considered by the sub-group is Service Level Agreement 2 for 2012/13. There is a separate item on today's agenda to discuss this in more detail.
- 3.11.3 **Divisional Community Safety Partnership.** The next meeting of the DCSP is to

be held on 23rd March 2012. The Minutes of the last meeting held on the 15th of December are attached as **Appendix 5**.

3.11.4 **Health & Well Being Partnership.** The South East Health and Well Being Partnership met on the 26th January 2012. The minutes were not available at the time of mail out.

3.12 Halton Moor – Wyke Beck Valley Pride

3.12.1 The work to improve this site in Halton Moor has now started. The main improvements have been or will be:

- § Upgrades to the paths including cutting back the edges and resurfacing with bitmac; the majority of the paths will be resurfaced but particular focus will be given to the main path which forms part of the Wyke Beck Way cycle way.
- § The old damaged metal structures on the path down from Cartmell Drive will be removed and the path will be resurfaced with bitmac as the stones are now uneven and a number are damaged. The area around the paths will be grass seeded as will be semi circle where the old play are used to be.
- § Woodland management and thinning of trees. Parks & Countyside(P&C) have done quite a bit of thinning work with volunteers in the area, however, more substantial cutting needs to be done by a contractor. P&C's Natural Habitat Manager has worked closely with Groundwork to identify trees that need cutting back.
- § The main entrance to the valley from Cartmell Drive will be tidied up but there will be no significant improvements as it is part of a development site.
- § The 2 access points to the Levens will be repaired and the gates painted.

3.12.2 The Project Coordinator is organising volunteer groups to help out whilst the work is ongoing. The kind of work they assist with will be clearing the edging of some of the paths, thinning of trees and grubbing out, painting the gym equipment and access points.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The community forums outlined in section 3.8 and the public meeting in 3.5 form the main part of the Area Committee's face-to-face community engagement strategy that is incorporated into its Business Plan.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 Under equality legislation the Council has a legal duty to pay due regard to the need to eliminate and promote equality in relation to race, disability, gender, age, sexual orientation, pregnancy and maternity, and religion or belief.

4.2.2 The main section of this report provides details of activities around community engagement and the delegation of environmental services to Area Committees that support this legal duty.

4.3 Council Policies and City Priorities

4.3.1 The proposals contained within this report contribute to the existing targets and priorities set out in the Council's Policy Framework in the following plans:

- Safer & Stronger Communities Plan
- Children & Young Peoples Plan
- Health & Well Being City Priority Plan

4.4 Resources and value for money

4.4.1 There are no resource implications as a result of this report other than funding that has previously been agreed by Area Committee from its respective capital and revenue budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 All decisions taken by the Area Committee in relation to the delegated functions from Executive Board are eligible for Call In.

4.5.2 There are no key or major decisions being made that would be eligible for Call In.

4.5.3 There are no legal implications as a result of this report.

4.6 Risk Management

4.6.1 This report provides an update on project work and key issues in Outer East. Any projects funded from the Well Being Budget complete a section identifying risks and solutions as part of the application process.

5 Conclusions

5.1 The report provides up to date information on key work and key issues for Area committee to consider. Members are requested to note the content of the report and raise queries relating to issues raised within the report.

6 Recommendations

6.1 Area Committee is requested to note the content of the report and raise queries relating to the report.

7 Background documents

7.1 Outer East Area Committee report – Local Authority appointments to outside bodies July 2011

7.2 Outer East Area Committee Business Plan report July 2011.

7.3 Well Being report February 2012.

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**Outer East Area Committee
Halton Moor Waste Management meeting
18 February 2012**

Present:

Cllr M Lyons, Cllr K Mitchell, Andrew Lingham (LCC), Liz Eatock (LCC), John O'Sullivan (Veolia), Phil Gilmore (Veolia), L Thompson, (WYPolice), T Murphy (WYPolice) Residents: K West, A Conlon, P Conlon, Alan McHugh, Judith Cummins, E Babnall, Graham Snook, Mr Hargreaves, T Dennis, G Green, Gladys Townend, Kevin Townend, Rev Karen Marshall, Ron West, Kevin Kingswood, M Wilson, D Glassford, Y T Mai, Chau Ho, J Zhao.

Item	Welcome, introductions and apologies
1.1	<p>Cllr Lyons welcomed everyone and stressed this was an Outer East Committee meeting through the Halton Moor Forum.</p> <p>He thanked John O'Sullivan and Phil Gilmore from Veolia, LCC Waste Strategy and Policy Manager Andrew Lingham and LCC Executive Finance Manager Liz Eatock for attending to answer questions.</p>
2.0	John O'Sullivan
2.1	<p>PROJECT MANAGER</p> <p>John O'Sullivan said he was not planning to do an extensive background presentation as he had seen many people in the room at previous presentations. He said there were boards around the room and he and his colleague were happy to discuss items following the meeting. He said his talk was based upon the 24 questions submitted in advance and following this he would be pleased to answer any questions from the floor.</p> <p>John said the Waste Management facility had been designed and sized to meet Leeds' municipal waste needs and expected to recycle a minimum of 10% of the input waste and the remainder would be incinerated under controlled conditions to generate electricity. The plant will bring up to 46 long term jobs and up to 300 during peak building phases. He said improved processes meant the city ratepayers should be saved around £200m compared to the projected cost of landfill. Veolia has a track record of being a good neighbour.</p>
	Site Management questions
	<p>Answers provided by John O'Sullivan</p> <p>Q) What are the ground dimensions and the chimney height?</p> <p>A) The facility will be 100m long and 42m high and the south side will be covered by a living wall. The stack is expected to be around 75m high however the final height will be determined by the Environment Agency.</p> <p>Q) Will the plant be operating on a 24/7 cycle?</p> <p>A) It is expected to work 24 hours a day, 7 days a week with a two week annual shutdown. Deliveries will mainly be between 6am-6pm.</p> <p>Q) When the site was previously in use for markets and car boot sales, joy riders accessed the site out of hours. Will they be able to do this again on parts of the site not occupied by Veolia?</p> <p>A) I understand the area has had problems in the past with security. We will have a 24/7 onsite presence and cctv. We will not be using the area to the north of our site but we will leave it secure and as a good neighbour we will keep an eye on it.</p>

Q)	Will all rubbish be kept on site - will any be stored outdoors?
A)	Waste vehicles will go into buildings to unload under negative pressure meaning that the air in the reception hall will be drawn into the combustion process, thus preventing the escape of odours.
Q)	Will hospital waste, body parts, toxic and radio-active waste be treated here?
A)	No. Only non-hazardous waste will be treated there.
Q)	Who suggested the scheme and who approved it - was it considered by the full Council who were kept fully aware of implications and developments or by limited members and officials?
A)	(By Andrew Lingham) This project has been very high profile for the last 3-4 years. It has been subject to a number of Executive Board approvals, has been debated in full Council on numerous occasions and, prior to appointing Veolia as Preferred Bidder, the Council has communicated regularly with local residents to provide them with updates on the proposals. As regards costs, LCC is to receive £69m in PFI credits to assist with a new waste treatment facility. Disposing of 200,000 tonnes of municipal waste to landfill each year is a major environmental problem and very expensive..
3.0	Risk and Environmental Impact Assessment
Q)	Is the risk assessment and environmental impact assessment of the site available to view?
A)	The Environmental Impact Assessment documents that will form part of the planning application will be very substantial items containing a great deal of research and considering all of the potential environmental and health impacts. There will be a lot of advance assessment before Planners decide if the scheme is appropriate. Veolia will also have to apply for an Environmental Permit from the Environment Agency, and the plant will not operate unless Veolia are awarded this permit. These assessments, applications and permits will all be publicly available documents.
Q)	Will the incinerator be designed to allow the energy generated to be re-used so reducing carbon emission?
A)	Energy generated will produce steam to turn the turbine to produce electricity to serve the plant, but with the majority going to the National Grid. Cables connecting to the National Grid will all be underground. The benefit of energy sales will be shared with the Council. Veolia are investigating a district heat network to serve businesses and/or new housing in the area (Veolia already operate one in Sheffield,). This will increase the energy efficiency of the plant and will contribute to LCC meeting its carbon reduction targets.
Q)	What is being offered to provide dust and noise barriers for nearby homes and what streets are offered protection?
A)	All tipping of waste will be within an enclosed reception hall. There will be negative pressure within the waste reception hall, with the air being drawn through the combustion process, in order to stop dust and smells coming out of the building. Noise restrictions will be detailed in the planning application and that will be measured to ensure Veolia are meeting it.
Q)	Will the air quality be monitored and will there be regular independent environmental inspections?
A)	European legislation sets very tight emissions limits. Waste incineration emissions are continuously monitored, are reported to the Environment Agency and will be published on Veolia's website. The Environment Agency will check this monitoring and will also carry out their own monitoring and inspection throughout the plant's operational life.

Q)	What limits, controls and monitoring will take place in terms of air quality and over what radius: could westerly winds carry particles/pollution over to Colton LS15 and beyond?
A)	Monitoring further afield is not undertaken, and the focus is on ensuring that levels emitted from the stack are below the required levels. However a huge amount of work is done in advance of submitting a planning application to survey prevailing winds, inclusive of hill gradients, etc in order to ensure that the plant design and stack height is appropriate. There is a huge amount of related work which will be presented as a summary at the drop-in presentations in March. The Environment Agency will check up frequently and if they decide there are problems meriting attention they can shut the facility down until they are resolved.
Questions from the floor to Veolia	
Q)	Have any facilities ever been closed by government? If signs go up but they are not policed that is no use at all.
A)	(Veolia) We have not had any facilities closed down.
Q)	We all know some company's flout regulations so you can have as many safeguards as you like – if the rules are not being stuck to there will still be emissions.
A)	(Andrew Lingham): These facilities are safe. The government has produced a wide range of studies which do not show any health effects arising from Waste Management facilities like the one proposed for Leeds. The Council would not be promoting a facility if we had any doubts over its safety and the company's suitability and track record.
Q)	With Halton and Halton Moor being the most vulnerable for heart and lung disease this is the worst spot in the city to build the facility. Why has the site been picked here rather than Skelton Grange?
A)	(Andrew Lingham): The Council did two wide-ranging surveys and looked at 2,000 sites which they reduced to 4: The Wholesale Market, Skelton Grange and two at Knostrop Waste Water Treatment Works.
Q)	There was no public consultation with us before the site was chosen. No-one came to ask questions.
A)	(Cllr Mick Lyons): It wasn't even public to Councillors of where it would be. What we are arguing is that there's never been discussion with us over where the site should be. (Andrew Lingham): The Council acknowledges that facilities of this kind are contentious, and so have used planning criteria to determine the best site. The planning system and criteria is in place to ensure that developments are appropriate to their locations. The Council has been very open about these sites in its communications with residents over several years, and the sites have been consulted upon publicly within emerging Planning Policy. Ultimately, though, residents will be consulted as part of the assessment of Veolia's planning application. (Andrew Lingham): From the comments made, the concerns being expressed by residents are largely around perceived health impact. However, with the technology in place, the track record of this kind of facility over decades, the legal limits on emissions, the Environment Agency regulation and the health evidence not showing a link with health impacts, the Council does not believe there will be concerns around health.
Q)	Air quality is fine when it goes right but what happens if it goes wrong as I understand is being investigated in Pennsylvania?
A)	(Phil Gilmore, Veolia): We've run the Sheffield plant for 10 years and will be pleased to give any of you the opportunity to look around the Sheffield facility. You will see that in practice

	<p>any issues arising are properly managed. We're happy to bring documents and evidence showing this to the next drop in session.</p>
Q)	What was the criteria for siting the facility at Halton Moor?
A)	<p>(Andrew Lingham): The site selection studies completed by the Council are published and are available to view. The main factors believed to make the site suitable are its location within the Cross Green Industrial Estate, the City's main industrial area, and its excellent access in terms of location on the East Leeds Link Road and links to the City's main highway network.</p> <p>(Cllr Mick Lyons:) We are asking you to please consider moving it to another location. Even at this late stage could it be moved to Skelton Grange? If by any chance you do get permission for the site here, is there any chance you could give something back to this community by reopening our leisure centre?</p> <p>(Cllr Mick Lyons): Section 106 money should be available for local community benefit.</p>
	<u>Finance</u>
Q)	What is the estimated cost of the waste management plant?
A)	<p>(Liz Eatock): For the 25 year contract we anticipate it will be around £465m which is £200m cheaper than the estimated cost of landfill. The Council already pays substantial sums for waste disposal and this is set to increase with escalating landfill costs.</p> <p>The standard position for PFI contracts is that the facility reverts to Council ownership at the end of 25 years, although the Council may consider alternative options. The Council is also set to receive £69m in PFI credits which will equate to around £135m in income to the Council over the life of the contract.</p>
Q)	As Biffa are to build a business waste incinerator, which I understand has more than adequate capacity to dispose of domestic waste, why do we need another one?
A)	<p>(Andrew Lingham) Biffa was one of the early bidders and was eliminated at an early stage based on a detailed assessment and scoring of their proposals. However, there are substantial quantities of commercial waste generated in Leeds, and data on waste generation shows that there is sufficient to require both the proposed facility for municipal waste and a facility for commercial waste. Biffa have only submitted a planning application at present, and whether they are in a position to fund and build a facility is not known to the Council.</p>
Q)	What is the difference between Biffa's charges per load/ton and the routine costs envisaged by Veolia and exactly what tonnage or load frequency are we immediately concerned with?
A)	<p>(Andrew Lingham) The only way to establish gate fees with any kind of certainty is to go through a proper competitive tendering process, of the kind that the Council has just gone through over the last three years. Biffa did bid for this contract but were one of the bidders to be eliminated based on a detailed assessment and scoring of their proposals.</p> <p>(Liz Eatock): To secure the £135m from government the Council needs to proceed along the current path.</p>
Q)	(Cllr Mick Lyons): If it gets planning permission have we got the £135m for the PFI?
A)	<p>(Liz Eatock): At the moment we have not got the money, as is typical at this stage of the process ahead of having signed a contract with Veolia, but at the point of the contract award we would get a promise from the government. It is unlikely the PFI money would be withdrawn at this stage.</p>

	Traffic
	<p>Peter Mudge read the written responses received from Highways.</p>
Q)	<p>Can the road accessing the site from the north be narrowed or blocked so lorries cannot come that way. (Residents were not content with the reassurance that drivers will be told not to come that way.)</p>
A)	<p>(Highways) The incinerator site is proposed to take its access from New Market Approach to the western side of the site. This is a cul-de-sac serving a number of other industrial units. New Market Lane forms the eastern boundary to the site and does link to residential areas to the north. It is unlikely that this route would be used by incinerator vehicles, and there is already a ban on vehicles over 7.5t using this route through onto Halton Moor. Any HGV driver flouting the HGV ban would be subject to a fine and points on their license – a significant deterrent to professional drivers. The very large majority of trips to and from the incinerator will be made on a regular basis by drivers who get to know best and most appropriate routes.</p> <p>The route via Halton Moor Avenue and Newmarket Lane is designated in the Aire Valley Area Action plan as a public transport link from the surrounding residential areas to the employment land, which is key to bringing forward the regeneration benefits, the document also suggests that a bus gateway would be provided on the route to deter ‘rat running’ traffic. Therefore, whilst physical narrowing would not be viable to deter lorries as it would also prevent the passage of buses, if a bus gateway were introduced, which could have enforcement cameras, this would have the desired effect. At the moment the transport strategy for the whole of the Aire Valley has to mature before the precise details of the arrangement can be certain.</p> <p>The route of the refuse collection lorries that will access the site is within the control of the council, at the moment most of the lorries are using the tip site on Pontefract Lane and as such their routes probably won’t change much to access the new site. There will clearly be other HGV traffic associated with the site, at the moment I do not have figures for the number trips, but as part of either this proposal or the wider Aire Valley strategy there will be a need to ensure that lorries do not cause environmental or safety problems in the surrounding residential areas. At the moment, any necessary measures still need to be identified.</p> <p>I don’t think we should support a full closure or physical narrowings as the route looks to be the most direct link for residents into their area and also an important route for emergency vehicles – I would expect objections from both to a full closure or physical width restrictions.</p>
Q)	<p>What is being done to block the noise of lorries from nearby residents?</p>
A)	<p>The nearest residential properties are approx 360m from the nearest corner of the incinerator site. The issue of noise will be considered as part of the Environmental Impact Assessment (EIA) and isn’t a highway matter. Beyond the site itself (and with the HGV ban on New Market Lane) the lorries will just become part of background traffic noise on the highway network.</p>
Q)	<p>If you do get permission could you build an earth mound to protect people nearby?</p>
A)	<p>Noise must be kept down if the facility is operating 24 hours a day. I already get more than enough noise from other nearby facilities.</p> <p>(Phil Gilmore): In Sheffield the facility is much nearer houses than the one planned here and in Hampshire it is next door to houses, yet at both we get very few complaints at all. Obviously, I hope the planning process goes ahead and then you will be able to see for yourselves that there is very little noise.</p>
Q)	<p>Which are permitted roads for the lorries and are there any time restrictions?</p>
A)	<p>See also Highways comments above.</p>

<p>Q)</p> <p>A)</p>	<p>(Highways) Vehicles from the incinerator will be 'permitted' to use any legally available route. This can be restricted through the use of Traffic Regulation Orders (TROs), such as the HGV ban described above for New Market Lane, or potentially by voluntary agreement of the incinerator operators, although the latter is very hard to enforce.</p> <p>Time restrictions of the operation of the incinerator, or restrictions on delivery times can be imposed through planning conditions and will be considered as part of the application process. Such restrictions would be based on local amenity reasons rather than any highway related reason.</p> <p>Will waste from the Whitkirk, Austhorpe, Crossgates, Halton and Halton Moor be transported along Halton Moor Avenue? If so, what strategic planning is there for the three local schools who all exit at 1500 hours?</p> <p>See previous Highways comments above.</p> <p>(John O'Sullivan): From the comments being made, it is clear that this is an existing problem. Veolia may be able to assist with this, but will certainly not contribute to making it worse.</p>
	<p>Chair's Summary</p>
	<p>Cllr Lyons said: "From this meeting it's clear people in Temple Newsam Ward do not want this sited near our houses – could you please find some way to move Veolia to another site or only have one burning through the Biffa site? On Monday evening I will ask them politically to look again at the site."</p>



Present: Cllr Andrea McKenna (Chair), Cllr Tom Murray (LCC), Cllr Mark Dobson (LCC), Adrian Lee (LCC - Youth Service), Kevin Pease (Pease of Garforth), Susan Ashworth (GiB), Shirley Raisey (Garforth Residents Association), Sgt Goodwill (West Yorkshire Police), Tom Smith (LCC Env. Services), Sharon Elliott (School Partnership Trust) Graham Ambler (West Yorkshire Fire & Rescue Service) Catherine Hurdin (Garforth Childrens' Centre) Jane Anne Parsons (Garforth Traders Association) PCSO Rowley (WYP), Ken Woodhead (Garforth & District Lions Assoc) Carol Woodhead (Garforth in Bloom), David LeRoy (Garforth Traders Assoc), Ian Forster (Garforth Residents Assoc), Dave Evans (Garforth Academy), Anne Corry (Dorothy Anne's), Pete Mudge (LCC - Area Management).

Apologies: None received

1.0	Introductions and Apologies	Action
1.1	Councillor McKenna welcomed everyone to the meeting, introductions were made.	
2.0	Minutes of the last meeting held on 27 September 2011 and matters arising	
2.1	The minutes were agreed as an accurate record. No matters arising.	
3.0	Community Safety	
3.1	PACT: Report from Police – Sgt Goodwill said a new monitoring method from central government meant that more records of crime are undertaken than ever before. However in comparable statistics, Garforth Swillington is 122 crimes below the same period last year. 48 of those crimes are in relation to burglary of dwellings.	
3.2	Sgt Goodwill thanked the Lions for such good organisation of the 2011 Christmas lights switch on. Those present echoed this thanks.	
	Questions	
	Q. At a recent Pubwatch meeting it was reported that Garforth has a lot of drugs problems. Is it disproportionately bad compared with other areas of Leeds?	
3.4	A. Yes there is a problem. As there's more money available in this area there is always a risk the area will be targeted. However I would say it not worse than other areas at present.	
3.5	Q. At one time there was a problem of cars and suspicious activity in fields near Parlington Lane but it seems to have stopped now.	

	<p>of Area Committee's it is easier to deliver a good service in the local area. In street sweeping every eighth day has been left spare in order to undertake extra work and remedial jobs. The new contact for work in Garforth and Swillington is Simon Norman who is taking on this area in addition to Kippax and Methley.</p> <p>Since October 26 fly tips have been removed in the area and tyre removal has also been a large undertaking with the biggest load being 300 in one case. Several legal notices have been issued but all problems have been resolved by the perpetrators before reaching fines or court.</p> <p>Dog fouling is a particular problem in Garforth and staff are undertaking some enforcement and dog wardens are concentrating on the area. Particular problems occur around the Co-op, the ginnel by the allotments and between Cedar Ridge and Brearlands.</p> <p>Since 8th January new control orders have been operational in Leeds including play areas, some parish council and private land and beside highways where dogs must always be on a lead.</p> <p>Cllr Dobson said there had been some real improvements on streets and especially key streets since Locality Working was introduced.</p>	
6.0	10 Minute Open Floor	
6.1	<p>SHLAA -Strategic Housing Land Availability Assessment – Cllr Murray said this is currently being assessed and one of the discussions concerned future use of the Thorpe Park site. He said there is a lot of talk about possible introduction of a retail offer.</p> <p>Cllr Dobson said the UDP set out development opportunities so everyone knew what was happening. However developers now often convinced planning it was not viable for them to build on brownfield sites. Potentially the SHLAA could therefore lead to saturation of villages and sought after locations which could lead to them merging into each other and their replacement by new towns.</p>	
6.2	<p>Garforth Car Parking - Cllr Dobson said that a proposal is going to Highways Board to free up the capacity of parking in the town centre. This will bring in more shoppers and could reduce the number of spaces occupied by traders and people using it as a commuter spot. He pointed out people do not like spaces being filled up with long stay vehicles and we have a responsibility to keep the Main Street vibrant.</p>	
6.3	<p>Garforth Clinic - Cllr Dobson said he has been told the Primary Care Trust will keep the clinic open until they can find an alternative position in Garforth. Cllr Dobson said there should be a health and welfare blueprint for Garforth.</p>	
7.0	Date of Next Meeting:	
	The next meeting will be set by the Area Committee meeting	

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Outer East Area Committee

Swarcliffe & Stanks Forum and PACT meeting

Minutes from the meeting of 1 February 2012

Present:

Cllr Suzi Armitage (Chair), Cllr Peter Gruen, Cllr Pauleen Grahame, James Nundy (South East Area Support Team, minutes), Peter Simpson (resident), Sandra Murfin (resident), James Murfin (resident), John Nicholson (resident), M. Nicholson (resident), Graham Ambler (Station Manager Stanks Fire Station, WY Fire Service), Nathan Vaughn (LCC – Environmental Action Team), Karen Shaw (Aire Valley Homes), David Purdy (LCC – Claims and Compliance), Jean Jackson (Resident), Siddiga Austin (Resident), Stuart Austin (resident)

Apologies:

Ken Hill (Swarcliffe Good Neighbours), Jeremy Lunn (Aire Valley Homes), Virgil Meikle (LCC - Youth Service), Dot Scahill (resident), Rita Grainger (resident)

1.0	Welcome, introductions and apologies	Actions
1.1	Cllr Armitage welcomed everyone to the meeting. Introductions were made and apologies noted.	
2.0	PACT meeting – Neighbourhood Policing Team	
2.1	The NPT were not in attendance.	
3.0	Minutes from Swarcliffe Forum on 4 October 2011	
3.1	Agreed as accurate.	
4.0	Matters arising from those minutes	
4.1	(6.5) Weed spraying – it was felt that the strength of the weed spray needs to be increased as some weeds by a residents house had been sprayed, but survived.	
4.2	(7.4) Fire station restructure – The proposed new station in Killingbeck would have two fire engines for emergencies and one available for stand up duties such as bonfire night, riots etc.	
4.3	(8.4) Dog fouling – Fixed penalty Notices (FPNs) can be issued by Nathan (CESO) if he sees the dog in action. If witnessed by a member of the public, a witness statement can be taken but the witness might have to stand up in court and give evidence.	
4.4	(9.0) Potholes – email update from Mick Teasdale <ul style="list-style-type: none"> • Swarcliffe Approach is complete, along with some surfacing on Swarcliffe Drive • Work on Mill Green Gardens started week commencing 30 January 2012 • Some footway works completed on Stanks Road (from Stanks Gardens to Stanks Parade) 	

	<ul style="list-style-type: none"> • Footway works completed on Barwick Road outside Willow Park nursing home • Pothole repairs completed on Mill Green Road • LCC Contracts Section has informed that Barwick Road roundabout will be resurfaced before the end of March 2012 	
4.5	(10.6) The large tree at 239 Stanks Lane South has been cut back.	
4.6	(12.2) Swarcliffe Good Neighbours Scheme minibus – An appropriate type of minibus is being discussed eg should it have lift or ramp access.	
5.0	10 minute open floor	
5.1	No issues.	
6.0	Farndale MUGA (Multi Use Games Area)	
6.1	There have been no reports to Leeds City Council of anti social behaviour at the MUGA since October 2011.	
6.2	Quotes for different removal options have been received, however, the following points need to be noted: <ul style="list-style-type: none"> • The MUGA was a key output for young people from the PFI contract • The MUGA is popular for the right reasons, especially in the summer • There is no LCC logic to pay for the removal of the facility • Everything was done to the correct specification • Fencing stops balls heading towards the houses 	
6.3	It was therefore reported that the MUGA will stay as it is.	
7.0	Locality Team Update – Nathan Vaughn (Tel: 07891 272 500)	
7.1	There have been some successes against flytippers since the last Forum, with prosecutions for two flytips on Ash Tree Approach, two untidy gardens and flytipping on the Cock Beck.	
7.2	The Community Payback Team will be clearing the banks and water course of the Cock Beck	
7.3	The Squinting Cat pub is still secure and there have been no reports of young people at the site at night.	
7.4	The former garage site on Ash Tree Grove has been blighted by furniture flytipping and Persimmon Homes have been asked to keep up with the clearance.	
7.5	Following the theft of two litter bins (not secured to the ground), there is now only one litter bin on the trim trail which makes it more difficult to police dog fowling issues if there is nowhere to dispose of it. <ul style="list-style-type: none"> • Area Support Team to look into funding two replacement bins 	JN
7.6	Can messages in relation to dog fowling be sprayed onto pavements? It has been seen in other towns.	

7.7	<ul style="list-style-type: none"> Nathan to investigate <p>A dog was recently found and returned to its owner.</p>	NV
8.0	New initiatives	
8.1	<p>New gymnasium / sports facility There will be a brand new sports facility on Limewood Approach called Power League, opening in spring 2012. The facilities are aimed mainly at 5-a-side and 7-a-side football, with space for other sports, childrens parties and conferences. Search for it online.</p>	
8.2	<p>Co-Op food store in Swarcliffe</p> <ul style="list-style-type: none"> Proposed new food shop on Swarcliffe Ave (near Langbar Road) The three-store unit is due for completion by end of March 2012 and therefore something could be open in April/May 2012 Co-Op is contractually obliged to take the lease but don't have to open a Co-Op shop – they could assign it to someone else The decision to open a Co-op food store will be made by the Regional Board in April 2012 It is anticipated that the other two stores will be leased to a chemist and a fast food outlet 	
8.3	<p>Ideas for the Queen's Jubilee celebrations The forum was asked if it had any suggestions for the celebrations 3-6 July 2012. No ideas were tabled on this occasion.</p> <ul style="list-style-type: none"> Everyone to have a think about ideas to give plenty of time to arrange something See TheBigLunch.com for potential ideas Outer East Area Committee small grants scheme might be able to help fund celebration projects. Please phone the Area Support Team on the number below for more information 	All All All
9.0	Are Valley Homes housing update – Karen Shaw	
9.1	<p>KS tabled a handout detailing voids and properties on notice as at 31 Jan 2012:</p> <ul style="list-style-type: none"> There are nine properties on notice and 25 voids at the moment October 2011 – January 2012 saw 60 re-lets and three mutual exchanges 	
9.2	There are six ongoing low level anti-social behaviour case with Aire Valley Homes and five higher level cases with LASBT.	
9.3	Neighbourhood walkabouts have addressed issues over litter picking, roads/pavements, untidy gardens, communal referrals, trees and graffiti.	
9.4	<p>A highway resurfacing schedule is being worked up at the moment, including work at Stanks Avenue, Parade and Gardens, along with most junctions in the estate.</p> <ul style="list-style-type: none"> Work in the Mill Greens area started this week Dennil's and Stanks will see improvements in 2013 	
9.5	<p>Changes to the AVH Team On 27 February, Tenancy Management Officer posts will become</p>	

	generic, meaning the officers will have smaller patches to cover, but they will cover all aspects of the role. Patch size will reduce from approximately 700 properties to 450-520 properties.	
9.6	A schedule of estate environmental walkabouts with AVH staff and environmental officers was tabled. Please phone 0800 915 6660 for more information or if you would like to be involved – everyone is welcome.	All
9.7	Questions It was reported that a Yorkshire Housing property on Stanks Grove had been empty for some time. <ul style="list-style-type: none"> • KW to investigate 	KW
10.0	Activities for young people - via handout	
10.1	Virgil Meikle sent apologies for the meeting but provided a written update:	
10.2	St. Gregory's Youth and Adult Centre Youth Clubs on Thursdays and Friday evenings are now opening their doors at 6:30pm to over 100 young people per session! The young people come from all different areas and schools.	
10.3	Young people set up the sessions, prepare food in the kitchen, help with the registration and there is a waiting list for young people who want to take senior member training, with planning for it starting in March.	
10.4	Parents and members of the community have praised the Youth Service for offering young people somewhere safe and welcoming to engage with Youth Workers and volunteers, a place where young people are encouraged to develop new skills and have their voices heard.	
10.5	The popularity of these sessions has risen through word of mouth and information sharing in the community, as well as the street-based sessions carried out by the Youth Workers.	
10.6	St Gregory's is a multi use building used by a range of other organisations so to have this number of young people attending and respecting the building is a positive indication of their ownership.	
10.7	Activities on offer expand as young people put their ideas into action. Sports, games, digital music, and live music production sit along side each other with a varied age range of young people developing new friendships, accessing information, advice, guidance and having fun.	
10.8	Spin off groups now operate on other nights, with health and fitness groups, photography sessions and a pro active Voice & Influence Group being established, who are now in training to become Peer Inspectors.	
10.9	Liaison is taking place with Housing to support summer holiday activities.	
10.10	February half term activities organised by young people - day time	

10.11	<p>sessions include:</p> <ul style="list-style-type: none"> • Football tournament at Football World • Two paintball sessions • Bowling • Evening sessions will run as normal <p>Data from the young peoples consultation is still being processed by the professional development team and is expected to be available for use by the end of February.</p>	
11.0 Fire Service update - Station Master Graham Ambler		
11.1	<p>GA gave an update on the fire service proposals:</p> <ul style="list-style-type: none"> • The restructure has been done to save money and the final outcome is the best option available • Ten fire stations are to merge to five and 65 fire engines will reduce to 59 • The Stanks/Gipton merger will start in three to four years, depending on the land purchase – it is thought the location will be somewhere close to Killingbeck Police Station • It is hoped there will be no full time fire fighter redundancies but there have been redundancies for some part time staff and natural wastage through retirements • Community fire safety sessions will continue 	
11.2	<p>Over the last three months there have been 111 incidents, which is 33 incidents fewer than the same period last year (144 incidents):</p> <ul style="list-style-type: none"> • 64/111 were false alarms and steps have been taken to reduce the number of false alarm calls • 14/111 were special service calls (eg car crashes) 	
11.3	<p>There will be an awareness day at Colton Sainsbury's – provisionally booked for 3 June. It will be a fire and rescue roadshow including shock treatments.</p>	
11.4	<p>The fire service was thanked for their good work by ward councillors.</p>	
11.5	<p>The councillors had written to residents of the ward details the restructure proposals – the response rate was very low.</p>	
11.6	<p>It is not yet known what will happen to the Stanks fire station when it closes. If it is deemed surplus to requirements it will probably be sold. More will be known closer to the time.</p> <ul style="list-style-type: none"> • Councillors and forum members noted a boarded up/empty building will not be appropriate in Stanks 	
12.0 Swarcliffe Good Neighbours Scheme		
12.1	<p>Ken Hill sent apologies for the meeting but provided a written update:</p>	
12.2	<p>Outings</p> <ul style="list-style-type: none"> • December hosted the tinsel and turkey trip to Eastborne with 26 members having a wonderful five day trip. • Corpus Christi School held a carol concert for 40 members with Christmas lunch, as a Christmas present. • 52 members attended a four course meal in Church Fenton 	

12.3	Minibus The minibus is being sourced to help support the SGNS. It is hoped it will be operational in the near future.	
12.4	Health Through Warmth event In conjunction with Yorkshire Housing and Aire Valley Homes, we are organising an event to promote staying healthy and warm over winter. The event will be on Wednesday 22 February in St Gregory's Youth & Adult Centre, with a host of stalls, information and hot soup and pies.	
12.5	Decorating scheme 2011/12 The decorating scheme will finish on 31 March 2012 to make way for the gardening scheme.	
12.6	Gardening scheme 2012 Will be applying for a grant from the Outer East Area Committee to run the gardening scheme again from April – October.	
12.7	Luncheon Clubs The luncheon clubs are well attended with 94 people attending on a weekly basis. Once every three to four months, a luncheon club double up as a hearing aid clinic, in conjunction with the RNID Hearing Loss Unit. The next clinic is 22 February.	
12.8	Line dancing These session snow run on Tuesdays and Thursdays, with an average attendance of 25 members. They are fun sessions whilst getting valuable exercise.	
12.9	Computer Café A small class of silver surfers is still running on a Thursday, designed to get members over any fears of computers or the internet. There is a waiting list for these sessions.	
12.10	The Good Neighbours Scheme offers information, advice and support via home visits and also have drop in sessions on a Monday morning in our office at St Gregory's, from 9-11am.	
12.11	For more information on any of the items above, please phone Ken Hill on 0113 232 6910.	
13.0	Any other business and date of next meeting	
13.1	Wrap up Leeds JN tabled a handout regarding free cavity wall and/or loft insulation to the first 15,000 households that sign up, open to homeowners or private rentals. For more information, contact the team on 0800 052 0071 or visit wrapupleeds.co.uk	All
13.2	Now on Facebook! See facebook.com and search for Swarcliffe Forum & PACT	All
13.3	The next meeting will be set at the forthcoming Area Committee meeting.	All

Outer East Environmental sub-group minutes 14 February 2012

1. Attendance & Apologies

Cllr Parker (chair), Cllr Dobson, Cllr P Grahame, Martin Hackett (SEAMT), Tom Smith (Env Services), Mike Holdsworth (AVH), Kris Nenadic (P&C), Steve Sheriffe (ENE Homes)

Apologies – Cllrs, Wakefield, Murray, Mitchell

2. Minutes of last meeting

2.1 Agreed. No matters arising not on the agenda.

3. Service Level Agreement (2)

3.1 A paper was distributed that outlined the process for SLA 2 approval for 2012/13.

3.2 Some of the main priorities in SLA 2 were discussed including the following:

- Ongoing ginnels programme – there will be something in relation to a programme of maintenance for priority ginnels
- Dog Service – the staff dealing with these issues will now be in the Locality Teams
- There will be included an allocation of hours for enforcement work by ward
- Mechanical cleaning routes will be looked at

4.0 Ginnel Project

4.1 48 priority ginnels have been identified in South East and all of them have now been assessed.

4.2 The ginnels will now have to be categorised as:

- Those cleared regularly
- Those inspected regularly
- Those left alone

4.3 The decision on categorisation will be made by Members.

4.4 KN reminded all in attendance that when clearing ginnels you had to consider issues such as birds nesting, cutting hedges privately owned etc.

5.0 Dog Fouling

- 5.1 Dog Wardens will now be embedded in locality teams.
- 5.2 There will be extra resources in South East because of the dog fouling problems in the area.
- 5.3 All 48 enforcement staff will do training in dog fouling enforcement.

6.0 Equipment Needs

- 5.1 Providing barrows and brushes in district centres was discussed. Members felt this e a good idea.
- 5.2 Environmental services are looking at the current fleet of vehicles.

6.0 Other issues

- 6.1 There was general agreement that community payback could be used more frequently on clean ups and specific projects.

Date of next meeting: 20 March 2012 at 2pm, Civic Hall, Leaders Boardroom.

**East North East Divisional Community Safety Partnership Meeting
 15th December 2011, 2:00pm The Reginald Centre**

Present:

Tim Kingsman	West Yorkshire Police (Chair)
Bev Yearwood	East North East Area Management, LCC
Sharon Hughes	East North East Area Management, LCC
Steve Vowles	ENEHL
Vicky Fuggles	Youth Service
Jon Lund	Youth Offending Service
Steve Lavelle	West Yorkshire Police – Leeds Community Safety
Leanne Manning	East North East Area Management, LCC (Minutes)

Apologies: John Woolmer, Cllr Brian Selby, Peter Mudge, Martyn Stenton, Jeremy Lunn

		Action
1.0	Minutes of Previous Meeting	
1.1	Agreed as an accurate record.	
2.0	Matters Arising	
2.1	<ul style="list-style-type: none"> • (2.1 regarding support of victim liaison officer) There is now £1500 allocation from OBA/Almo panel to do a open forum in January, it is anticipated to involve YOS / Victim support. It will be a market place event with a variety of workshops where local community groups / residents can increase knowledge on how to reduce chances of becoming a victim of crime. Everyone from Burmantofts and Richmond Hill will be invited and the venue is being considered. BY to send out a note to everyone with more information and work with Amber Hendy (tenant involvement officer for ENEHL) • (3.5 regarding sharing information on burglaries) this has been done and evaluated. 240 have been fitted and only 8 attempts have happened. SV to speak to Steve Hunt about promoting this to other ALMOs across the city. • (5.0 review of PACT meetings across NPT's) TK informed the group the Pact review was underway for commencement in 2012, TK to establish if ward councillors have been consulted and share information on how each NPT will operate – TK to speak with Mel Jones on return from leave and bring update to next meeting • (6.0 POCA) SV to promote POCA in spring newsletter as he missed the winter one. • (9.1 Secure new representative from Adult Social Care)– BY to speak to Saleem Tariq, ideally we need a rep from adult social care and children's services – BY explained that re structures were currently in progress . 	<p>BY</p> <p>SV</p> <p>TK</p> <p>SV</p> <p>BY</p>

3.0	Burglary / Performance – Tim Kingsman	
3.1	Tim Kingsman explained that as of Monday North East Leeds is 285 offences lower than last year. Every target has been hit by North East Leeds with regards to burglary. We are in a very good position at the moment and would like to keep it this way.	
3.2	A number of people are been released from prison however Operation Anchor will be taking place to monitor and keep a eye on them once they are out.	
3.3	North East Leeds are thinking about where offenders are living once they have been released however this also needs to be thought about in other areas as well. This can be picked up in Serious Acquisitive Crime with Tony Reed for a process to be put in place as offenders come out the relevant people get flagged up.	TK to discuss with Insp Reed
3.4	Outcome Based Accountability	
3.5	Chapel Allerton OBA went ahead and was productive and generated some new ideas. Target hardening project will start tonight (15/12/11) and will focus on hot spot streets identified in the analysis - A discussion took place with regards to particular the MO – smashed front/rear lower windows – BY to discuss further with SV when costings are compared on film and toughened glass. An action plan will be written and agreed with partners (to be circulated)	BY BY
3.6	Security Patrols	
3.7	A discussion took place with regards to the process for deployment areas as part of the TIA - TK to sort out with division so BY / Rob Moore get notification of area changes - BY to feedback to Safer Leeds SMT to discuss sustainability when East North East Homes funds run out.	TK BY
4.0	Overview of Crime Innovation Applications Submitted – Bev Yearwood	

4.1	<p>Bev Yearwood ran through the different applications that have been submitted:</p> <ol style="list-style-type: none"> 1. Shantona have put in a bid around domestic violence and working with women from BME backgrounds in the Gipton and Harehills area. 2. The Beck submitted a application about working with schools which includes 1-1 counselling for students. This is for schools in North East and East Leeds. 3. Radio Asian fever have submitted a application to fund a ring in session to chat about anti social behaviour with alongside NPT and LASTB staff This is done in different languages and has been done before which proved very successful. 4. Together women's project has submitted a application to work with women in Chapeltown to show how they can influence the family household. 5. Gipton together have submitted a application for boxing sessions in the Gipton and Harehills area. BY to speak to Joanne Buck to find out the name of the boxing coach for VF. 6. The Shine have submitted an application to reward positive behaviour and develop cohesion in the area. <p>BY informed the group the following discussion with the Home office feedback would not be received before Jan 2012</p> <p>SH informed the group that an application had also been made to well being funds Ozbox – Deen Enterprises. A bid for Boxercise to be run through 2 schools in the area to draw young persons away from ASB and violent crime.</p>	BY
5.0	Chapeltown	
5.1	<p>It was discussed that potential tensions could happen in Chapeltown as today is Gavin Clarks Birthday. The family did not want police presence at the funeral but resources were in place should they be required.</p>	
5.2	<p>A roller disco took place on Bonfire night to help reduce and disruption 221 children showed up, out of which 30 were key to getting off the streets. The 30 left at 11:30pm but were picked up on Cowper Street were police intervened and no further disruption took place.</p> <p>At 1am the mini buses started to take people home however as soon as the music stopped and lights were turned on everyone wanted to leave. Some of the girls went to Hamilton Gardens and let off some fireworks. Overall feedback was very positive and a definite reduction in disruption</p> <p>TK mentioned that some displacement had been seen in North West Leeds with an increase in street robbery and that this should be considered when planning for next year.</p>	
5.2	<p>TK requested progress on CCTV for Chapeltown, this was requested on the back end of the disorder in August – costings have been identified for cameras on Grange View and Junction of Nassau Place and Hamilton Avenue. Currently with Neil Evans – SH to chase up if funding has been identified.</p>	SH

5.3	Chapelton and Harehills Forum – The terms of reference have been approved for the forum and the first meeting will be in January. There will be 10 representatives from Chapelton and 10 representatives from Harehills and the elected members from Gipton and Harehills and Chapel Allerton. The meeting will be Cohesion focused and run quarterly in the cycle of the Area Committees. The minutes of the forum will be taken to the Area Committees. Sharon Hughes will be facilitating from Area management.	
5.4	JL discussed a article that was going to be in the Yorkshire Evening Post. TK has spoke to the press regarding all the issues in Chapelton and the work that has been going on. It was discussed that there was potential that this could trigger problems or disruption, both the council and police are trying to put a positive spin on any story that is published.	
6.0	Seacroft CCTV – Bev Yearwood	
6.1	East North East Homes and the Area Committee have funded 9 cameras to be put in South Seacroft however this hasn't been discussed in the community. 156k has been agreed and these will hopefully be in place by March 31 st 2012. There is potential that the cameras could displace crime and cause disruption when they are put in but also the potential to make significant differences in the area.	
7.0	Future Operation Champion 2012	
7.1	<p>BY explained that we need to discuss the future operation champion dates for 2012 and if these will still be going ahead. They are scheduled in to be every 6 weeks but have been hit and miss for various reasons although highlighted some really successful days when targeting specific issues in an area</p> <p>TK felt that all partnership resources will be tighter next year and it was decided that the champions will be kept to secure the resource, although a flexible approach needed to be agreed with partners and inspectors rather than it being imposed – BY to discuss with Mel Jones and a arrange bi-annual tasking meeting and get feedback from NPT inspectors and Co-chairs. TK stated that not doing them is not an option.</p>	BY
8.0	Neighbourhood Management Tasking	
8.1	Environmental / PCSO's	
8.2	It has been agreed with Safer Leeds as part of the further commitment to funding PCSO's that they will assist in addressing environmental crime/issues as part of the neighbourhood management tasking process as well as raising awareness of generic issues that can be emailed in - TK to discuss with M Jones that training input has been provided to all PCSO's at briefing sessions as emails have not been forthcoming as yet .	TK
8.4	Bi- Yearly Tasking	
8.5	BY asked the group if anyone had any specific feedback from the tasking meetings. It was discussed that some feedback from NPT inspectors indicated that some partners do not always contribute to meetings in terms of bringing issues to the table although fulfil tasks when given – All those present agreed to look at empowering staff that attended meetings and encourage to participate.	ALL
9.0	POCA	
9.1	There is around 20k left in the POCA pot that will need to be spent by March 31 st . The amount rewarded has been changed to £500 instead of £250 up until the end of December and will be reviewed again in January.	

9.2	Ward Councillors and PCSO's are promoting POCA but please can everyone else let people know about it and give it promotion.	
9.3	TK to get in touch with Neil Wardley to get press into the evening post regarding the "why should they" campaign which is if you know someone who is living beyond their means this needs reporting. The best time for this to be in the Yorkshire evening post is between Xmas and the New Year.	TK
10.0	Performance Framework / Exec Highlight Reports	
10.1	SL ran through a draft report that had specifically been prepared for the DCSP from the central intelligence unit and requested comments direct as to relevance, improvements etc, overall objective is to produce consistent to all the DCSPs.	ALL
11.0	Intelligence Requirements	
11.1	SL explained that the meeting would need to be at the back end of the month for this to happen. BY will be changing meetings for 2012 to the last Thursday of the month. Dates to be circulated early Jan	BY
11.2	A long discussion took place with regards to the intelligence package that used to be provided for the serious acquisitive crime group and the need for the product to enable the group to function (currently stopped). All partners have been consulted as to the effectiveness of the meeting and cited some initiatives that had been developed as a direct result of the meeting. The focus of the meeting for the last 12 months has been burglary dwelling and has been the driver of partnership work alongside local tasking arrangements, JL also stated that it was useful for YOS as they did not have staff resources to attend 11 tasking meetings – SL agreed to produce a package for Jan whilst discussion took place with Insp Reed about a long solution. TK offered to pay for overtime for the product if necessary to ensure the meeting goes ahead in Jan.	SL
12.0	Any Other Business	
12.1	SH explained that at the Area Leadership Team it was discussed that a big pressure at the moment is Welfare Reforms. SH will be setting up a project team who will be meeting on Monday 19 th December to develop a action plan. SH keep people up to date and circulate the paper that went to the AC.	SH
13.0	Next DCSP Meetings 2012	
13.1	23rd Feb - 2pm-4pm 24th May - 2pm-4pm 6th Sept – 2pm-4pm 29th Nov – 2pm-4pm	

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